

ANNUAL REPORTS
of the
TOWN OF DOUGLAS



For the Year Ending December 31, 1988

ANNUAL REPORTS

of the

TOWN OFFICERS

of the

TOWN OF DOUGLAS, MASSACHUSETTS



For Year Ending December 31, 1988



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This book is in memory of the following persons
who gave of their time and service
to the citizens in the Town of Douglas.

NORMA DIX
BENJAMIN H. COLONERO, SR.

SELECTMEN

Ebenezer W. Chesebrough, Chairman 1991

Edward M. Martinsen, 1989

Robert J. Murphy, 1990

Executive Secretary for Selectmen, Eleanor A. Berardi, 1988

ADMINISTRATIVE ASSISTANT

Robert L. Whritenour, Jr.

MODERATOR

Patricia A. Manning 1991

TOWN TREASURER

Elaine B. Kelly, 1991

TOWN CLERK

BettyAnn McCallum, 1991

Frances Hippert, Secretary

ASSESSORS

Dora M. Mowry, Chairperson, 1989

Irwin T. Smith 1991

Jerome D. Jussaume, 1990

COLLECTOR OF TAXES

Anne M. Burgess, 1989

AGENT MOSES WALLIS DEVISE

William J. Wallis, Jr., 1989

TRUSTEES PUBLIC LIBRARY

Sue S. Cave,* Chairman

Lena R. Quinn,* Vice Chairman

Romona Lachapelle, Secretary — 1989

Elliot G. Chesebrough — Treasurer — 1991

William J. Wallis, Sr.*

Lillian Cencak,*

David R. Manning*

Brenda Vecchione

* Life Members

Honorary Life Members

Margaret S. Carrick

William Baron

AGENT MOSES WALLIS DEVISE 1989

William J. Wallis, Jr.

LIBRARY DIRECTOR

Ann D. Carlsson

TREE WARDEN & MOTH SUPERINTENDENT

Leon Mosczynski, 1988

CEMETERY COMMISSIONERS

Jacob Kolumber, 1990

Richard Lepage 1991

Christopher P. Sughrue, 1989

SCHOOL COMMITTEE

William A. Trenouth, Jr., Chairman, 1991

Theresa Swallow, 1989

Ronald Forget, 1990

Patricia A. Francis, 1989

Robert A. Hutnak 1991

Cheryl Bengtson, Secretary 1988

**BLACKSTONE VALLEY VOCATIONAL
SCHOOL DISTRICT COMMITTEE**

Leverett W. Gilley, 1989

WATER SEWER COMMISSIONERS

Joseph J. Saster, Chairman, 1991

Edward A. Therrien 1990

Robert A. Josey, 1989

Frederick Hashey, Jr., Water Superintendent

Michael Cahill, Sewer Superintendent

CONSTABLES

Charles McCue, 1989

Theodore J. Cormier, Sr., 1989

RECREATION COMMISSION

Richard L. Francis, 1990

Wayne C. Harris, 1989

Patrick Colonero, 1991

PLANNING BOARD

Thomas H. Schwartz, Chairman, 1989
Louis Jussaume, 1990
Kathryn Tucker, resigned 11/88, 1990
Felix Yacino, 1992
Charles L. Church, 1991 Resign - Reap. 1yr. 1990
Christine Anderson, 1991
Sue Schuster - Cave, 1993

**TRANSPORTATION PLANNING ADVISORY
GROUP REPRESENTATIVE**

Paul Giguere, 1989

TOWN COUNSEL

Kopelman & Paige

TOWN ACCOUNTANT

Louise Redding, 1992

CHIEF OF POLICE

John R. Koslak, 1989

SUPERINTENDENT OF HIGHWAYS

Edward A. Therrien, 1989

CIVIL DEFENSE

Ernest Marks, Director, 1989

BOARD OF REGISTRARS

BettyAnn McCallum
Albina Saster, 1990
Eleanor Baca, 1991
Roseanna Windham, 1989

FIRE CHIEF

Leon T. Sochia, III, 1989

SUPERINTENDENT OF SCHOOLS

Dr. Robin Leveillee

VETERANS SERVICE DIRECTOR

Theodore Cormier, 1989

BOARD OF HEALTH

Edward M. Martinsen
Ebenezer W. Chesebrough
Robert J. Murphy, Chairman
Clifford N. Ballou, Consultant
Patricia K. Koslak, Nurse
Andrew J. Miller, M.D.
Marleen R. Bacon, Secretary

FOREST FIRE WARDEN

Leon T. Sochia, III, 1989

DOG OFFICER & ANIMAL INSPECTOR

Michelle French, 1989

FENCE VIEWERS

Michael Yacino, 1989
Joel A. Smith, 1989
Peter Coppola, 1989

BRIDGE VIEWER

Edward A. Therrien, 1989

MEASURER OF LUMBER

Andrew J. Baca, Jr., 1989
Charles L. Church, 1989
Justin Ballou, 1989

INSPECTOR OF WIRING

Wayne L. Hickey, 1989
J. Herve Guertin

PLUMBING INSPECTOR

Joseph J. Saster, 1989
Florendo J. Colonero, Alternate, 1989

DOUGLAS HOUSING AUTHORITY

Michael Kacmarcik, Jr., 1989
Kevin M. Sughrue, 1991
John A. Beukema, Jr., 1993
Richard J. Lachapelle, 1992
Merton Mowry, 1989

CONSERVATION COMMISSION

Pamela Schwartz, Chairperson, 1991

Richard A. Downs, 1991

Dennis Michalik, 1991

Beatrice Poplawski, 1990

Rose Rhody, 1990

Leon H. Mosczynski, 1990

Marylynne A. Dube, 1990

BOARD OF APPEALS

Lawrence G. Bacon, Chairman, 1990

Hubert Reynhout, Secretary/Treasurer, 1989

Arthur J. McGuinness, 1991

Associate Members

Roger Manyak

Christina Leveillee

FINANCE COMMITTEE

Paul N. Boutiette, Chairman, 1990

Leon T. Sochia, III, Vice Chairman, 1991

Irwin T. Smith, Secretary, 1990

John J. Kelly, 1991

Ebenezer W. Chesebrough, 1991

Edward M. Martinsen, 1989

Gerald E. Jackman, 1989

Robert J. Murphy, 1990

Robert Whritenour, Financial Assistant

Eleanor A. Berardi, Financial Secretary

Jerome Jussaume resigned 12/88

Daniel Dunleavy, 1989

INDUSTRIAL DEVELOPMENT COMMISSION

Jerome Jussaume, Chairman, 1991

Christine Anderson, 1992

Ronald Forget, 1993

Merritt D. Tetreault, 1989

James Bates, 1990

BUILDING INSPECTORS

William Carter, Sr., 1989

Michael Kacmarcik, Jr., Alternate Building Inspector

Jane Lampher, Secretary

COUNCIL ON AGING

Eli Richard, Chairman
Raymond Cormier, Vice Chairman
Philomene Yacino, Secretary
Ethel Cahill, Treasurer
Shirley Gove
Mary Dtugocenski
Laura McMahon
Ona Fleet
Oscar Salo
George Rosebrooks
Elliott G. Chesebrough

HISTORICAL COMMISSION

John Virostek, 1990
Carol Manning, 1990
William Carter, 1989
George Cuhna, 1989
Richard Preston, 1991
John Petraglia, alternate,

HISTORIC DISTRICT STUDY COMMITTEE

Elliott G. Chesebrough
Ann Dix
Ona Fleet
Marietta Howard
Elaine Budzyna
Merritt Tetreault

Alternate Members

Daniel Cooney
John Beukema

DOUGLAS ARTS COUNCIL

Laurie Church
Kevin Sughrue

James Moore
Susan Greenhalgh
Ann Dix
Joan McGaully

HOUSING PARTNERSHIP

Robert Murphy, 1989
Thomas Schwartz, 1989
Esther Casista, 1989
John Petraglia, 1989
Cindy Jezerski, 1989
Edwin Taipale, 1989
Matthew Oietz, 1989

PERSONNNEL BOARD

Don Gensure, 1989
John Ograbisz, 1989
Gail Swenson, 1990
John Weekly, 1991
Patricia Weber, 1991

CABLE TELEVISION ADVISORY COMMITTEE

Robin Leveillee, 1989
Edward Martinsen, 1989
Curtis Martinsen, 1989
David Wnnkowski, 1989
Michael Toomey, 1989

TAX RATE IN THE TOWN OF DOUGLAS

		Levied Total Taxes
1934	\$33.00	\$60,749.79
1935	32.00	59,759.65
1936	32.00	60,075.64
1937	35.00	55,815.70
1938	37.00	59,414.67
1939	37.00	60,088.99
1940	35.00	60,258.72
1941	35.00	62,087.09
1942	35.00	63,457.01
1943	35.00	64,376.32
1944	35.00	64,874.34
1945	35.00	65,867.44
1946	37.00	70,104.03
1947	43.00	82,655.50
1948	47.00	99,920.10
1949	45.00	101,821.34
1950	45.00	103,739.50
1951	51.00	119,360.10
1952	58.00	136,667.14
1953	58.00	139,427.65
1954	58.00	140,725.40
1955	58.00	142,357.24
1956	65.00	161,875.37
1957	66.00	169,581.21
1958	74.00	196,478.10
1959	76.00	204,751.52
1960	77.00	209,919.49
1961	78.00	215,460.80
1962	80.00	224,094.00
1963	81.00	228,204.47
1964	88.00	250,472.64
1965	98.00	279,103.72
1966	90.00	265,578.03
1967	100.00	287,404.80
1968	115.00	333,120.69
1969	145.00	433,254.20
1970	175.00	538,096.48
1971	200.00	618,818.00
1972	187.00	587,071.54
1973	30.00	786,680.10

1974	28.00	761,499.90
1975	33.00	939,915.24
1976	43.00	1,258,877.46
1977	39.00	1,177,097.22
1978	39.00	1,211,881.94
1979	41.00	1,361,258.18
1980	51.00	1,767,786.94
1981	42.80	1,545,994.17
1982	19.50	1,582,274.00
1983	19.50	1,582,274.85
1984	20.18	1,653,898.18
1985	20.26	1,744,614.01
1986	21.32	1,825,868.43
1987	12.96	2,146,730.00
1988	13.84	2,348,215.65
1989	14.26	2,497,244.45

SPECIAL TOWN MEETING JANUARY 7, 1988

Pursuant to the foregoing warrant the inhabitants of the said Town of Douglas who are qualified to vote in elections and Town affairs met in the Town Hall in East Douglas on Thursday, January 7, 1988, at 7:00 p.m. There being a quorum present (79 registered voters), the meeting was opened by the Town Clerk, Betty Ann McCallum. The warrant was examined and found to be in order. The first order of business was to elect a temporary moderator. Nominations were taken from the floor. Irwin Smith was nominated and seconded. There being no other nominations, a motion was made and seconded to close nominations. The vote was unanimous. A motion was made and seconded that the Town Clerk cast one vote. The Town Clerk cast her vote; Irwin Smith was declared Temporary Moderator. The oath of office was administered and business was continued. The Town voted as follows:

ARTICLE 1.

The Town voted to amend its Zoning Bylaws by striking in its entirety, Section V of the Zoning Bylaws, "Apartment Regulations", and adopting in its place the following Limited Density Residential Development Bylaw:

****Article 1 was amended and seconded as follows: (Section 3A, Tract Size)**

Tract size: maximum fifty (50) acres in VR (village residential) and CB (central business) zones with no two (2) fifty (50) acre tracts next to each other. A tract bisected by a public way shall be deemed two tracts.

Amendment passed by a majority voice vote!

The main motion was then voted on as follows:

1 INTENT

This By-law seeks to protect and enhance the rural character of the Town of Douglas by encouraging the orderly development of limited density residential developments, and regulating such growth. To this end, it shall be determined that a proposed development offered hereunder:

1. Promotes the most efficient use of land in harmony with its natural features.
2. Encourages the preservation of open land for conservation, agriculture, open space and recreational uses.
3. Preserves historical and archaeological resources.
4. Protects existing and potential water supplies and/or
5. Protects and promotes the health, safety, and convenience and general welfare of the inhabitants of the Town of Douglas.

1.1 Objectives

In all actions taken hereunder the Planning Board and its advisors shall be guided by the following policy:

- A. To provide safe and comfortable dwelling units for all purposes irregardless of race, creed, or income level.
- B. To insure proper use and conservation of land and its environment and by relating proposed development to the natural and man-made features and conditions of the site, including:
 1. Slope and topography.
 2. Surface and sub-surface bedrock and soil drainage conditions.
 3. Location with respect to adjacent streets and buildings.
 4. Vegetative cover, bodies of water and wetlands.
 5. Other features of recognized conservation or historical significance.
- C. To encourage owners and developers to design and build high quality structures with accompanying conveniences and appropriate site development by promoting proper consideration of physical planning factors such as:

1. Recreational areas and facilities.
 2. Outdoor lighting and screening thereof.
 3. Parking areas, driveways, streets, and traffic flows.
 4. Protection of open space including wooded and wetland areas.
 5. Suitable placement of buildings and facilities in relation to the site and surrounding influences.
 6. Design and layout of building interiors and exteriors.
 7. Adequacy of tenant services and conveniences.
- D. To promote orderly physical, social, and economic development in the Town of Douglas.

2 SPECIAL PERMIT GRANTING AUTHORITY

The Planning Board is hereby designated as the Special Permit granting authority for all purposes under this section and shall adopt rules and regulations with respect to the administration of applications under the Section of the Zoning By-laws.

2.1 Definitions

In addition to the definitions contained elsewhere in the Zoning By-laws, the following shall apply for purposes of this section:

- A. Homes association: A corporation, trust or unincorporated association, the membership of which consists of the owner or owners of dwelling units within the tract, which shall own and/or manage all interior ways and the land not occupied by the residential units including facilities and structures there-on, in perpetuity.
- B. Open land: All land within the tract not occupied by structures or interior vehicular ways or parking areas.
- C. Common land: All Open land, interior ways, permitted supporting facilities and land on which such supporting facilities are located.
- D. Board: Planning Board, Town of Douglas.
- E. Buffer: A perimeter area of the tract designed to separate the proposed development from abutting properties.

- F. Interior way: A way providing vehicular access within the tract, not including parking spaces or individual unit driveways.
- G. Tract: Single parcel or group of contiguous parcels under common ownership or proposed for common ownership.
- H. Building area: The total ground area, taken on a horizontal plane at the finished grade level, of each building and accessory building, but not including uncovered entrance platforms, terraces, and steps.
- I. Floor area: The total floor area of one dwelling unit within its exterior or common enclosing walls, exclusive of basement.
- J. Lot area: Area within a lot, including land over which easements have been granted, but not including any land within the limits of a street upon which such lot abuts, even if fee to such street is in the owner of the lot, except that if a corner lot has its corner bounded by a curved line connecting other street lines which, if extended, would intersect, the area may be computed as if such boundary lines were so extended.
- K. Basement: A portion of a building which is partly below and partly above grade and having at least one-half (1/2) its height above grade.
- L. Cellar: That portion of a building which is partly or completely below grade and having at least one-half (1/2) its height below grade.
- M. Grade: A reference plane representing the average of finished ground level adjoining the building at all exterior walls.
- N. Building height: The vertical distance measured from the mean finished grade of the ground adjoining the building, or the lowest finished grade under sloping conditions as outlined in section 3, "Sloping conditions", hereof to the highest point of the roof for flat roofs, to the deck line on mansard roofs, and to the mean height between eaves and ridge for gable, hip, and gambrel roofs.
- O. Half story: Any place (not living space) under the gable, hip, or gambrel roof, the floor of which is not more than two feet below the plate.
- P. Screening: A natural or constructed buffer that will serve to reduce noise levels, odors, and/or act as an appropriate visual barrier of such size, kind, and locations as will protect the public, the neighboring properties and the occupants of the site.
- Q. Story: The portion of a building, excepting any basement or half-story, contained between the floor and the floor or roof next above it.

- R. Wetland: Areas subject to protection under the Wetlands Protection Act 310 CMR 10:02 (1), and the Douglas Wetlands bylaw.

3 MINIMUM REQUIREMENTS FOR INITIAL REVIEW

- A. Tract size: Maximum fifty (50) acres in the VR (village residential) and CB (central business) zones with no two (2) fifty (50) acre tracts next to each other. A tract bisected by a public way shall be deemed two tracts.
- C. Layout: Structures shall be no closer than seventy-five (75) feet to an adjacent structure. No structure shall be closer than fifty (50) feet to an interior way.
- D. Utilities: Each structure shall be served by public water and sewerage. All electric, telephone and other utilities shall be underground.
- E. Design: Each structure shall not exceed thirty-five (35) feet in height nor contain less than two (2) dwelling unit and no more than twenty (20) dwelling units. The exterior design shall reflect the rural residential character of Douglas and achieve architectural diversity. The interior design of the dwelling units shall be limited to two bedrooms, except that up to five per cent of the units may contain three bedrooms.
- F. Parking: There will be a minimum of 2.5 parking spaces for each dwelling unit. A one-car garage shall be deemed one parking space.
- G. Interior way: Access within the tract shall consist of vehicular ways of minimum 24 foot paved width and shall otherwise be constructed in accordance with the provisions of the "Rules and Regulations Governing the Subdivision of Land in the Town of Douglas."
- H. Open land: At least forty (40) percent of the tract area shall be maintained as open land. No more than fifty (50) percent of the Open land shall be wetlands and/or land with slopes in excess of 3:1.
- I. Further subdivision: There shall be no further subdivision of the tract proposed.
- J. Construction activity: There shall be no residential structures built within one hundred (100) feet of wetlands. Accessory structures within this 100 feet may be built, only with the approval of the Planning board and necessary approval from the Conservation Commission.
- K. Buffer: There shall be a perimeter buffer of no less than fifty (50) feet and no more than one hundred and fifty (150) feet preserved in a natural state or planted with a mixture of coniferous and deciduous trees and shrubs. The Board may adjust these requirements to protect unique physical, historical, or other significant features of the tract.

- L. Supporting facilities: In addition to residential structures, structures and facilities supporting recreational or maintenance use may be permitted in an appropriate proportion to the development. Such new structures shall not exceed 25 feet in height.
- M. Ownership and maintenance responsibility: All common land and facilities shall be owned and maintained by a private corporation, in the form of a Homes Association, as set forth in Mass. General Laws, Chapter 40A, Section 9. The Town shall not be responsible for such ownership or maintenance.
- N. Building height: No building shall exceed two and one half stories in height, exclusive of basements, nor thirty-five (35) feet in height. No more than two (2) stories shall be allowed for living space.
- O. Screening: All sewerage facilities, service areas and equipment, conveniences and recreational areas shall have screening as required.
- P. Environmental protection: There shall be no filling, draining, altering, or relocating of any stream, lake, pond, or wetland except that performed in full compliance with applicable laws, the requirements of all pertinent governmental agencies, and the requirements and recommendations of the Planning Board.
- Q. Exterior antennas: Outdoor antennas or other apparatus for radio or television reception or transmission are forbidden, except that master antennas serving multiple numbers of dwellings may be allowed subject to the approval of the Planning Board.
- R. Exterior lighting and screening: Non-glaring exterior lighting shall be planned, installed, and operated so as to best serve each dwelling. Parking area, drives, and other roadways shall be designed and landscaped so as to insure that all dwelling units are screened from motor vehicle headlights.
- S. Landscaping: The site shall be preserved and enhanced by retaining and protecting trees, shrubs, ground cover, stone walls, and other site features insofar as practical. Additional plant material shall be added for privacy, shade, beauty of dwellings and grounds and to screen out objectionable features.
- T. Recreation: Suitable outdoor recreation space, with adequate provisions for both adult and child activities of at least three hundred (300) square feet per bedroom shall be created and properly maintained.
- U. Rubbish disposal: Rubbish and garbage disposal facilities with screening shall be provided in full conformity with all applicable health or other laws and regulations, and shall be protected against scattering of contents, rodents, or other unhealthy infestation or conditions, and odor transmission.

V. Sloping conditions: No living space shall be below ground except that under sloping conditions, dwelling units may be constructed if the story housing such units does not have:

1. More than fifty (50) percent of its exterior wall facing the upper slope below the grade of that slope.
2. Any portion of its exterior wall facing the lower slope below the grade of that slope.
3. More than twenty-five (25) percent of the total area of all its exterior walls below any grade.

4 PROCEDURE FOR APPLICATION AND REVIEW BY PLANNING BOARD

Any person who desires a Special Permit under this section shall submit an application, including all supporting documents, in writing to the Board in such form and number as the Board may require.

4.1 Plan Requirements

Application for a special permit under this Section shall be accompanied by a Plan which shall show all of the information required for a Definitive Subdivision Plan as specified in the Subdivision Rules and Regulations.

4.2 Other Requirements

The application shall also include other information the Board may require, including but not limited to:

- A. Proposed building plans of a general nature to indicate building elevations, a plan view configuration of all individual dwelling layouts, and a landscaping plan addressing the preservation of natural features of the site for ecological and environmental reasons.
- B. Proposed informational, identification, and directional signage.
- C. Proposed features relating to safety including but not limited to, proposed street names, unit and structure numbering sequence, street and exterior lighting, and screened trash collection facilities.
- D. Environmental and traffic impact studies.

- E. All proposed instruments to be recorded with the plans, including the Open Land perpetual restriction, the Homes Association articles of incorporation including provision for ownership and maintenance of Open Land and Common Land and Facilities, and a typical deed for transfer of individual interests.
- F. A Development Statement which shall consist of a list of parties of interest, the names of the development team, a long range plan for maintaining the development after construction, including provision for a permanent organization responsible for such maintenance, measures to guarantee construction in accordance with the plan which may include but are not limited to cash deposits, bonds, covenants easements and grants which are enforceable by the town and will oblige in a like manner subsequent holders of all or part of the applicant's interest and which is in a form and amount satisfactory to the Planning Board.

No application shall be considered complete until the Planning Board has in its possession all items listed above.

The Planning Board must have written notice within 14 days of any changes in principals as listed in the Development Statement.

5 REVIEW BY OTHER BOARDS

The Planning Board shall forward copies of the application and plan, including all supporting documents to the following boards and agencies which may review it jointly or separately; Board of Health, Conservation Commission, Building Inspector, Police Department, Highway Department, Fire Department, Earth Removal Board, Board of Selectmen, Sewer Commission, and the Water Commission.

Each such board or agency shall submit such comments or recommendations as it deems appropriate to the Board with copy to the Applicant. Failure to make recommendations within thirty (30) days of receipt of the application shall be deemed lack of opposition.

6 HOME ASSOCIATION

The developer, in deeding rights of ownership to individual dwelling units, shall include beneficial rights to all Common Land and Facilities. He shall ensure through deed restrictions that Open Land be kept in an open or natural state and not be built upon for residential use or developed for accessory uses such as parking or Interior ways. In addition, the developer shall be responsible for the maintenance of the Common Land and Facilities until such time as a Homes Association is able to assume such responsibility. In order to insure that the Association will properly maintain the land deeded to it under this section, the developer shall cause to be recorded in the Worcester County Registry of Deeds a Declaration of Covenants and Restrictions which shall, a a minimum, provide for the following.

1. Mandatory membership in an established Homes Association as a requirement of individual ownership of any dwelling unit within the tract.

2. Provisions for maintenance assessments on all individual dwelling units in order to ensure that the Common Land and Facilities be maintained in perpetuity in a condition suitable for the uses approved by the Homes Association. Failure to pay such an assessment shall create a lien on the property assessed, enforceable by either the Homes Association or the owner of any individual dwelling unit membership in the Homes Association.
3. Provision which so far as possible under existing law, will ensure that the restrictions placed on the use of the Open Land will not terminate by operation of law.

The Homes Association shall be structured as an entity in accordance with the laws of the Commonwealth of Massachusetts and an instrument shall be recorded at Worcester County Registry of Deeds, which shall as a minimum provide:

- A. The type and name of the Homes Association which will own, manage, and maintain the Common Land and Facilities in perpetuity.
- B. The ownership or beneficial interest in the Homes Association of each owner of a dwelling unit and a provision that such ownership or beneficial interest shall be appurtenant to the dwelling to which it relates and may not be conveyed or encumbered separately there from.
- C. Provisions for the number, term of office, and manner of election to office, removal from office, and the filling of vacancies in the office of directors and/or officers of the Homes Association.
- D. Procedures for the conduct of the affairs and business of the Homes Association including provision for the calling and holding of meetings of members and directors and/or officers of the Homes Association and provision for quorum and voting requirements for action to be taken. Each owner of a dwelling unit shall have voting rights proportional to his ownership or beneficial interest in the Homes Association.
- E. A legal description of the Common Land with separate descriptions of the Open Land, Interior ways, and Common Facilities, existing or future.
- F. A statement of the purposes for which the Common Land is intended to be used and the restrictions on its use.
- G. Provision for the management, maintenance, operation, improvement and repair of the Common Land and Facilities including provisions for obtaining and maintaining adequate insurance and levying and collecting from the dwelling owners common charges to pay for expenses associated with the Common Land and Facilities, including real estate taxes. It shall be provided that common charges are to be

allocated among the dwelling unit owners in proportion to their ownership or beneficial interest in the Homes Association and that each dwelling unit owner's share of the common charge shall be a lien against his real estate in the development, which shall have a priority over all other liens with the exception of municipal liens and first mortgages of record.

- H. The method by which such instrument or instruments may be amended.
- I. The Homes Association will register its officers annually with the Town Clerk of Douglas.

7 HEARING

Following filing of the Application with the Board, with a copy to the Town Clerk, the Board shall advertise and hold a Public Hearing in accordance with the requirements of Chapter 40A, Sections 9 and 11. Within 90 days following the public hearing, the Board shall act on the application for Special Permit. Failure of the Board to take final action as above shall be deemed to be an approval of the application unless.

Unfavorable action by the Board shall cause the applicant to be governed by Chapter 40A, Section 16, with regard to Repetitive Petitions.

8 FEE SCHEDULE AND SECURITY

- A. Applicant shall, with initial submittal of his application for a Special Permit, include a fee set by the Planning Board to cover the cost of professional review of Plans, and legal review as necessary. An additional fee will be required for inspection of interior way construction and other required Site improvements.
- B. Prior to issuance of Building Permits pursuant to any Special Permit granted under this section, applicant shall provide performance security in a form acceptable to the Board and an amount to be determined to assure the completion of interior ways and required site improvements.
- C. All fees tendered to the Board are non-refundable and shall be by certified check or money order made out to "Town of Douglas — Planning Board Account". No cash will be accepted.

9 ADMINISTRATION

- A. Enforcement of the building which takes place under this section shall be by the Building Inspector or a duly appointed inspector working for the Building department.
- B. If a Special Permit is granted under this Section, substantial performance must commence within six months. Time of completion of all phases of construction shall be determined by the Board and stated as a condition of granting the permit. Should

the substantial performance fail to commence, the Special Permit shall be revoked and the land returned to the normally applicable density regulations of the zoning by-law unless applicant has received a written extension from the Board, such extension being of six months duration.

- C. The Building Inspector and/or Planning Board agents shall periodically inspect progress and compliance with this by-law and shall take whatever actions may be necessary in the event of non-compliance. No required performance bond or other security shall be released nor shall occupancy permits be granted until the Conservation Commission, Highway supervisor, and Board of Health shall have notified the Board that the development conforms in all respects to those requirements for which each is responsible. No title to any dwelling unit shall pass nor shall any beneficial rights to Open Land be granted until the requirements of individual Certificates of Occupancy and Certificates of Compliance have been issued. Certificates of Occupancy shall only be issued to cover an entire structure and not any single dwelling unit therein.
- D. Should completion of the development fail to occur within the time stated in the Special Permit, all securities held shall be called and the Town of Douglas or its agents may enter the premises to engage in and complete such works as will, as deemed necessary, bring the development to a state acceptable to state and local regulations.

10 PRE-EXISTING LOT EXCLUSION

Pre-existing minimum sized building lots in the VR zone (20000 square feet), in existence prior to the first publication of notice of Public Hearing for this bylaw are exempt from sections 3.B (density) and 3.K (buffer) as outlined in the Limited Density Bylaw.

These lots may continue to be used for duplex construction at a density of four (4) dwelling units per acre utilizing single family dimensional requirements as outlined in section 4.02 of the Zoning Bylaws.

11 CONFLICT WITH OTHER BYLAWS

This bylaw shall not repeal, annul, or in any way impair or remove the necessity of compliance with any other bylaw, ordinance, law or regulation. Where this bylaw and another impose differing standards, the provisions of the more stringent Bylaw shall prevail.

If any section of this bylaw is found to be invalid, all others will continue to be valid.

and further, to amend Section 3.02, "Schedule of Use Regulations" by striking items B-7, 8 and 9, and inserting in their place the following:

	R-A	RC-1	RC-2	VR	CB	COMM	IND
7. Multi family dwelling Subject to the conditions set forth in Section V, LIMITED DENSITY BYLAW	-	-	-	S*	S*	-	-
8. Two family dwelling Subject to the conditions set forth in Section V, LIMITED DENSITY BYLAW	-	-	-	S*	S*	-	-
9. Conversion of a structure existing at the enactment of these Bylaws into Two-family or multi-family dwellings, provided	-	-	-	S*	S*	-	-

- 1) That the exterior of the structure be designed in a manner that will not derogate from the general appearance of the neighborhood in which it is located
- 2) That such conversion is in no way detrimental to the neighborhood
- 3) That all regulations in Section V as determined by the Planning Board, shall apply:

and further, to amend Section 4.02, "Schedule of Dimensional Requirements" as follows:

STRIKE: reference to duplex dwelling in RA zone.

CHANGE: reference to multi-family and duplex in VR to "UNDER LIMITED DENSITY BYLAW"

Pg.9.

STRIKE: references to duplexes in RC-1 and RC-2.

Pg. 10.

CHANGE: reference to multi-family and duplex in CB to "UNDER LIMITED DENSITY BYLAW"

Passed by a standing vote: Yes 61, No 3.

ARTICLE 2.

The Town voted to transfer from available funds in the treasury's Free Cash Account the sum of sixteen hundred (\$1,600.00) dollars to the Landfill Gatekeeper Account.

PASSED BY A MAJORITY VOICE VOTE!

ARTICLE 3.

The Town voted to purchase a parcel of land located off of Main Street in the Town of Douglas and more fully described in Worcester County Register of Deeds Book 9318, Page 308, to be used for Highway Department purposes, and to transfer from available funds in the treasury's Free Cash Account the sum of twenty-seven thousand five hundred (\$27,500.00) dollars to be used for said purchase.

PASSED BY A MAJORITY VOICE VOTE!

ARTICLE 4.

The Town voted to transfer from available funds in the treasury's Free Cash Account the sum of nine thousand (\$9,000.00) dollars to the New Well Account, and to authorize the Water Commissioners to contract with a qualified engineering firm to develop a new municipal water supply.

PASSED BY A MAJORITY VOICE VOTE!

ARTICLE 5.

The Town voted to transfer from available funds in the treasury's Ambulance Reserved Receipts Account the sum of five thousand (\$5,000.00) dollars to the Ambulance and Training Account.

PASSED BY A MAJORITY VOICE VOTE!

ARTICLE 6.

The Town voted to transfer from available funds in the treasury's Free Cash Account the sum of ten thousand (\$10,000.00) dollars to the Town Counsel Salary Account.

PASSED BY A MAJORITY VOICE VOTE!

ARTICLE 7.

The Town voted to PASS OVER article 7 by a MAJORITY VOICE VOTE!

ARTICLE 8.

The Town voted to direct the Board of Selectmen to place the following question on the official ballot for the 1988 Annual Town Election: "Shall the Town vote to have its Selectmen appoint the Board of Health?"

PASSED BY A MAJORITY VOICE VOTE!

ARTICLE 9.

The Town voted to transfer from available funds in the treasury's Free Cash Account the sum of eight thousand (\$8,000.00) dollars to the Highway Machinery Maintenance Account.

PASSED BY A MAJORITY VOICE VOTE!

A True Copy,

ATTEST:

BettyAnn McCallum, Town Clerk

**SUMMARY
SPECIAL TOWN MEETING
JANUARY 7, 1988**

MONEY TO BE TRANSFERRED:

Article 2 (Landfill Gatekeeper)	\$1,600.00	(from Free Cash)
Article 3 (Purchase of Land)	27,500.00	(from Free Cash)
Article 4 (New Well)	9,000.00	(from Free Cash)
Article 5 (Ambulance & Training)	5,000.00	(Ambulance Receipts)
Article 6 (Town Counsel Salary)	10,000.00	(from Free Cash)
Article 9 (Highway Mach. Maint.)	<u>8,000.00</u>	(from Free Cash)

TOTAL TO BE TRANSFERRED **\$61,100.00**

**PRESIDENTIAL PRIMARY
TUESDAY, MARCH 8, 1988**

Pursuant to the foregoing warrant the inhabitants of the said Town of Douglas who are qualified to vote in elections and town affairs met in the new high school in East Douglas on Tuesday, March 8, 1988.

The following were sworn to faithful performance of their duties as election officers: Ballot Clerks — Mary Dlugocenski, Barbara Smith; Ballot Checkers — Rose Rhody, Cecile Carter, Beatrice Poplawski; Constables — Charles B. McCue, Theodore Cormier; Ballot Box Attendant — Ernest Hippert; Tabulators — Ann Burgess, Frances Hippert; Counters — Sharon Smith, Carol Bloniasz, Brenda Ballou, Beverly Hughes, Helen Dixon, Cecile Stienstra, Jane Lanpher, Barbara Yacino, Lorraine Tetreau, Maryann Gardner, Rosemary Richard, Monica Prunier, Patricia Brule, Pamela Carter and Lori Baca.

The warrant was read by the Town Clerk, BettyAnn McCallum, and the polls were opened at 7:00 a.m.

The Town voted as follows:

DEMOCRATIC PARTY

Presidential Preference

Michael S. Dukakis	Two hundred seventeen	217
Albert Gore, Jr.	Eleven	11
Florenzo DiDonato	Three	3
Paul Simon	Eight	8
Bruce Babbitt	Two	2
Richard E. Gephardt	Thirty-eight	38
Jesse L. Jackson	Sixty-two	62
Gary Hart	Six	6
Lyndon H. LaRouche, Jr.	Three	3
No Preference	Ten	10
Mario Cuomo	One	1
Blanks	Four	4
		<u>365</u>

State Committee Man

Louise P. Bertonazzi	Two hundred thirty-nine	239
A. James Whitney	Seventy-three	73
Blanks	Fifty-three	53
		<u>365</u>

State Committee Woman

Doris M. Racicot	Two hundred Thirty-one	231
Blanks	One hundred thirty-four	134
		<u>365</u>

Town Committee

Camille Begin	Twenty-three	23
Anne M. Burgess	Twenty-four	24
Robert E. Campo	Twenty-four	24
Emma V. Cassista	Twenty-three	23
Florendo J. Colonero	Twenty-three	23
Daniel F. Cooney	Twenty-six	26
Rachel Cooney	Twenty-four	24
Shirley J. Cooney	Twenty-five	25
Norma Dix	Twenty-three	23
Gail F. Gustafson	Twenty-three	23
John J. Kelly	Twenty-four	24
Elaine B. Kelly	Twenty-four	24
Eileen A. Linga	Twenty-three	23

Boleslaw L. Linga, Jr.	Twenty-three	23
John D. Manning	Twenty-three	23
Lorraine A. Manning	Twenty-three	23
Arthur J. McGuinness	Twenty-seven	27
Richard H. McGrath	Twenty-five	25
John P. Mikolaycik	Twenty-five	25
Leon H. Mosczynski	Twenty-four	24
Lisa Mosczynski	One (write-in)	1
Shirley M. Mosczynski	Twenty-four	24
Margaret V. Reed	Twenty-four	24
Charles Rudick	Twenty-three	23
Albina Saster	Twenty-three	23
Joseph J. Saster	Twenty-three	23
James John J. Sughrue, Jr.	Twenty-four	24
Kevin M. Sughrue	Twenty-five	25
William A. Trenouth	Twenty-five	25
Pamela A. Trenouth	Twenty-three	23
James H. Vecchione	Twenty-three	23
Virginia L. Woodwell	Twenty-three	23
Patricia Weber	Twenty-three	23
Blanks	Ten thousand nine hundred eighteen	<u>10,918</u>
		11,681

REPUBLICAN PARTY

Presidential Preference

Pierre S. duPont, IV	Three	3
Marion G. (Pat) Robertson	Twenty-five	25
George Bush	One hundred forty	140
Alexander M. Haig, Jr.	Three	3
Jack Kemp	Nineteen	19
Bob Dole	Sixty-eight	68
No Preference	Four	4
Blanks	Four	<u>4</u>
		266

State Committee Man

Philip Caparso	Thirty-one	31
Henry J. Lane	One hundred seventy-two	172
Blanks	Sixty-three	<u>63</u>
		266

State Committee Woman

Norma Cash Smith	One hundred eighty-one	181
Blanks	Eighty-five	<u>85</u>
		266

Town Committee

Ann S. Dix	One hundred seventy-six	176
Sue Schuster Cave	One hundred eighty-five	185
Dorothy J. Chapdelaine	One hundred sixty-five	165
Mary A. Gallagher	One hundred fifty-four	154
William J. Wallis	One hundred eighty-two	182
Irwin T. Smith, Jr.	One hundred sixty-seven	167
Barbara Smith	One hundred sixty-five	165
Patricia A. Manning	One hundred seventy	170
Barbara A. Gjeltrema	One hundred fifty-nine	159
Louis J. Jussaume	One hundred sixty-two	162
Edward M. Martinsen	One hundred seventy-two	172
Jerome T. Kocur	One hundred fifty-four	154
Joseph R. Bombara	One hundred fifty-eight	158
Donald B. McCallum	One hundred sixty-three	163
Jerome D. Jussaume	One hundred fifty-nine	159
Kathryn E. Tucker	One hundred sixty-three	163
Leon T. Sochia, III	One hundred eighty-nine	189
Edward A. Therrien	One hundred seventy-five	175
Joel A. Smith	One hundred fifty-nine	159
Michael J. Kacmarcik, Jr.	One hundred fifty-nine	159
Evelyn M. Purdy	One hundred forty-nine	149
Jacob L. Kolumber	One hundred fifty-six	156
Brenda A. Vecchione	One hundred sixty-six	166
Lawrence G. Bacon	One hundred fifty-three	153
Stanley Golenski	One hundred forty-six	146
Olga V. Golenski	One hundred forty-two	142
Ronald P. Forget	One hundred seventy-seven	177
Ramona J. Lachapelle	One hundred fifty-one	151
Lilian D. Cencak	One hundred fifty-four	154
Richard G. Lachapelle	One hundred fifty-four	154
John M. Virostek	One hundred fifty-eight	158
Christopher J. Stienstra	One hundred sixty-two	162
Robert A. Josey	One hundred fifty-five	155
Bonnye J. Doyon	One hundred forty-seven	147
Anne E. Resan	One hundred fifty-five	145
Blanks	Three thousand six hundred forty-nine	155
		<u>3,649</u>
		9,310

The polls were closed at 8:00 p.m.

A True Copy,

ATTEST:

BettyAnn McCallum, Town Clerk

**SPECIAL TOWN MEETING
THURSDAY, MARCH 31, 1988**

Pursuant to the foregoing warrant the inhabitants of the said Town of Douglas who are qualified to vote in elections and Town affairs met in the Town Hall in East Douglas on Thursday, March 31, 1988, at 7:00 p.m. There being a quorum present (77 registered voters), the meeting was opened by the Town Clerk, Betty Ann McCallum. The warrant was examined and found to be in order. The first order of business was to elect a temporary moderator. Nominations were taken from the floor. Paul Boutiette was nominated and seconded. There being no other nominations, a motion was made and seconded that the Town Clerk cast one vote. The vote was unanimous. The Town Clerk cast her vote; Paul Boutiette was declared the Temporary Moderator. The oath of office was administered and business was continued. The Town voted as follows:

ARTICLE 1.

The Town voted to transfer from available funds in the treasury's Free Cash Account the sum of ten thousand (\$10,000.00) dollars to the Highway Machinery Maintenance Account.

PASSED BY A UNANIMOUS VOICE VOTE!

ARTICLE 2.

The Town voted to transfer from available funds in the treasury's Receipts Reserved for Dog Officer's Expense Account the sum of two thousand (\$2,000.00) dollars to the Dog Officer Expense Account.

PASSED BY A UNANIMOUS VOICE VOTE!

ARTICLE 3.

The Town voted to appropriate the sum of nine hundred sixty thousand (\$960,000.00) dollars for the purpose of closing and capping the municipal landfill area, including costs incidental and related thereto, and that to raise this appropriation the Treasurer, with the approval of the Selectmen, is hereby authorized to borrow the sum of nine hundred sixty thousand (\$960,000.00) dollars under and pursuant to Chapter 44, Section 8 (24) of the General Laws, or other enabling authority, and to issue bonds or notes of the Town therefor.

PASSED BY A STANDING VOTE: YES 63, NO 4!

ARTICLE 4.

PASSED OVER BY A UNANIMOUS VOICE VOTE!

ARTICLE 5.

The Town voted to transfer from the Landfill Custodian Account the sum of one thousand (\$1,000.00) dollars and to transfer from the Landfill Custodian Replacement

Account the sum of one thousand twenty-one dollars (\$1,021.00) dollars, a total of two thousand twenty-one (\$2,021.00) dollars, to the Health General Expense Account.

PASSED BY A UNANIMOUS VOICE VOTE!

ARTICLE 6.

The Town voted to transfer no money from the treasury to the Gypsy Moth Spraying Account to fund a Gypsy moth control program in the Town.

PASSED BY A UNANIMOUS VOICE VOTE!

ARTICLE 7.

The Town voted as petitioned by two hundred sixteen (216) voters of the Town of Douglas as follows: "We the undersigned registered voters of the Town of Douglas petition the Town to remove all new no parking signs and parking restrictions placed on both sides of Main Street."

DEFEATED BY A STANDING VOTE: YES 28, NO 32.

The meeting was adjourned at 9:15 p.m.

A True Copy,

ATTEST: _____
BettyAnn McCallum, Town Clerk

Summary
Special Town Meeting
March 31, 1988

MONEY TO BE TRANSFERRED:

Article 1 (Highway Machinery Maint.)	\$10,000.00	(from Free Cash)
Article 2 (Dog Officer Exp.)	2,000.00	(from Receipts)
Article 5 (Health Gen. Exp.)	1,000.00	(from Landfill Cust.)
	1,021.00	(from Landfill Replace.)

TOTAL TO BE TRANSFERRED: \$14,021.00

MONEY TO BE BORROWED:

Article 3	(Landfill Closing)	\$960,000.00
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ANNUAL TOWN ELECTION TUESDAY, MAY 10, 1988

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met in the new High School in East Douglas on Tuesday, May 10, 1988.

The following were sworn in to faithful performance of their duties as election officers:
Ballot Clerks — Mary Dtugocenski, Cecile Carter; Ballot Checkers — Carol Bloniasz, Beatrice Poplawski; Ballot Box Attendant — Sharon Smith; Constables — Theodore Cormier, Sr., Charles B. McCue; Tabulators — Anne Burgess, Frances Hippert; Counters — Monica Prunier, Brenda Ballou, Beverly Hughes, Frances Jolda, Helen Dixson, Cis Stienstra, Jane Lanpher, Lorraine Tetreau, Maryann Gardner, Amy Arnold, Rosemary Richard, Patricia Brule, Patricia Koslak, Marleen Bacon, Barbara Yacino, Pamela Carter, and Lori Baca.

The Warrant was read by the Town Clerk, BettyAnn McCallum, and the polls were opened at 10:00 a.m.

The Town of Douglas voted as follows:

MODERATOR — 3 years:

Robert V. Choquette	Four hundred seventy-one	471
Patricia A. Manning	Six hundred seventy-six	676
Frank S. P. Yacino	One	1
Merritt Tetreau	One	1
Andrew A. Hutnak	One	1
Merton Mowry	One	1
Blanks	Forty-seven	47
TOTAL	Eleven hundred ninety-eight	1,198

TOWN TREASURER — 3 years:

Elaine B. Kelly	One thousand thirteen	1,013
Blanks	One hundred eighty-five	185
TOTAL	Eleven hundred ninety-eight	1,198

TOWN CLERK — 3 years:

BettyAnn McCallum	Nine hundred eighty-nine	989
Norma Dix	One	1
Blanks	Two hundred eight	208
TOTAL	Eleven hundred ninety-eight	1,198

ASSESSOR — 3 years:

Irwin T. Smith, Jr.	Eight hundred fifty-one	851
Catherine Chupka	One	1
Blanks	Three hundred forty-six	<u>346</u>
TOTAL	Eleven hundred ninety-eight	1,198

SELECTMAN — 3 years:

Ebenezer W. Chesebrough	Seven hundred three	703
Patricia J. Weber	Four hundred forty-three	443
David Cave	One	1
Blanks	Fifty-one	<u>51</u>
TOTAL	Eleven hundred ninety-eight	1,198

SCHOOL COMMITTEE — two for 3 years:

William A. Trenouth, Jr.	Six hundred forty-four	644
Robert A. Hutnak	Five hundred seventy	570
Constance T. Hvizdos	Four hundred eighty-one	481
Linda A. Leveille	Four hundred twenty-eight	428
Blanks	Two hundred seventy-three	<u>273</u>
TOTAL	Two thousand three hundred ninety-six	2,396

AGENT MOSES WALLIS DEVISE — 1 year:

William J. Wallis, Jr.	Nine hundred two	902
Michael McInnis	One	1
Blanks	Two hundred ninety-five	<u>295</u>
TOTAL	Eleven hundred ninety-eight	1,198

TRUSTEE PUBLIC LIBRARY — 3 years:

Elliott G. Chesebrough	Eight hundred seventy	870
John J. Sughrue	One	1
Blanks	Three hundred twenty-seven	<u>327</u>
TOTAL	Eleven hundred ninety-eight	1,198

CEMETERY COMMISSIONER — 3 years:

Richard Lepage	Six	6
David Vecchione	Four	4
Ernest Hippert	Three	3
James John J. Sughrue, Jr.	Four	4
Jacob Kolumber	Two	2
Michael E. Cahill	Two	2
Mark Rogers	One	1
Bruce Harding	One	1
Dorothy Chapdelaine	One	1
Richard Ballou	One	1

Paul N. Boutiette	One	1
William Gomez	One	<u>1</u>
Blanks	Eleven hundred seventy-one	1,171
WATER/SEWER COMMISSIONER — 3 years:		
Joseph J. Saster	Nine hundred thirty-eight	938
Blanks	Two hundred sixty	<u>260</u>
TOTAL	Eleven hundred ninety-eight	1,198
WATER/SEWER COMMISSIONER — 2 years:		
Edward A. "Buff" Therrien	Eight hundred seventy	870
Walter Buxton	One	1
Blanks	Three hundred twenty-seven	<u>327</u>
TOTAL	Eleven hundred ninety-eight	1,198
WATER/SEWER COMMISSIONER — 1 year:		
Robert A. Josey	Eight hundred fifty-three	853
Blanks	Three hundred forty-five	<u>345</u>
TOTAL	Eleven hundred ninety-eight	1,198
RECREATION COMMISSIONER — 3 years:		
Patrick Colonero	Seven hundred forty	740
Gregory L. Hippert	Three hundred eighty-two	382
Blanks	Seventy-six	<u>76</u>
TOTAL	Eleven hundred ninety-eight	1,198
PLANNING BOARD — 3 years:		
Christine E. Anderson	Five hundred fifty-eight	558
Stanley Golenski	Four hundred seventy-five	475
Blanks	One hundred thirty-five	<u>135</u>
TOTAL	Eleven hundred ninety-eight	1,198
PLANNING BOARD — 5 years:		
Sue Schuster Cave	Six hundred eighty-seven	687
Cindy L. Jezerski	Four hundred fifty-nine	459
Robert A. Hutnak	One	1
Blanks	Fifty-one	<u>51</u>
TOTAL	Eleven hundred ninety-eight	1,198
HOUSING AUTHORITY — 5 years:		
John A. Beukema, Jr.	Seven hundred eighty-four	784
Esther Cassista	One	1
Blanks	Four hundred thirteen	<u>413</u>
TOTAL	Eleven hundred ninety-eight	1,198

HOUSING AUTHORITY — 1 year:

Michael J. Kacmarcik, Jr.	Eight hundred sixty-six	866
Blanks	Three hundred thirty-two	332
TOTAL	Eleven hundred ninety-eight	1,198

QUESTION #1:

Shall the Town of Douglas vote to have its Selectmen appoint the Board of Health?

Yes	Seven hundred seventy-two	772
No	Three hundred eighty-six	386
Blanks	Forty	40
TOTAL	Eleven hundred ninety-eight	1,198

QUESTION #2:

Shall the Town of Douglas be allowed to exempt the total amounts required to pay bonded indebtedness incurred prior to the passage of Proposition 2-1/2, so called, from the Town's Levy Limit?

Yes	Four hundred eighty-four	484
No	Six hundred forty-eight	648
Blanks	Sixty-six	66
TOTAL	Eleven hundred ninety-eight	1,198

QUESTION #3:

Shall the Town of Douglas be allowed to exempt from the provisions of Proposition 2-1/2, so called, the amounts required to pay for the bond issued in order to conduct water system rehabilitation and improvements?

Yes	Four hundred eighty-five	485
No	Six hundred forty-two	642
Blanks	Seventy-one	71
TOTAL	Eleven hundred ninety-eight	1,198

QUESTION #4:

Shall the Town of Douglas be allowed to assess an additional \$125,000 in real estate taxes for the purpose of conducting a revaluation of real estate and personal property in the Town for the fiscal year beginning July first nineteen hundred and eighty-eight?

Yes	Three hundred thirteen	313
No	Eight hundred thirteen	813
Blanks	Seventy-two	72
TOTAL	Eleven hundred ninety-eight	1,198

The polls were closed at 8:00 p.m.

A True Copy,

ATTEST:

BettyAnn McCallum, Town Clerk

**ANNUAL TOWN MEETING
SATURDAY, MAY 14, 1988**

Pursuant to the foregoing warrant the inhabitants of the said Town of Douglas who are qualified to vote in elections and Town affairs met in the auditorium of the new High School in East Douglas on Saturday, May 14, 1988, at 10:00 a.m. There being a quorum present (111 registered voters), the meeting was opened by the Moderator, Patricia A. Manning. Selectman Eben Chesebrough started the Town Meeting by honoring Andrew J. Baca and William J. Wallis, Sr. for their many years of service to the Town. Mr. Chesebrough also gave a brief history of our present Town Hall, which was built with monies willed to the Town by Moses Wallis. The Warrant was then read by Mrs. Manning and the Town voted as follows:

Article 1.

The Town voted to require that all funds received into the General Fund in the Fiscal Year 1989 from the County of Worcester as reimbursement for dog claims be transferred to the Receipts Reserved for Dog Account.

PASSED BY A MAJORITY VOICE VOTE!

Article 2.

The Town voted to authorize the Town Treasurer, with approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1988, in accordance with the provisions of the General Laws, Chapter 44, Section 17.

PASSED BY A MAJORITY VOICE VOTE!

A motion was made and seconded to take articles 3 & 4 together. The motion passed.

Articles 3 & 4.

The Town voted to fix the salary and compensation of all elective officers of the Town as provided by Section 108 of Chapter 41 of the General Laws, as amended, and voted to raise and appropriate funds to defray the necessary and usual expense of the several departments of the Town for the fiscal year beginning July 1, 1988, and ending June 30, 1989. The Town voted to raise and appropriate the following for General Government:

Selectmen Salary	\$1,950.00
Selectmen Clerical	15,379.00
Selectmen Expense	7,000.00
Administrative Assistant	30,145.00
Finance Committee Clerical	1,724.00
Town Accountant Salary	15,750.00
Town Accountant Expense	630.00
Town Clerk Salary	7,144.20
Town Clerk Clerical	6,361.57
Town Clerk Expense	1,300.00
Treasurer Salary	16,852.50
Treasurer Clerical	7,103.20
Treasurer Expense	12,300.00
Tax Titles	5,000.00
Tax Collector Salary	14,032.20
Tax Collector Clerical	00.00
Tax Collector Expense	7,095.00
Lock Box Service	3,500.00
Assessor's Salary	19,911.80
Assessor's Expense	16,125.00
Town Counsel Salary	20,000.00
Legal Litigation	00.00
Moderator's Salary	100.00
Registrar's Salary	325.00
Registrar's Expense	1,500.00
Election Expense	5,000.00
Town Hall Janitor	6,500.00
Town Hall Maintenance	7,800.00
Town Hall Renovate	2,500.00
Center School Maintenance	3,000.00
Zoning Board Expense	3,800.00
Planning Board Expense	2,600.00
Comprehensive Plan (amended)	5,000.00
Conservation Commission Expense	625.00
Audit	11,000.00
Print Town Reports	2,700.00
Valuation & Street Lists	525.00
Group Insurance	155,000.00
Blanket Insurance	120,000.00
County Retirement	108,260.00
Unemployment	10,000.00
Stabilization Fund	00.00
Final Week Wages	00.00
TOTAL GENERAL GOVERNMENT	<u>\$655,538.47</u>

PASSED BY A MAJORITY VOICE VOTE!

The Town voted to raise and appropriate the following for Police Department:

Police Salary	\$275,820.00
FY 89 New Patrolman	00.00
Dispatcher Account	52,000.00
Police Lock-up	1,000.00
Police General Expense	<u>37,339.00</u>
TOTAL POLICE DEPARTMENT	\$366,159.00

PASSED BY A MAJORITY VOICE VOTE!

The Town voted to raise and appropriate the following for Fire Department:

Fire Salary	\$15,004.00
Fire General Expense	9,300.00
Forest Fires	2,200.00
Fire Equipment	3,500.00
Fire Travel	<u>1,500.00</u>
TOTAL FIRE DEPARTMENT	\$31,504.00

PASSED BY A MAJORITY VOICE VOTE!

The Town voted to raise and appropriate the following for Inspections:

Tree Warden Salary	\$100.00
Insect Pest Control	600.00
Dutch Elm Disease Control	2,000.00
Civil Defense Director Salary	175.00
Civil Defense Director Expense	200.00
Dog Officer Salary	4,200.00
Dog Officer Expense	5,000.00
Building Inspector Fees	11,450.00
Building Department Clerical	11,965.20
Building Department Expense	<u>2,000.00</u>
TOTAL INSPECTIONS	\$39,690.20

PASSED BY A MAJORITY VOICE VOTE!

The Town voted to raise and appropriate the following for Highway Department:

Highway Salary	\$164,690.70
Highway Overtime	18,000.00
Highway General Expense	20,000.00
Snow Removal	40,000.00
Highway Railings	1,000.00
Highway Bridges	1,000.00
Highway Sidewalks	3,000.00
Highway Oilings	30,000.00
Local Road Improvement	40,000.00
Street Lights	29,000.00
Machinery Maintenance	<u>30,000.00</u>
TOTAL HIGHWAY DEPARTMENT	<u>\$376,690.70</u>

PASSED BY A MAJORITY VOICE VOTE!

The Town voted to raise and appropriate the following for Health Department:

Landfill Custodian Salary	00.00
Landfill Custodian Substitute	00.00
Landfill Gatekeeper	\$7,438.08
Landfill Maintenance	2,500.00
Nurse Salary	14,885.85
Health Clerical	12,040.20
Health Consultant	5,000.00
Health General Expense	5,575.00
Meat/animal Inspector's Salary	300.00
Meat/animal Inspector's Expense	450.00
Sanitation Fees	3,000.00
Monitor Wells	8,200.00
Transfer Station Operator	9,100.00
Transfer Station Maintenance	12,000.00
Recycling Committee	<u>750.00</u>
TOTAL HEALTH DEPARTMENT	<u>\$81,239.13</u>

PASSED BY A MAJORITY VOICE VOTE!

The Town voted to raise and appropriate the following for Water-Sewer Department:

Water Superintendent Salary	\$20,043.45
Water Assistant Salary	15,729.00
Sewer Superintendent Salary	20,312.25
Sewer Assistant Salary	15,729.00

Water-Sewer Commissioners' Salaries	900.00
Water-Sewer Superintendent	00.00
Water-Sewer Expense	<u>80,000.00</u>
TOTAL WATER-SEWER DEPARTMENT	\$152,713.70

PASSED BY A MAJORITY VOICE VOTE!

The Town voted to raise and appropriate the following for Cemeteries:

Douglas Center Cemetery	\$700.00
South Douglas Cemetery	300.00
Pine Grove Cemetery	<u>400.00</u>
TOTAL CEMETERIES	\$1,400.00

PASSED BY A MAJORITY VOICE VOTE!

The Town voted to raise and appropriate the following for Council on Aging and Veterans:

Council on Aging	\$14,500.00
Veterans' Agent Salary	2,377.20
Veterans' Department Expense	527.00
Veterans' Benefits	<u>3,000.00</u>
TOTAL VETERANS AND COA	\$20,404.20

PASSED BY A MAJORITY VOICE VOTE!

The Town voted to raise and appropriate the following for Library:

Library Salary	\$33,483.00
Library General Expense	<u>13,917.00</u>
TOTAL LIBRARY	\$47,400.00

PASSED BY A MAJORITY VOICE VOTE!

The Town voted to raise and appropriate the following for Recreation:

Recreation Program Expense	\$16,536.00
Memorial Day	<u>1,500.00</u>
TOTAL RECREATION	\$18,036.00

PASSED BY A MAJORITY VOICE VOTE!

The Town voted to raise and appropriate the following for Debt Service:

General Debt	\$127,200.00
General Interest	14,800.00
Sewer Debt & Interest	53,775.00
High School Bond	942,375.00
Landfill Debt & Interest	<u>29,000.00</u>
TOTAL DEBT SERVICE	\$1,167,150.00

PASSED BY A MAJORITY VOICE VOTE!

The Town voted to raise and appropriate the following for Unclassified:

Industrial Development Commission	\$2,500.00
Municipal Building Study	00.00
Memorial High School Maintenance	24,000.00
Housing Authority	<u>600.00</u>
TOTAL UNCLASSIFIED	\$27,100.00

PASSED BY A MAJORITY VOICE VOTE!

(TOTAL MUNICIPAL TO BE RAISED AND APPROPRIATED: \$2,983,025.40)

The Town voted to raise and appropriate the following for Education:

School Salaries	\$1,842,987.00
School Expenses	537,201.00
Blackstone Valley Reg. Voc. Tech.	
H. School Comm.	<u>200.00</u>
TOTAL EDUCATION	\$2,380,388.00

PASSED BY A MAJORITY VOICE VOTE!

The Town voted to raise and appropriate the following for Blackstone Valley Vocational School:

BVVS	\$54,784.00
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PASSED BY A MAJORITY VOICE VOTE!

TOTAL EXPENDITURE IN ARTICLES 3 & 4: \$5,418,197.40

Article 5.

The Town voted to transfer from available funds in the treasury's Federal General Revenue Sharing Account, a Public Law #92-915, the sum of two thousand, (\$2,000.00) dollars to the Blanket Insurance Account.

PASSED BY A MAJORITY VOICE VOTE!

Article 6.

The Town voted to require that all funds received into the General Fund during the fiscal year 1989 from direct state aid grants for public libraries be transferred to the special interest bearing account for the Simon Fairfield Public Library.

PASSED BY A MAJORITY VOICE VOTE!

Article 7.

The Town voted to require that all fines received during the fiscal year 1989 by the Simon Fairfield Public Library be retained by the Library for the purpose of purchasing books, films and other library supplies and materials.

PASSED BY A MAJORITY VOICE VOTE!

Article 8.

The Town voted to transfer from available funds in the treasury's Ambulance Reserved Receipts Account the sum of thirteen thousand three hundred thirty-eight (\$13,338.00) dollars to the Ambulance and Training Account for the fiscal year beginning July 1, 1988, and ending June 30, 1989.

PASSED BY A MAJORITY VOICE VOTE!

Article 9.

The Town voted to reserve all receipts received by the Town from ambulance user charges, user billings and ambulance donations and gifts to the Ambulance Reserved Receipts Account.

PASSED BY A MAJORITY VOICE VOTE!

Article 10.

The Town voted to reserve the receipts from the various sanitation fees paid to the Town to offset the cost of operating the Board of Health, and to place said receipts in the Health Sanitation Fee Account.

PASSED BY A MAJORITY VOICE VOTE!

Article 11.

The Town voted to appropriate the sum of twenty five thousand three hundred eighty-five (\$25,385.00) dollars from the Board of Health Sanitation Fee Account to offset the cost of operating the Board of Health.

PASSED BY A MAJORITY VOICE VOTE!

Article 12.

The Town voted to raise and appropriate the sum of five hundred (\$500.00) dollars to fund expenses incurred by the Town in implementing and carrying out the requirements of General Laws, Chapter 111F, The Right to Know Law, during the Fiscal year 1989.

PASSED BY A MAJORITY VOICE VOTE!

Article 13.

The Town voted to authorize the Board of Assessors to appoint one or more of their members to work for compensation, in accordance with the provisions of the Town's Personnel Bylaw, and to establish such compensation to be paid said member for the Fiscal year 1989.

PASSED BY A MAJORITY VOICE VOTE!

Article 14.

The Town voted to transfer the sum of thirty one thousand eight hundred fifty-one dollars and ninety cents (\$31,851.90) from the Sewer Betterment Reserved Receipts Account to the Sewer Debt Service Account.

PASSED BY A MAJORITY VOICE VOTE!

Article 15.

The Town voted to transfer from available funds in the treasury's Free Cash Account the sum of five thousand (\$5,000.00) dollars to the Reserve Fund.

Amended 11/3/88.

PASSED BY A MAJORITY VOICE VOTE!

Article 16.

The Town heard and accepted the report of the Growth Study Committee made by Shirley Mosczyński.

Article 17.

The Town voted to extend the Growth Study Committee, under the annual appointment authority of the Board of Selectmen, and raise and appropriate the sum of five hundred

(\$500.00) dollars for the expenses of the Growth Study Committee during the fiscal year 1989.

PASSED BY A MAJORITY VOICE VOTE!

Article 18.

The Town heard and accepted the report of the Municipal Building Study Committee given by Thomas Schwartz. A presentation was given by Maximillion Ferro, of Preservation Partnership, showing proposals for the old elementary school, the Town Hall, the old high school, the Fire Station and the old Douglas Center School.

A motion was made and seconded to extend the Municipal Building Study Committee under the annual appointment of the Selectmen.

PASSED BY A MAJORITY VOICE VOTE!

Article 19.

A motion was made and seconded to postpone Article 19 indefinitely. The motion PASSED BY A MAJORITY VOICE VOTE!

Article 20.

The Town voted to raise and appropriate the sum of twelve thousand (\$12,000.00) dollars to the Historical Commission Account, and to authorize the Historical Commission to contract with a qualified consultant to complete a reconnaissance study, an inventory of properties in Town, suggestions for National Historic Register recommendations and suggestions for historic district recommendations, and to report to the Board of Selectmen by July 1, 1989; subject, however to reimbursement to the Town of 50% or more of such funds from the Massachusetts Historical Commission.

PASSED BY A MAJORITY VOICE VOTE!

Article 21.

A motion was made and seconded to postpone Article 21 indefinitely. The motion PASSED BY A MAJORITY VOICE VOTE!

**SPECIAL TOWN MEETING
THURSDAY, JUNE 30, 1988**

Pursuant to the foregoing warrant the inhabitants of the said Town of Douglas who are qualified to vote in elections and Town affairs met in the Town Hall in East Douglas on Thursday, June 30, 1988, at 7:00 p.m. There being a quorum present (22 registered voters), the meeting was opened by the Moderator, Patricia A. Manning. The warrant was read by Mrs. Manning and the Town voted as follows:

Article 1.

The Town voted to transfer from available funds in the treasury's Free Cash Account the sum of twenty thousand three hundred forty-four dollars and twenty-eight cents (\$20,344.28) to the Highway Snow Removal Account to fund highway snow removal activities for fiscal year 1988.

PASSED BY A MAJORITY VOICE VOTE!

Article 2.

The Town voted to transfer from the Debt Service Interest Account the sum of eight thousand three hundred thirty-four dollars and two cents (\$8,334.02) to the Highway Machinery Maintenance Account to fund highway equipment repairs for fiscal year 1988.

PASSED BY A MAJORITY VOICE VOTE!

Article 3.

The Town voted to transfer from available funds in the treasury's Reserved Receipts for Dog Expenses Account the sum of six hundred eighteen (\$618.00) dollars to the Dog Officer Expense Account to fund dog control activities for fiscal year 1988.

PASSED BY A MAJORITY VOICE VOTE!

Article 4.

The Town voted to transfer from available funds in the treasury's Free Cash Account the sum of seven thousand three hundred fifty (\$7,350.00) dollars to the Police Salaries Account and the sum of two thousand six hundred twenty (\$2,620.00) dollars to the Police General Expense Account, a total of nine thousand nine hundred seventy (\$9,970.00), to fund Police services for fiscal year 1988.

PASSED BY A MAJORITY VOICE VOTE!

Article 5.

The Town voted to transfer from available funds in the treasury's Free Cash Account the sum of forty-two thousand three hundred ninety-two (\$42,392.00) dollars to the School General Expense Account to fund unanticipated special education costs for fiscal year 1988.

PASSED BY A MAJORITY VOICE VOTE!

Article 6.

The Town voted to accept the Equal Educational Opportunity Grant for the Douglas Public Schools for the fiscal year 1989 in the amount of two hundred eighty one thousand nine hundred eighty-six (\$281,986.00) dollars under the provisions of G. L. Chapter 70A, Section 5, as inserted by Chapter 188 of the Acts of 1985, provided said grant shall be expended by the School Committee for direct educational expenses.

PASSED BY A MAJORITY VOICE VOTE!

Article 7.

The Town voted to accept the provisions of Chapter 597 of the Acts of 1982 which provide that the excise tax imposed by G.L. Chapter 60A, Section 1 shall not apply to a motor vehicle owned and registered by a former prisoner of war and defined in said Chapter 597 of the Acts of 1982.

PASSED BY A MAJORITY VOICE VOTE!

Article 8.

The Town voted to amend its Zoning Bylaws by:

1. Substituting in Section 3.02 "Schedule of Use Regulations", Subsection C. "Commercial", Number 1. "Retail Establishment Use for the Sale of Merchandise to the General Public", by deleting the (S) in the column labeled "Ind." and replacing it with a dash (—), thereby changing the retail establishment use for the sale of merchandise to the general public from a use allowed by Special Permit from the Zoning Board of Appeals to a use not permitted in the industrially zoned land of the Town.
2. Adding to Section 3.02 "Schedule of Use Regulations", Subsection C. "Commercial", the following:

"16. Retail establishment for the sale to the general public of goods manufactured on the site through industrial processes"; with the following use designations:

R-A use not permitted
RC-1 use not permitted
RC-2 use not permitted
VR use not permitted
CB use not permitted
Comm. use not permitted
Ind. use permitted.

PASSED BY A MAJORITY VOICE VOTE!

The meeting was adjourned at 7:23 p.m.

A True Copy,

ATTEST:

BettyAnn McCallum, Town Clerk

**SUMMARY
SPECIAL TOWN MEETING
JUNE 30, 1988**

MONEY TO BE TRANSFERRED (from other sources):

Article 1	(Highway Snow Removal)	\$20,344.28	(from Free Cash)
Article 2	(Highway Machinery Maint.)	8,334.02	(from Debt Service Int.)
Article 3	(Dog Officer Expense)	618.00	(Res. Rec. for Dogs)
Article 4	(Police Salaries)	7,350.00	(Free Cash)
	(Police Gen. Exp.)	2,620.00	(Free Cash)
Article 5	(School Gen. Exp.)	<u>42,392.00</u>	(Free Cash)

TOTAL TO BE TRANSFERRED **\$81,658.30**

**STATE PRIMARY
THURSDAY, SEPTEMBER 15, 1988**

Pursuant to the foregoing warrant the inhabitants of the said Town of Douglas who are qualified to vote in elections and town affairs met in the new High School in East Douglas on Thursday, September 15, 1988.

The following were sworn to faithful performance of their duties as election officers: Ballot Clerks — Mary Dtugocenski, Cecile Carter; Ballot Checkers — Rose Rhody, Beatrice Poplawski, Eileen Damore, Constables — Charles B. McCue, Theodore Cormier; Counters — Brenda Ballou, Jane Lanpher, Cecile Stienstra, Pamela Carter, Helen Dixon, Patricia Koslak, Marleen Bacon, Frances Jolda, Monica Prunier, Rosemary Richard, Joanne Murray, Carol A. Bloniasz, Maryann Gardner, Patricia Brule, Lorraine Tetreau; Tabulators: Anne Burgess, BettyAnn McCallum.

The Warrant was read by the Town Clerk, BettyAnn McCallum, and the polls were opened at 7:00 a.m.

The Town voted as follows:

DEMOCRATIC PARTY

Senator in Congress

Edward M. Kennedy	Seventy-nine	79
Blanks	Nine	9
Total	Eighty-eight	88

Representative in Congress

Joseph D. Early	Seventy-six	76
Blanks	Twelve	12
Total	Eighty-eight	88

Councillor

James D. O'Brien, Jr.	Seventy-four	74
Blanks	Fourteen	14
Total	Eighty-eight	88

Senator in General Court

Louis P. Bertonazzi	Seventy-four	74
Blanks	Fourteen	14
Total	Eighty-eight	88

Representative in General Court

Richard T. Moore	Seventy-nine	79
Blanks	Nine	9
		88

Clerk of Courts

Loring P. Lanoureaux	Twenty-three	23
Timothy J. Cooney, Jr.	Twenty	20
Francis J. Holloway	Seventeen	17
John F. O'Connor	Twenty-six	26
Blanks	Two	2
		88

Register of Deeds

Anthony J. Vigliotti	Seventy-two	72
Blanks	Sixteen	16
		88

County Commissioner

John R. Sharry	Fifty-nine	59
Paul X. Tivnan	Sixty-nine	69
		176

REPUBLICAN PARTY**Senator in Congress**

Joseph D. Malone	Twenty-four	24
Blanks	One	1
		25

The polls were closed at 8:00 p.m.

A True Copy,

Attest:

BettyAnn McCallum, Town Clerk

**Special Town Meeting
Thursday, November 3, 1988**

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met in the Town Hall in East Douglas on Thursday, November 3, 1988, at 7:00 p.m. There being a quorum present (30 registered voters) the meeting was called to order by the Moderator, Patricia A. Manning. The Warrant was read by Mrs. Manning and the Town voted as follows:

Article 1.

The Town voted to raise and appropriate the sum of twenty-five hundred (\$2,500.00) dollars to the Landfill Study Account to fund consulting services for the Board of Health.

PASSED BY A MAJORITY VOTE!

Article 2.

The Town voted to accept and Equal Education Opportunity Grant for the fiscal year 1989 in the amount of two hundred seventy-seven thousand nine (\$277,009.00) dollars under the provisions of MGL Chapter 70A, Section 5, as inserted by the Chapter 188 of the Acts of 1985. Said grant shall be paid by the Commonwealth to and expended by the Blackstone Valley Vocational Regional School District Committee for direct services expenditures.

PASSED BY A MAJORITY VOTE!

Article 3.

The Town voted to authorize the Board of Selectmen to acquire by gift or purchase or to take by eminent domain, a certain parcel of land described as Parcel 3 of the deed in Book 6863, Page 37 of the Worcester Registry of Deeds, land to be in the custody of the Water and Sewer Commissioners and held for the purpose of protecting the public water supply, provided such site is approved by the Massachusetts Department of Environmental Quality Engineering, after public hearings as required by Section 39B of Chapter 40 of the Massachusetts General Laws, subject to 100% reimbursement of the cost of the land from the Massachusetts DEQE's Aquifer Land Acquisition Grant Program, with purchase funds to be borrowed in anticipation of the receipt of grant funds.

PASSED BY A MAJORITY VOICE VOTE!

Article 4.

The Town voted to raise and appropriate the sum of five thousand (\$5,000.00) dollars to the Sewer Study Account and authorized the Water and Sewer Commissioners to contract with a qualified consulting firm for a study of the Town's Sewer operations.

PASSED BY A MAJORITY VOICE VOTE!

Article 5.

The Town voted to reserve all receipts received by the Town for the recycling of solid wastes, and place said receipts in the Recycling Account to offset the cost of contracting for recycling services.

PASSED BY A MAJORITY VOICE VOTE!

Article 6.

The Town voted to appropriate the sum of one thousand (\$1,000.00) dollars from the Recycling Account to offset the cost of contracting for recycling services.

PASSED BY A MAJORITY VOICE VOTE!

Article 7.

The Town voted to borrow a sum not to exceed one hundred thousand (\$100,000.00) dollars, to raise and appropriate fifty thousand (\$50,000.00) dollars to be apportioned in fiscal 1989 and the remainder in fiscal 1990 for the purpose of hiring a consulting firm to conduct property revaluation in the Town of Douglas for tax purposes.

PASSED BY A MAJORITY VOICE VOTE!

Article 8.

The Town voted to transfer from available funds in the treasury's Free Cash Account the sum of two hundred twenty-five thousand (\$225,000.00) dollars, and from available funds in the treasury's Receipts Reserved for Appropriation Account the sum of one hundred ten thousand seven hundred forty one dollars and forty cents (\$110,741.40), a total of three hundred twenty five thousand seven hundred forty one dollars and forty cents (\$325,741.40) to offset the fiscal year 1989 tax rate.

PASSED BY A MAJORITY VOICE VOTE!

Article 9.

The Town voted to amend the action taken on Article 15 of the Annual Town Meeting held May 14, 1988, by changing the source and amount of funds from available funds in the treasury's Overlay Surplus Account the sum of ten thousand (\$10,000.00) dollars to the Reserve Fund to available funds in the treasury's Free Cash Account the sum of five thousand (\$5,000.00) dollars to the Reserve Fund.

PASSED BY A UNANIMOUS VOTE!

Article 10.

A motion was made and seconded to amend Article 10, that the item for the front end loader was voted on separately from all other items in Article 10.

AMENDED BY A MAJORITY VOICE VOTE!

The Town voted to transfer from available funds om the treasury's Receipts Reserved for Appropriation Account the sum of fifty thousand three hundred seventy-five (\$50,375.00) dollars to fund a Capital Budget for the fiscal year 1989 for the following purposes:

Town Accountant Computer	Three Thousand Dollars	\$3,000.00
Copy machine	Three thousand six hundred	3,600.00
Fire Department Pagers	Four thousand one hundred	4,100.00
Fire Truck Water Tank	Eight Thousand Seventy-five	8,075.00
Police Cruiser	Thirteen thousand two hundred	13,200.00
Police Radio	Four thousand nine hundred	4,900.00
Water Improvement Engineering	Thirteen thousand five hundred	13,500.00
		<u>\$50,375.00</u>

PASSED BY A MAJORITY VOICE VOTE!

The Town also voted to transfer from available funds in the Treasury's Receipts Reserved for Appropriation Account the sum of twenty-two thousand (\$22,000.00) dollars for a Front End Loader and further to authorize the Board of Selectmen to enter into a lease/purchase agreement for the purpose of acquiring highway heavy equipment.

PASSED BY A UNANIMOUS VOICE VOTE!

The meeting adjourned at 7:43 p.m.

A True Copy,

Attest:

BettyAnn MaCallum, Town Clerk

SUMMARY

MONEY TO BE RAISED & APPROPRIATED (tax levy):		
Article 1	(Landfill Study Acct.)	\$2,500.00
Article 4	(Sewer Study Acct.)	5,000.00
Article 7	(Revaluation)	<u>50,000.00</u>

TOTAL TO BE TRANSFERRED		\$57,500.00	
MONEY TO BE TRANSFERRED (from other sources):			
Article 8	(to offset tax rate)	\$225,000.00	(from free cash)
		110,741.40	(from Rec. Res.
			for Appropriation)
Article 10	(Capital Budget)	72,375.00	(Rec. Res. for Approp.)
TOTAL TO BE TRANSFERRED		\$408,116.40	
MONEY TO BE BORROWED:			
Article 7	(Revaluation)	\$100,000.00	
MONEY TO BE APPROPRIATED (from offset receipts):			
Article 6	(recycling services)	1,000.00	(from Recycling Acct.)

STATE ELECTION
Tuesday, November 8, 1988

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met in the new High School in East Douglas on Tuesday, November 8, 1988.

The following were sworn to faithful performance of their duties as election officers: Constables — Theodore Cormier, Sr., Charles B. McCue; Ballot Clerks — Mary Dtugocenski, Cecile Carter, Pauline Gavlak; Ballot Checkers — Rose Rhody, Beatrice Poplawski, Joanne Murray, Carol Bloniasz; Ballot Box Attendants — Sharon Smith, Eileen Damore; Counters — Brenda Ballou, Cecile Stienstra, Helen Dixon, Beverly Hughes, Rosemary Richard, Barbara Yacino, Frances Jolda, Amy Arnold, Monica Prunier, Lorraine Tetreau, Maryann Gardner, Jane Lanpher, Marleen Bacon, Eleanor Berardi, Pamela Carter, Patricia Koslak, Patricia Brule, Anne Burgess and Ida Ouillette.

The warrant was read by the Town Clerk, BettyAnn McCallum, and the polls were opened at 7:00 a.m. The Town voted as follows:

PRESIDENT & VICE PRESIDENT

Bush and Quayle	One thousand one hundred seventy-four	1,174
Dukakis and Bentsen	Nine hundred ninety-nine	999
Fulani and Dattner	Four	4
Paul and Marfou	Nineteen	19
Jesse Jackson	One	1
Jack Kemp	One	1
Blanks	Forty	40
Total	Two thousand two hundred thirty-eight	2,238

SENATOR IN CONGRESS

Edward M. Kennedy	One thousand three hundred eighty-nine	1,389
Joseph D. Malone	Eight hundred one	801
Mary Fridley	Ten	10
Freda Lee Nason	Six	6
Blanks	Thirty-two	<u>32</u>
Total	Two thousand two hundred thirty-eight	2,238

REPRESENTATIVE IN CONGRESS

Joseph D. Early	One thousand six hundred eighty	1,680
Blanks	Five hundred fifty-eight	<u>558</u>
Total	Two thousand two hundred thirty-eight	2,238

COUNCILLOR

James D. O'Brien, Jr.	One thousand five hundred sixty-two	1,562
Blanks	Six hundred seventy-six	<u>676</u>
Total	Two thousand two hundred thirty-eight	2,238

SENATOR IN GENERAL COURT

Louis P. Bertonazzi	One thousand six hundred forty-four	1,644
Blanks	Five hundred ninety-four	<u>594</u>
Total	Two thousand two hundred thirty-eight	2,238

REPRESENTATIVE IN GENERAL COURT

Richard T. Moore	One thousand seven hundred thirty-six	1,736
Blanks	Five hundred two	<u>502</u>
Total	Two thousand two hundred thirty-eight	2,238

CLERK OF COURTS

Loring P. Lamoureux	One thousand five hundred eighty-three	1,583
Blanks	Six hundred fifty-five	<u>655</u>
Total	Two thousand two hundred thirty-eight	2,238

REGISTER OF DEEDS

Anthony J. Vigliotti	One thousand five hundred sixty-seven	1,567
Blanks	Six hundred seventy-one	<u>671</u>
Total	Two thousand two hundred thirty-eight	2,238

COUNTY COMMISSIONER

John R. Sharry	One thousand four hundred eleven	1,411
Paul X. Tivnan	One thousand two hundred forty-four	1,244
Blanks	One thousand eight hundred twenty-one	<u>1,821</u>
		4,476

Question 1 (Pay raises for certain state officials)

Yes	Two Hundred forty-three	243
No	One thousand nine hundred forty-nine	1,949
Blanks	Forty-six	46
		<u>2,238</u>

Question 2 (Repealing the prevailing wage law)

Yes	Nine hundred seventy-nine	979
No	One thousand two hundred twenty-two	1,222
Blanks	Thirty-seven	37
		<u>2,238</u>

Question 3 (Regulating treatment of farm animals)

Yes	Three hundred sixty	360
No	One thousand eight hundred thirteen	1,813
Blanks	Sixty-five	65
		<u>2,238</u>

Question 4 (Stopping welectric power plants that produce nuclear waste)

Yes	Five hundred sixty-seven	567
No	One thousand six hundred twelve	1,612
Blanks	Fifty-nine	59
		<u>2,238</u>

Question 5 (County Charter)

Yes	Eight hundred four	804
No	Nine hundred ninety-seven	997
Blanks	Four hundred thirty-seven	437
		<u>2,238</u>

Question 6 (Should the Commonwealth assume County responsibilities)

Yes	Six hundred eighteen	618
No	One thousand two hundred seventy	1,270
Blanks	Three hundred fifty	350
		<u>2,238</u>

The polls were closed at 8:00 p.m.

A True Copy

Attest:

BettyAnn McCallum, Town clerk

Respectfully Submitted,

BettyAnn McCallum
Douglas Town clerk

DEATHS — 1988

January

13	Rose A. Woodall
16	Lawrence J. Bombara, Jr.
17	Charles Francis Shurick
22	Andre R. Auger

February

11	Lucille R. M. Furno
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March

7	Anna Pristawa
8	Martha M. Coporale
12	Benjamin H. Colonero, Sr.
17	Bennie Dtugocenski
22	Mary M. Minarik

April

4	Geoffrey B. Cave
15	Bernard S. Farrar

May

10	Carl J. Raines
11	Peter J. Forget
16	Mary J. Manyak
23	Noel A. McKeon
27	Emma Annie Morrison
31	Mary C. Kolumber

June

5	Dorothy K. Davis
15	Raymond W. Thurlow
16	Mary Chupka

July

21	Gertrude M. Brule
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August

6	Lewis J. Valliere
30	Ruth A. Lunn

September

12	Francis J. Salatiello
23	Norma V. Dix
24	Elizabeth A. Lambert

October

3	Wibbie Carpenter
6	Charles C. Boskin
21	Clinton Gardner White
26	William George Metcalf

November

10	Albert Warren King
25	Elizabeth J. Greene
28	Edith O. Kelliher

December

11	Joseph M. Budzyna
11	Charles G. Flansburg

MARRIAGES — 1988**January**

- 10 James Welcome Mowry and Donna Marie Koerten of Douglas

March

- 5 Randy Vincent Manyak and Jennifer Mary Moore of Douglas
8 Charles F. French and Michelle A. Bond of Douglas
29 Joseph Kramarz and Alexandra Wozniak of Douglas

April

- 22 Daniel John DiNardo and Cynthia Ann Akeson of Douglas

May

- 7 Daniel L. St. Germain and Anna K. Hedges of Douglas
14 Thomas M. Madigan of Brockton and Allison G. Phelps of Douglas
15 William G. Haley of Northbridge and Beth Ann King of Douglas
28 James D. Baldwin of Whitinsville and Mary J. Meszara of Douglas

June

- 17 Patrick L. Parnell and Heather Garcelon of Arizona
18 John Boucher of Douglas and Donna Blair of Mendon.
25 Gilbert E. Smith, Jr. and Theresa A. Ferrigno of Douglas

July

- 16 Edward W. Boucher and Antoinette M. Speck of Douglas
- 16 William C. Wise, Jr. of Millbury and Luwana M. Hersom of Ashland
- 17 James Bennett Milkman of Whitinsville and Erin Kathleen Gustin of Douglas
- 30 Anthony Peter Petrillo and Denise Elizabeth Pavao of Douglas
- 30 Stephen Philip Saucier and Tina O. Furno of Douglas

August

- 6 Richard B. Graves of Charlton and Lorraine A. May of Douglas
- 20 John A. Zmitrukiewicz of Connecticut and Mary Elizabeth Toohil of Douglas
- 20 Keith a. MacIntyre of Sutton and Lisa A. Alexander of Douglas
- 28 John P. Genatossio and Catherine A. Chupka of Douglas

September

- 10 Paul P. Salvucci and Beverly A. Gonsalyes of Douglas
- 17 Dennis W. Bishop and Donna Mattson of Douglas

October

- 1 James Anthony Squiciari and Laurie Ann Kearnan of Douglas
- 8 Kelly Christian Gregg and Debra Ann Jolda of Sandwich
- 15 Robert J. Murtaugh and Debra Lee Broihier of Douglas
- 15 Steven B. Furno and Karin L. Ledue of Douglas
- 15 Paul Hendrick Kittridge, Jr. and Frances C. Wish of Douglas
- 22 Thomas St. Pierre and Rebecca Piercey of Douglas
- 28 James Colonair and Evelyn Brooks of Douglas
- 30 W. Maynard Bryand of Hopkinton and Marion A. Hardy of Douglas

November

- 23 Bruce F. Munroe of Connecticut and Margaret A. Nordstrom of Douglas
- 25 Patrick Shay of Douglas and Barbara A. Oleksyk of Uxbridge

December

- 30 Trevor J. Havard and Bridget M. Hutchinson of Douglas

BIRTHS — 1988

January

- 1 Joya Rachel Smith
David A. and Susan M. (Ward) Smith
- 1 Daniel Wilfred Boulanger
Michael J. and Vicky L. (Lamica) Boulanger
- 13 Michael Alan Watson, Jr.
Michael A. and Donna L. (Greene) Watson

- 19 Jarrod Michael Carter
 Burton E. and Denise L. (Amadei) Carter III
 31 Kurt Raymond Champagne II
 Kurt r. and Laurie-Ann (Guertin) Champagne

February

- 3 Laura Ashley Wood
 Gregory B. and Donna L. (Grenier) Wood
 8 Jamie Porter
 William H. and Teena M. (Parker) Porter
 11 Jennifer Elizabeth Lea
 Timothy and Beth A. (Harlacher) Lea
 23 Daniel Kelley Mills Petraglia
 John C. and Carolyn V. (Mills) Petraglia
 29 Tanja Nicole Peterson
 Wayne R. and Carol L. (Aijala) Peterson

March

- 1 Megan Sarah Carr
 Jeffrey P. and Tammy J. (Nelson) Carr
 3 Mark Nathan Holden
 Reed K. and Ann A. (Ormer) Holden
 3 Julie Ann Mattscheck
 Anthony W. and Cathy A. (White) Mattscheck
 21 Christopher Lee Kuchenbrod
 Lee M. and Beth A. (Farley) Kuchenbrod
 28 Shelby Ryan Stand
 James A. and Ellen L. (Nicholas) Stand
 30 Anthony Kostas Kourinos
 Kostas E. and Sara J. (Hillock) Kourinos
 30 Matthew Edward Lavoie, Jr.
 Matthew E. and Karen J. (Tyrrell) Lavoie
 30 Jenel Leigh Jacob
 John A. and Robin L. (Bunger) Jacob

April

- 4 Casie Anna Staruk
 William J. and Karen M. (Naum) Staruk
 6 Michael John Baca
 John R. and Mary Beth A. (Osiecki) Baca
 13 Alissa Julia Anderson
 James V. and Lisa C. (Keith) Anderson
 17 Erica Lynn Larson
 Keith and Deborah E. (Barry) Larson

- 20 Christopher James Rondeau
Harvey F. and Andrea (Francis) Rondeau
- 25 Kerry Elizabeth McLaughlin
William R. and Cheryl E. (Curtis) McLaughlin

May

- 4 Joshua Steven DeMichele
Glenn E. and Kimberly A. (Zullo) DeMichele
- 4 Nicholas Steven Fantony
James C. and Sybil J. (MacKinnon) Fantony
- 13 Sara Jean Christiansen
Dudley O. and Tammarie K. (Pontes) Christiansen
- 26 Alex David Chupka
David A. and Susan J. (Hutnak) Chupka
- 27 Tristan Francis Marks
Ernest R. and Branda K (Turner) Marks
- 28 Jenee Michele Lacy
Michael M. and Valerie J. (Lacey) Lacy

June

- 3 Amanda Dawn Petrillo
Paul H. and Lori A. (Seagrave) Petrillo
- 7 Andrew Stephen Bennett
Stephen W. and Rhona L. (Blanchard) Bennett
- 10 Joshua Gabrielo Sherwood
Richard L. and Kimberly R. (Frabotta) Sherwood
- 14 Sarah Elizabeth Guiou
Robert J. and Diane M. (Greene) Guiou
- 16 Alexander Matthew Amico
Michael A. and Rhonda L. (Wennerberg) Amico
- 19 Noah William Doyle
Kevin W. and Regina M. (Cultrera) Doyle
- 21 Katie Elizabeth Galante
Louis W. and Lucinda M.T. (Cronin) Galante
- 23 Alicia Patricia Beane
Troy C. and Tina-Marie L. (Tremblay) Beane
- 23 Jason Charles Sundeen
Scott H. and Cheryl A. (Pawlowski) Sundeen
- 24 Brian Robert Bibbo
John E. and Phyllis a. (Mercier) Bibbo, Jr.
- 30 Amanda May Smith
William R. and Lisa G. (Labonte) Smith

July

- 2 Tyson Sung Gray
Sung W. and Judy A. (Bergeron) Gray
- 7 Joel Norman Bouchard
Charles H. and Norma J. (Briggs) Bouchard
- 13 Lauren Marie Lynch
Matthew K. and Keturah J. (Barrows) Lynch
- 14 David Jonathan Stinchfield
Alan L. and Doreen E. (Closson) Stinchfield
- 17 Allyssa Rose Manyak
Randy V. and Jennifer M. (Moore) Manyak
- 20 Timothy Aaron Gallagher
David F. and Lucille J (McKeown) Gallagher
- 22 Kaitlyn Marie Geddes
Michael P. and Karen D. (Jussaume) Geddes
- 28 Kara Danielle Boucher
Steven F. and Rose-Marie (Galimi) Boucher
- 30 Jenna Lynn Conti
Stephen P. and Frances M. (Piette) Conti

August

- 5 Jonathan David Ziemba
Richard P. and Elaine M. (Proko) Ziemba

September

- 13 Jordan Daniel Stolle
James R. and Rhonda G. (Jorritsma) Stolle
- 16 Brett Richard Cahill
David W. and Janis A. (Richardson) Cahill
- 17 Heather Dawn Gosselin
Daniel R. and Susan B. (Anderson) Gosselin
- 21 Matthew Francois Grochowski
Robert E. and Sandra M. (Bussiere) Grochowski
- 21 Sara Samantha Grochowski
Robert E. and Sandra M. (Bussiere) Grochowski
- 23 Caitlin Marie Brooks
Arthur A. and Mary W. (Bush) Brooks
- 29 Erin Leah Blais
Alan R. and Kathleen L. (Brouillette) Blais

October

- 14 Jeremy John Hutnak
Herbert A. and Darlene M. (Gigglesman) Hutnak

- 15 Meaghan Elizabeth Ebbeling
Ronald J. and Ann-Marie (McCluskey) Ebbeling

November

- 16 Craig Samuel DiLuca
William A. and Linda G. (Beaudoin) DiLuca
17 Pamela Michelle Jones
David A. and Deborah A. (Valliere) Jones
22 Heather Lynn Bloniasz
Mark S. and Alma R. (Mathon) Bloniasz
28 Geoffrey Ian Dolphin
John M. and Gloria M. (Trout) Dolphin
30 Kelly Christina Barry
Kenneth N. and Coral R. (Menard) Barry

December

- 2 Sarah Elizabeth Stilwell
Gerald R. and Hilda E. (Neggers) Stilwell
7 Emily Marie Anderson
Jon P. and Debra A. (Wallis) Anderson, Sr.
10 Fred Darlington, IV.
Fred and Jean M. (Cramton) Darlington III
13 Christina Ashley Newell
Gerald E. and Joan M. (Wallace) Newell
14 Brian Patrick Yacino
Scott A. and Karen M. (Wallis) Yacino
21 Elizabeth RiAnne White
Richard P. and Rita M. (Mandras) White
30 Lauren Marie Migliacci
Domenic A. and Lisa B. (DiPilato)

TOWN CLERK'S REPORT

1988 Sporting Licenses

Fishing	110
Hunting	44
Sporting	121
Miscellaneous	5
Archery Stamps	50
Waterfowl Stamps	19
TOTAL	349

1988 Dog Licenses

Male	136
Neutered Males	109
Females	28
Spayed Females	229
Kennel — \$10.00	13
Kennel — \$25.00	3
Kennel — \$50.00	2
TOTAL	520

CENSUS

1980 (State Census)	3,721
1984	4,003
1985 (State Census)	4,077
1985 (Town Census)	4,162
1986	4,257
1987	4,403
1988	4,657

1988 Receipts to Treasurer

Parking Tickets	\$1,130.00
Street Lists	15.00
Subdivision Books	115.00
Zoning Bylaws	480.00
Town Bylaws	6.00
Photocopy	131.50
Raffle Permits	70.00
Town Maps	5.00
Aquifer Maps	18.00
Dog Fines	80.00
TOTAL	\$2,050.50

REPORT OF THE COLLECTOR OF TAXES

The following is a breakdown of monies collected, and turned over to the Treasurer for the period January 1, 1988, through December 31, 1988.

REAL ESTATE

1989	690,968.58
1988	2,063,613.42
1987	57,540.30
1986	43,507.12
	<u>\$2,855,629.42</u>

PERSONAL PROPERTY

1989	\$4,182.69
1988	34,262.63
1987	198.28
1986	21.32
	<u>\$38,664.92</u>

MOTOR VEHICLE EXCISE

1988	\$199,833.96
1987	33,665.67
1986	869.02
1985	5.64
	<u>\$234,374.29</u>

WATER & SEWER USE AND SPECIAL WATER ACCOUNTS

1988	<u>\$133,473.36</u>
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WATER AND SEWER LIENS

1986	<u>\$2,204.70</u>
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SEWER ASSESSMENTS

1989	6,433.77
1988	31,288.11
1987	737.20
1986	1,059.93
	<u>\$39,519.01</u>

COMMITTED INTEREST — SEWER

1989	3,546.48
1988	7,778.21
1987	451.64
1986	742.81
	<u>\$12,519.14</u>

FOREST PRODUCT TAX

1988	<u>\$408.00</u>
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WITHDRAWAL TAX AND INTEREST (Chap. 61)

1988	<u>\$836.57</u>
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ROLL BACK TAXES

1988	<u>\$12,796.80</u>
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INTEREST

1988	9,005.39
1987	8,195.93
1986	13,487.72
1985	.12
	<u>\$30,689.16</u>

FEES

1988	6,157.23
1987	1,387.00
1986	554.00
1985	5.00
	<u>\$8,103.23</u>

Assessments collected	3,330,426.21
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Interest and fees	<u>38,792.39</u>
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TOTAL COLLECTED	<u>\$3,369,218.60</u>
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Respectfully submitted,

ANNE M. BURGESS
Collector of Taxes

REPORT OF THE TOWN ACCOUNTANT

The Board of Selectmen and
Residents of Douglas

The following report reflects the financial condition of the General Fund of the Town of Douglas as of June 30, 1988 and for the year then ended. The financial statements include the balance sheet, statement of revenue and expenditures, and statement of debt issued, outstanding and retired this fiscal year. Also presented are detail statements of expenditures, authorized and actual, as voted by town meetings.

Once again I wish to express my appreciation to the various town departments for the cooperation and courtesy they have extended to me and to the members of my staff during the period covered by this report. I also wish to thank the residents of the town for allowing me to serve as your town accountant.

Should a question arise concerning the accompanying financial statements, I would be happy to discuss it with you at a mutually convenient time or over the telephone at your convenience.

Respectfully submitted,

Louise M. Redding
Town Accountant

**Town of Douglas
Balance Sheet
June 30, 1988**

	June 30 <u>1988</u>
<u>Assets and Other Debits</u>	
Cash:	
Unrestricted checking	\$1,156,300
Petty cash	<u>100</u>
Total cash	<u>1,156,400</u>
Taxes and Excises Receivable:	
Property taxes:	
Personal property taxes receivable	4,622
Real estate taxes receivable	<u>325,286</u>
Total property taxes	<u>329,908</u>
Tax liens	42,976
Excise taxes	<u>130,139</u>
Total taxes and excises receivable	<u>503,023</u>
User charges, liens and assessments:	
Sewer use	37,247
Sewer liens added to taxes	<u>10,004</u>
	<u>47,251</u>

<u>Liabilities and Other Credits</u>	June 30, 1988
Warrants payable	\$90,983
Payroll withholdings	34,577
Other liabilities	11,027
Note payable-highway aid anticipation	150,000
Due to other funds	374,400
Deferred revenue	<u>485,124</u>
Total liabilities	<u>1,146,111</u>
Fund Equity:	
Fund balance reserved for appropriations	102,475
Fund balance reserved for encumbrances	23,013
Fund balance reserved for petty cash	100
Fund balance designated for cherry sheet change	1,373
Fund balance reserved for abatements & exemptions	63,554
Fund balance-Designated for Cherry Sheet advance pmt.	282,081
Unreserved fund balance	<u>449,268</u>
Total fund equity	<u>921,864</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$2,067,975</u>
<u>Assets and Other Debits (continued)</u>	June 30, 1988
Water use	52,367
Water liens added to taxes	<u>577</u>
	522,944
Total user charges, liens and assessments	<u>100,195</u>
Unapportioned sewer assessments	71,831
Sewer assessments added to taxes	12,573
Sewer interest added to taxes	4,348
Street assessment added to taxes	545
Street interest added to taxes	<u>36</u>
	89,333

Due From Other Funds:	
Due from dog receipts reserved	245
Due from trust funds	195
Due from sewer betterment fund	<u>67,558</u>
	<u>67,998</u>
Accrued Interest & Receivables	1,026
Loans authorized	990,000
Less loans authorized and unissued	<u>(840,000)</u>
	<u>150,000</u>
TOTAL ASSETS AND OTHER DEBITS	<u>\$2,067,975</u>

Town of Douglas
Statement of Revenue and Expenditures
General Fund
Year Ended June 30, 1988

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Revenue:			
Property taxes:	\$		
Personal property	35,586	35,108	(478)
Real estate	2,312,630	2,363,061	50,431
State aid	2,200,581	2,294,163	93,582
Motor vehicle excise tax	159,794	246,021	86,227
Water department	87,524	104,312	16,788
Sewer department	55,060	36,102	(18,958)
Licenses, permits, fines and fees	49,183	78,496	29,313
Interest	81,697	116,803	35,106
Refunds and other revenues	10,647	85,067	74,420
Betterment Assessments		29,262	29,262
Tax titles redeemed		<u>21,115</u>	<u>21,115</u>
Total revenue	<u>4,992,702</u>	<u>5,409,510</u>	<u>416,808</u>
Other financing sources:			
Free cash voted to reduce taxes	176,357	176,357	
Appropriations from free cash	160,616	160,616	
Appropriations from surplus	10,000	10,000	

Appropriations carried forward from prior year	114,847	114,847	
Transfers from other funds	<u>180,225</u>	<u>180,030</u>	<u>(195)</u>
Total other financing sources	<u>642,045</u>	<u>641,850</u>	<u>(195)</u>
Total revenue and other financing sources	<u>5,634,747</u>	<u>6,051,360</u>	<u>416,613</u>
Expenditures:			
Appropriations:			
General government	698,822	582,286	116,536
Police	346,024	342,933	3,091
Fire	51,545	46,169	5,376
Inspectors	35,012	34,322	690
Education	2,205,546	2,203,263	2,283
Highways	459,147	424,078	35,069
Landfill	70,197	63,269	6,928
Sewer	74,722	71,515	3,207
Water	117,204	108,442	8,762
Environmental	60,145	51,142	9,003
Health	51,004	44,279	6,725
Council on aging	17,122	12,918	4,204
Veterans	5,791	2,684	3,107
Cemetery	1,400	1,398	2
Library	45,214	45,201	13
Culture & recreation	17,745	17,230	515
Debt service	<u>1,203,698</u>	<u>1,202,891</u>	<u>807</u>
Total appropriations	<u>5,460,338</u>	<u>5,254,020</u>	<u>206,318</u>
Other local expenditures:			
Overlay deficits	177	177	
State & county charges	71,652	70,279	1,373
Provision for property tax abatements & exemptions	90,000	64,508	25,492
Overdrawn account	<u>2,580</u>	<u>2,580</u>	
	<u>164,409</u>	<u>137,544</u>	<u>26,865</u>
Total expenditures	5,624,747	5,391,564	233,183
Other financing uses:			
Transfers to other funds	<u>10,000</u>	<u>10,000</u>	<u>0</u>

Total expenditures and other financing uses	5,634,747	5,401,564	233,183
Excess revenue and other financing sources over expenditures	<u>0</u>	<u>649,796</u>	<u>649,796</u>

Town of Douglas
Debt Issued, Outstanding and Retired this Fiscal Year
June 30, 1988

	<u>Balance 6/30/87</u>	<u>Issued 1988</u>	<u>Retired 1988</u>	<u>Balance 6/30/88</u>
General Obligation Bonds:				
Sewer loans	668,015		43,295	624,720
School bonds	7,515,000		645,000	6,870,000
Fire truck	<u>36,000</u>	<u> </u>	<u>7,200</u>	<u>28,800</u>
Total general obligation bonds	<u>8,219,015</u>	<u>0</u>	<u>695,495</u>	<u>7,523,520</u>
Short Term Debt:				
Grant anticipation notes	64,916		64,916	0
Bond anticipation notes	<u> </u>	<u>150,000</u>	<u> </u>	<u>150,000</u>
Total short term debt	<u>64,916</u>	<u>150,000</u>	<u>64,916</u>	<u>150,000</u>

**TOWN OF DOUGLAS, MASSACHUSETTS
GENERAL LONG-TERM DEBT ACCOUNTS
OUTSTANDING DEBT SERVICE
JUNE 30, 1988**

FY	Jr./Sr.High	Elem.	Sewer	Sewer	Sewer	Sewer	Flre	Total	Total	Total Debt
Ending	School	School	FHA	R-1	R-2	R-3	Truck	Principal	Interest	Service
6/30										
1989	525,000	120,000	11,295	5,000	17,000	10,000	7,200	695,495	464,507	1,160,002
1990	525,000		11,295	5,000	17,000	10,000	7,200	575,495	425,877	1,001,372
1991	525,000		11,295	5,000	17,000	10,000	7,200	575,495	390,607	966,102
1992	525,000		11,295	5,000	17,000	10,000	7,200	575,495	355,337	930,832
1993	525,000		11,295	5,000	17,000	10,000		568,295	320,068	888,363
1994	525,000		11,295	5,000	17,000	10,000		568,295	285,158	853,453
1995	525,000		11,295	5,000	17,000	10,000		568,295	250,248	818,543
1996	525,000		11,295	5,000	16,000	10,000		567,295	215,363	782,658
1997	525,000		11,295	5,000	16,000	10,000		567,295	179,978	747,273
1998	525,000		11,295	5,000	16,000			557,295	144,069	701,364
1999	500,000		11,295	5,000	16,000			532,295	108,659	640,954
2000	500,000		11,295	5,000	16,000			532,295	74,824	607,119
2001	500,000		11,295	5,000	16,000			532,295	40,989	573,284
2002			11,295	5,000	16,000			32,295	7,154	39,449
2003			11,295	5,000	16,000			32,295	4,820	37,115
2004			11,295		16,000			27,295	2,485	29,780
2005					16,000			16,000	400	16,400
Totals	1,675,000	120,000	180,720	75,000	279,000	90,000	28,800	7,523,520	3,270,543	10,794,063

**TOWN OF DOUGLAS
APPROPRIATION BALANCES AS OF 6/30/88**

Account Number	Name	Approp.	Carry Over	Other	Total Authorized	Expended To 6/30/88	Balance
GENERAL GOVERNMENT							
01-003-5111	Selectmen Salary	1950.00	0.00	0.00	1950.00	1950.00	0.00
01-003-5112	Selectmen Clerical	12772.00	0.00	0.00	12772.00	12772.00	0.00
01-003-5113	Administrative Asst.	20516.00	16288.18	8321.24	45125.42	35769.17	9356.25
01-003-5700	Selectmen Expense	6800.00	0.00	100.00	6900.00	6887.57	12.43
01-003-5701	Town Audit	10900.00	0.00	0.00	10900.00	0.00	10900.00
01-003-5750	Right To Know	500.00	0.00	0.00	500.00	0.00	500.00
01-009-5111	Moderator Salary	100.00	0.00	0.00	100.00	0.00	100.00
01-013-5112	Fin Comm Clerical	1605.00	0.00	0.00	1605.00	1507.13	97.87
01-013-5700	Reserve Fund Art. 20	13860.00	0.00	-13581.37	278.63	0.00	278.63
01-015-5700	Election Expense	3645.00	0.00	311.82	3956.82	3956.82	0.00
01-017-5111	Registrars Salaries	325.00	0.00	0.00	325.00	325.00	0.00
01-017-5700	Registrars Expense	4300.00	0.00	157.99	4457.99	4457.99	0.00
01-019-5700	Print Town Reports	2700.00	0.00	0.00	2700.00	2641.51	58.49
01-025-5700	Town Acct. Expense	600.00	0.00	326.00	926.00	922.91	3.09
01-025-5714	Town Acct. Salary	15000.00	0.00	0.00	15000.00	15000.00	0.00
01-029-5111	Assessors Salaries	18054.00	0.00	0.00	18054.00	18039.95	14.05
01-029-5700	Assessors Expense	15325.00	0.00	0.00	15325.00	10612.84	4712.16
01-029-5770	Revaluation	0.00	18995.00	0.00	18995.00	0.00	18995.00
01-033-5111	Tax Collector Salary	13364.00	0.00	0.00	13364.00	13364.00	0.00
01-033-5700	Tax Collector Expense	7090.00	0.00	0.00	7090.00	7014.20	75.80
01-033-5710	Lock Box Service	5500.00	0.00	0.00	5500.00	2635.68	2864.32
01-035-5111	Treasurer Salary	16050.00	0.00	0.00	16050.00	16050.00	0.00

01-035-5112	Treasurer Clerical	4784.00	0.00	4784.00	4207.85	576.15
01-035-5700	Treasurer Expense	11713.00	0.00	11713.00	11672.87	40.13
01-035-5701	Tax Titles Art. 26	0.00	7405.00	7439.20	2775.00	4664.20
01-039-5111	Town Clerk Salary	6804.00	0.00	6804.00	6804.00	0.00
01-039-5112	Town Clerk Clerical	5600.00	0.00	5600.00	4837.30	562.70
01-039-5700	Town Clerk Expense	735.00	0.00	735.00	735.00	0.00
01-039-5701	Val & Street Lists	500.00	0.00	525.00	525.00	0.00
01-039-5800	Town Clerk Computer	2000.00	0.00	2200.00	4154.05	45.95
01-045-5300	Town Counsel Salary	20000.00	0.00	20000.00	19631.06	368.94
01-045-5700	Legal Expense	0.00	0.00	0.00	0.00	0.00
01-045-5701	Legal Litigation A/C	3000.00	0.00	3000.00	1929.50	1070.50
01-061-5700	Zoning Board Expense	2500.00	0.00	2500.00	2423.10	76.90
01-062-5700	Growth Study Comm	2000.00	0.00	2000.00	246.00	1754.00
01-063-5700	Planning Board Expense	32.00.00	0.00	3200.00	2976.33	223.67
01-065-5111	N.T.H. Janitor	5607.00	0.00	5607.00	4900.33	706.67
01-065-5111	N.T.H. Maintenance	8000.00	0.00	8000.00	6964.06	1035.94
01-065-5240	N.T.H. Renovation	2500.00	0.00	2500.00	0.00	2500.00
01-065-5700	Mem. H.S. Maint.	17000.00	0.00	17000.00	9893.77	7106.23
01-065-5750	Municipal Building Use	20000.00	0.00	20000.00	9731.38	10268.62
01-066-5210	Douglas Center Maint	3000.00	0.00	3000.00	2443.80	556.20
01-066-5250	Prior Year Bills	0.00	0.00	0.00	0.00	0.00
01-071-5117	County Retirement	103829.00	0.00	103829.00	103829.00	0.00
01-075-5152	Unemployment A/C	10000.00	0.00	10000.00	5307.00	4693.00
01-077-5171	Group Insurance	122650.00	0.00	122650.00	117397.18	5252.82
01-081-5171	Blanket Insurance	63000.00	0.00	63000.00	38294.81	24705.19
01-090-5111	53rd Week Wages	11861.00	0.00	11861.00	10391.40	1469.60
01-091-5700	Stabilization Fd. Art. 5	10000.00	0.00	10000.00	10000.00	0.00
	General Government Subtotal	611239.00	42688.18	651822.06	53597.56	115845.50

POLICE DEPARTMENT

01-101-5111	Police Salaries	241850.00	0.00	242054.44	241804.90	249.54
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01-101-5112	Dispatcher Account	40490.00	0.00	0.00	40490.00	39725.74	764.26
01-101-5270	Police Lock-Up	1000.00	0.00	0.00	1000.00	250.00	750.00
01-101-5700	Police General Expense	37680.00	0.00	1300.00	38980.00	38974.54	5.46
01-101-5710	Teletype Service	0.00	0.00	0.00	0.00	0.00	0.00
01-101-5720	Radar Units	1500.00	0.00	0.00	1500.00	1316.30	183.70
01-101-5850	Emergency Generator	5000.00	0.00	0.00	5000.00	4072.50	927.50
01-101-5870	New Cruiser Article	17000.00	0.00	0.00	17000.00	16789.08	210.92
	Police Department Subtotal	344520.00	0.00	1504.44	346024.44	342933.06	3091.38

FIRE DEPARTMENT

01-103-5112	Fire Salaries	14290.00	0.00	0.00	14290.00	13810.00	480.00
01-103-5700	Fire General Expense	8900.00	0.00	0.00	8900.00	7739.05	1160.95
01-103-5701	Forest Fires	2100.00	0.00	0.00	2100.00	2039.13	60.87
01-103-5850	Fire Dept Equipment	3400.00	0.00	0.00	3400.00	3373.24	26.76
01-103-5851	Fire Truck	0.00	0.00	0.00	0.00	0.00	0.00
01-103-5860	Fire Dept. Improve.	0.00	0.00	0.00	0.00	0.00	0.00
01-103-5900	Fire Dept. Pagers	4131.00	0.00	0.00	4131.00	3997.00	134.00
01-103-5910	Fire Transportation	1500.00	0.00	0.00	1500.00	1489.50	10.50
01-105-5700	Amb. & Train. Art. 17	17224.00	0.00	0.00	17224.00	13721.26	3502.74
	Fire Department Subtotal	51545.00	0.00	0.00	51545.00	46169.18	5375.82

INSPECTORS

01-109-5111	Tree Warden Salary	100.00	0.00	0.00	100.00	100.00	0.00
01-109-5700	Tree Dept./Dutch Elm	1708.00	0.00	0.00	1708.00	1708.00	0.00
01-109-5701	Insect Pest Control	500.00	0.00	0.00	500.00	342.00	158.00
01-113-5112	Bldg. Dept. Clerical	9881.00	0.00	0.00	9881.00	9874.80	6.20
01-113-5140	Bldg. Inspect. Fees	9050.00	0.00	0.00	9050.00	9049.02	.08
01-113-5700	Bldg. Dept. Expense	1835.00	0.00	0.00	1835.00	1510.15	324.85
01-131-5111	Civil Def. Dir. Salary	175.00	0.00	0.00	175.00	175.00	0.00
01-131-5700	Civil Defense Expense	200.00	0.00	0.00	200.00	0.00	200.00

01-133-5111	Dog Officer Salary	3800.00	0.00	0.00	3800.00	3800.00	0.00
01-133-5700	Dog Officer Expense	6218.00	0.00	1545.00	7736.00	7762.17	.83
	Inspectors Subtotal	33467.00	0.00	1545.00	35012.00	34322.04	689.96

EDUCATION

01-201-5111	School 53rd Week Wages	2665.00	0.00	42.82	2707.82	2707.82	0.00
01-201-5700	School Total	216371.00	0.00	140.00	2163811.00	2163811.00	0.00
01-241-5720	Industrial Schools	0.00	0.00	0.00	0.00	0.00	0.00
01-241-5721	Voc. School Assess.	36544.00	0.00	0.00	36544.00	36544.00	0.00
01-241-5722	B. V. V. School Comm.	200.00	0.00	0.00	200.00	199.98	.02
01-241-5723	Sch. Bldg. Needs Art. 10	0.00	2282.72	0.00	2282.72	0.00	2282.72
	Education Subtotal	2203080.00	2282.72	182.82	2205545.54	2203261.80	2282.74

HIGHWAY

01-300-5111	Highway Salaries	152716.00	0.00	0.00	152716.00	144187.86	8528.14
01-300-5130	Highway Overtime	16868.00	0.00	0.00	16868.00	16858.53	9.47
01-300-5240	Local Road Improv.	40000.00	0.00	0.00	40000.00	37848.76	2151.24
01-300-5700	Highway General Exp.	14550.00	0.00	0.00	14550.00	14523.69	26.31
01-300-5850	Highway Capital Projects	27800.00	0.00	0.00	27800.00	6935.00	20865.00
01-303-5240	Machinery Maint.	56334.02	0.00	0.00	56334.02	55895.17	438.85
01-303-5700	Highway Snow Removal	60344.28	0.00	0.00	60344.28	60344.28	0.00
01-303-5701	Highway Railings	1000.00	0.00	0.00	1000.00	632.58	367.42
01-303-5703	Highway Bridges	1000.00	0.00	0.00	1000.00	957.62	42.38
01-303-5704	Highway Sidewalks	1000.00	0.00	35.00	1035.00	1035.00	0.00
01-303-5705	Highway Oilings	30000.00	0.00	0.00	30000.00	27970.63	2029.37
01-303-5706	West Street Bridge	0.00	0.00	0.00	0.00	0.00	0.00
01-303-5810	Highway Land	27500.00	0.00	0.00	27500.00	27437.30	62.70
01-307-5100	Storm Emergency	0.00	0.00	0.00	0.00	0.00	0.00
01-307-5700	Street Lights	30000.00	0.00	0.00	30000.00	29451.19	548.81
	Highway Subtotal	459112.30	0.00	35.00	459147.30	424077.61	35069.69

LANDFILL

01-403-5111	Landfill Cust. Salary	9284.00	0.00	0.00	9284.00	7443.57	1840.43
01-403-5112	Landfill Cust. Replace	419.00	0.00	0.00	419.00	418.89	.11
01-403-5113	Landfill Gatekeeper	5600.00	0.00	0.00	5600.00	5545.34	54.66
01-403-5700	Landfill Maintenance	31150.00	0.00	3860.00	35010.00	35010.00	0.00
01-403-5701	Special Land Mnt.	0.00	1663.35	0.00	1663.35	1663.35	0.00
01-403-5810	Landfill Design	17000.00	1221.00	0.00	18221.00	13188.00	5033.00
	Landfill Subtotal	63453.00	2884.35	3860.00	70197.35	63269.15	6928.20

SEWER DEPARTMENT

01-407-5111	Sewer Supt. Salary	19345.00	0.00	0.00	19345.00	19224.20	120.80
01-407-5112	Sewer Asst. Salary	15477.00	0.00	0.00	15477.00	12394.02	3082.98
01-407-5113	Sewer Comm. Salary	900.00	0.00	0.00	900.00	900.00	0.00
01-407-5700	Sewer General Exp.	39000.00	0.00	0.00	39000.00	38996.54	3.46
01-407-5870	Sewer Roof Art. 27	0.00	0.00	0.00	0.00	0.00	0.00
	Sewer Department Subtotal	74722.00	0.00	0.00	74722.00	71514.76	3207.24

WATER DEPARTMENT

01-409-5111	Water Supt. Salary	19089.00	0.00	0.00	19089.00	19089.00	0.00
01-409-5112	Water Asst. Salary	14980.00	0.00	0.00	14980.00	14918.48	61.52
01-409-5113	Water Comm. Salary	900.00	0.00	0.00	900.00	900.00	0.00
01-409-5700	Water Gen. Expense	45350.00	0.00	30.29	45380.29	45380.29	0.00
01-409-5701	Water & Sewer Bills	1500.00	0.00	0.00	1500.00	1140.80	359.20
01-409-5850	Booster Pump Sta.	0.00	5000.00	0.00	5000.00	0.00	5000.00
01-409-5855	Water System Study	0.00	2700.00	0.00	2700.00	2700.00	0.00
01-409-5860	Reidell Rd. Wat. Loop	17000.00	0.00	0.00	17000.00	17000.00	0.00
01-409-5865	New Well Study	9000.00	0.00	0.00	9000.00	5658.75	3341.25
	Water Department Subtotal	107819.00	7700.00	30.29	115549.29	106787.32	8761.97

ENVIRONMENTAL

01-461-5701	Develop/Ind. Comm.	5000.00	0.00	0.00	5000.00	2000.00	3000.00
01-461-5702	Ind. Dev. Escrow Art. 16	0.00	5000.00	0.00	5000.00	0.00	5000.00
01-471-5700	Housing Authority	600.00	0.00	0.00	600.00	22.00	578.00
01-481-5700	Historic Study Comm.	0.00	0.00	0.00	0.00	0.00	0.00
01-482-5700	Aquifer Study	0.00	43920.00	5100.00	49020.00	49020.00	0.00
01-487-5700	Conserv. Comm. Exp.	525.00	0.00	0.00	525.00	100.01	424.99
	Environmental Subtotal	6125.00	48920.00	5100.00	60145.00	51142.01	9002.99

HEALTH

01-501-5111	Health Consultant	4000.00	0.00	0.00	4000.00	4000.00	0.00
01-501-5700	Health Gen. Expense	6951.00	0.00	0.00	6951.00	6667.98	283.02
01-501-5750	Solid Waste Study	0.00	4516.80	0.00	4516.80	1947.53	2569.27
01-502-5111	Meat/Anml Insp. Salary	300.00	0.00	0.00	300.00	300.00	0.00
01-502-5700	Meat/Anml Insp. Expense	450.00	0.00	0.00	450.00	450.00	0.00
01-502-5701	Health Gen-Sanita. Fees	3000.00	0.00	0.00	3000.00	2798.50	201.50
01-503-5111	Nurse Salary	14177.00	0.00	0.00	14177.00	14177.00	0.00
01-503-5112	Health Clerical	9409.00	0.00	0.00	9404.00	9368.10	40.90
01-503-5800	Emerg. Septic System Rep.	0.00	0.00	0.00	0.00	0.00	0.00
01-529-5800	Monitor Wells	8200.00	0.00	0.00	8200.00	4570.00	3630.00
	Health Subtotal	46487.00	4516.80	0.00	51003.80	44279.11	6724.69

COA & VETERANS

01-531-5700	Council on Aging	12922.00	0.00	0.00	12922.00	12918.40	3.60
01-531-5850	Coa Elder Van	0.00	4200.00	0.00	4200.00	0.00	4200.00
01-551-5111	Vet. Agent Salary	2264.00	0.00	0.00	2264.00	2264.00	0.00
01-551-5700	Vet. Dept. Expense	527.00	0.00	0.00	527.00	419.84	107.16
01-551-5701	Veterans Benefits	3000.00	0.00	0.00	3000.00	0.00	3000.00
	COA & Veterans Subtotal	18713.00	4200.00	0.00	22913.00	15620.24	7310.76

CEMETERY

01-571-5700	Douglas Ctr. Cem.	700.00	0.00	0.00	700.00	700.00	0.00
01-571-5701	South Douglas Cem.	300.00	0.00	0.00	300.00	298.00	2.00
01-571-5702	Fine Grove Cem	400.00	0.00	0.00	400.00	400.00	0.00
	Cemetery Subtotal	1400.00	0.00	0.00	1400.00	1398.00	2.00

LIBRARY

01-601-5111	Library Salaries	29472.00	0.00	0.00	29472.00	29472.00	0.00
01-601-5700	Library Gen. Expense	13742.00	0.00	0.00	13742.00	13728.72	13.28
01-601-5850	Remodel Library	2000.00	0.00	0.00	2000.00	2000.00	0.00
	Library Subtotal	45214.00	0.00	0.00	45214.00	45200.72	13.28

RECREATION

01-621-5700	Recrea. Prog. Expense	15750.00	0.00	100.00	15850.00	15730.07	119.93
01-643-5700	Memorial Day	1500.00	0.00	395.00	1895.00	1500.00	395.00
	Recreation Subtotal	17250.00	0.00	495.00	17745.00	17230.07	514.93

DEBT SERVICE

01-701-5900	Debt	127200.00	0.00	0.00	127200.00	127200.00	0.00
01-721-5900	Interest	13545.98	0.00	0.00	13545.98	12779.36	766.62
01-722-5900	Sewer Debt & Int	88512.00	0.00	0.00	88512.00	88511.71	.29
01-723-5900	School Bond Exempt	974440.00	0.00	0.00	974440.00	974400.00	40.00
	Debt Service Subtotal	1203697.98	0.00	0.00	1203697.98	1202891.07	806.91

REVENUE SHARING

21-077-5171	Group Insurance	0.00	0.00	0.00	0.00	0.00	0.00
21-081-5151	Blanket Insurance	57000.00	0.00	0.00	57000.00	56308.74	691.26
21-485-5700	Water Study	0.00	1655.00	0.00	1655.00	1655.00	0.00
	Revenue Sharing Subtotal	57000.00	1655.00	0.00	58655.00	57963.74	691.26
	Totals	5344844.28	114847.05	10647.43	540338.76	5264019.44	206319.32



Peat Marwick

Certified Public Accountants

Peat Marwick Main & Co.

Suite 600

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Worcester, MA 01608-9965

TOWN OF DOUGLAS

**GENERAL PURPOSE FINANCIAL STATEMENTS
WITH ACCOMPANYING AND SUPPLEMENTARY INFORMATION**

YEAR ENDED JUNE 30, 1986

AND

REPORT OF CERTIFIED PUBLIC ACCOUNTANTS

TOWN OF DOUGLAS
GENERAL PURPOSE FINANCIAL STATEMENTS
WITH ACCOMPANYING AND SUPPLEMENTARY INFORMATION

YEAR ENDED JUNE 30, 1986

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KPMG Peat Marwick

Certified Public Accountants

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The Honorable Board of Selectmen
Town of Douglas
Douglas, Massachusetts

We have examined the general purpose financial statements of the Town of Douglas as of June 30, 1986 and for the year then ended, as listed in the table of contents. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

As discussed in Note 2, the general purpose financial statements do not include a general fixed assets account group as required by generally accepted accounting principles. The amount that should be recorded in the general fixed assets account group is unknown.

In our opinion, except for the effects of the departure from generally accepted accounting principles referred to above, the general purposes financial statements referred to above present fairly the financial position of the Town of Douglas at June 30, 1986, in conformity with generally accepted accounting principles which, except for the changes, with which we concur, as described in Note 10 to the financial statements, have been applied on a basis consistent with that of the preceding year.

Our examination was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining, individual fund financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Douglas. Such information has been subjected to the auditing procedures applied in the examination of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

Peat Marwick Main & Co.

Worcester, Massachusetts
October 29, 1986

TOWN OF DOUGLAS

COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP

JUNE 30, 1986

	Governmental Fund Types			Fiduciary Fund Type Trust and Agency	Account Group		Total (Memorandum Only)
	General	Special Revenue	Capital Projects		General Long- Term Debt		
Assets							
Cash and short-term investments	\$ 843,824	\$179,132	\$9,501	\$114,953	\$ -		\$1,147,410
Receivables	324,722	-	-	-	-		324,722
Real and personal property taxes	43,983	-	-	-	-		43,983
Taxes - other	30,702	-	-	-	-		30,702
Departmental	137,349	-	-	-	-		137,349
Other	-	62,750	-	-	-		62,750
Due from other governments	-	-	-	-	-		-
Amount to be provided for retirement of long-term obligations	-	-	-	-	1,262,181		1,262,181
Due from other funds	-	1,788	-	-	-		1,788

Total assets

<u>\$1,380,580</u>	<u>\$243,670</u>	<u>\$9,501</u>	<u>\$114,953</u>	<u>\$1,262,181</u>	<u>\$3,010,885</u>
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See accompanying notes to financial statements.

TOWN OF DOUGLAS
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP
(Continued)

JUNE 30, 1986

	Governmental Fund Types		Fiduciary Fund Type Trust and Agency	Account Group General Long-Term Debt	Total (Memorandum Only)
	General	Special Revenue			
Liabilities					
Warrants payable	\$ 221,320	\$ -	\$ 4,625	\$ -	\$ 225,945
Tax abatement refunds	10,132	-	-	-	10,132
Accrued employee benefits	-	-	-	147,671	147,671
Temporary borrowings	-	28,102	-	-	28,102
General obligation bonds payable	-	-	-	1,114,510	1,114,510
Deferred income	484,034	-	-	-	484,034
Due to other funds	1,788	-	-	-	1,788
Other	10,423	-	-	-	10,423
Total liabilities	727,697	28,102	4,625	1,262,181	2,022,605
Fund balances					
Reserved for appropriations	38,175	51,156	61,241	-	150,572
Reserved for encumbrances	92	-	-	-	92
Reserved for revolving accounts	655	538	-	-	1,193
Reserved for unexpended grants	-	15,737	-	-	15,737
Reserved for endowment	-	-	49,087	-	49,087
Unreserved					
Designated for subsequent years expenditures	259,491	148,137	-	-	417,129
Undesignated	354,470	-	-	-	354,470
Total fund balances	652,883	215,568	110,328	-	988,280
Total liabilities and fund balances	\$1,380,580	\$243,670	\$114,953	\$1,262,181	\$3,010,885

See accompanying notes to financial statements.

TOWN OF DOUGLAS

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -

ALL FUND TYPES

YEAR ENDED JUNE 30, 1986

	Governmental Fund Types			Fiduciary Fund Type		Total (Memorandum Only)
	General	Special	Capital Projects	Expendable Trust Funds		
		Revenue				
Revenues						
Taxes and assessments	\$2,119,185	\$ -	\$ -	\$ -		\$2,119,185
Intergovernmental revenues	1,201,688	312,327	-	-		1,514,015
Charges for services	139,732	108,329	-	-		248,061
Licenses, permits and fines	24,072	-	-	-		24,072
Investment income	50,589	8,647	26	8,594		67,856
Rents, fees and commissions	24,640	-	-	-		24,640
Gifts	-	-	-	1,300		1,300
Other	2,170	-	-	-		2,170
Total revenues	3,562,076	429,303	26	9,894		4,001,299
Expenditures						
General government	369,636	-	-	-		369,636
Protection of persons and property	313,236	5,474	-	-		318,710
Health and sanitation	36,066	-	-	-		36,066
Public works	401,609	29,325	-	-		430,934
Veterans' services	12,199	-	-	-		12,199
Education	1,805,872	241,529	-	-		2,047,401
Library	50,691	-	-	9,562		60,253
Recreation and cultural	15,035	-	-	-		15,035
Sewer and water	131,053	-	-	-		131,053
Cemetery	1,589	-	-	1,589		3,178
Insurance	-	79,197	-	-		79,197
State and county assessments	67,572	-	-	-		67,572
Miscellaneous expense	1,228	-	-	-		1,228
Abatevents	102,364	-	-	-		102,364
Debt service						
Principal retirement	194,906	-	-	-		194,906
Interest	62,440	-	-	-		62,440
Capital outlay	-	-	301,175	-		301,175
Total expenditures	3,565,496	355,525	301,175	11,151		4,233,347
Excess of revenues over (under) expenditures	(3,420)	73,778	(301,149)	(1,257)		(232,048)

TOWN OF DOUGLAS

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

ALL FUND TYPES
(Continued)

YEAR ENDED JUNE 30, 1986

	Governmental Fund Types			Fiduciary	
	General	Special Revenue	Capital Projects	Fund Type Expendable Trust Funds	Total (Memorandum Only)
Other financing sources (uses)					
Operating transfers in	\$ 705	\$ 1,225	\$ -	\$ 12,945	\$ 14,875
Operating transfers out	(14,170)	(705)	-	-	(14,875)
Proceeds of general obligation debt	-	-	310,000	-	310,000
Total other financing sources (uses)	(13,465)	520	310,000	12,945	310,000
Excess of revenues and other sources over (under) expenditures and other uses	(16,885)	74,298	8,851	11,688	77,952
Fund balances, July 1, 1985 (as restated)	669,768	141,270	650	98,640	910,328
Fund balances, June 30, 1986	\$ 652,883	\$ 215,568	\$ 9,501	\$ 110,328	\$ 988,280

TOWN OF DOUGLAS
STATEMENT OF REVENUES AND EXPENDITURES -
BUDGETARY BASIS - GENERAL FUND
YEAR ENDED JUNE 30, 1986

	Budget	Actual	Variance Favorable (Unfavorable)
Revenues			
Taxes	\$1,998,589	\$2,054,738	\$ 56,149
Intergovernmental revenues	1,146,043	1,291,178	145,135
Charges for services	11,580	18,353	6,773
Sewer and water charges	93,922	121,379	27,457
Licenses, permits and fines	30,782	24,072	(6,710)
Investment income	64,336	50,589	(13,747)
Rents, fees and commissions	-	24,640	24,640
Other	-	2,170	2,170
Total revenues	<u>3,345,252</u>	<u>3,587,119</u>	<u>241,867</u>
Expenditures			
General government	417,461	332,849	84,612
Protection of persons and property	318,626	313,236	5,390
Health and sanitation	54,078	36,066	18,012
Public works	372,151	401,609	(29,458)
Veterans' services	14,145	12,199	1,946
Education	1,816,247	1,805,872	10,375
Library	51,020	50,691	329
Recreation and cultural	15,036	15,035	1
Sewer and water	144,443	131,053	13,390
Cemetery	1,700	1,589	111
Abatements	96,215	102,364	(6,149)
Insurance	80,000	79,197	803
State and county assessments	71,694	67,572	4,122
Debt service	269,521	257,346	12,175
Miscellaneous expenses	-	1,228	(1,228)
Total expenditures	<u>3,722,337</u>	<u>3,607,906</u>	<u>114,431</u>
Excess of revenues over (under) expenditures	<u>(377,085)</u>	<u>(20,787)</u>	<u>356,298</u>
Other financing sources (uses)			
Operating transfers in	-	-	-
Operating transfers out	(10,000)	(10,000)	-
Proceeds of general obligation debt	-	-	-
Total other financing sources (uses)	<u>(10,000)</u>	<u>(10,000)</u>	<u>-</u>
Excess of revenues and other sources over (under) expenditures and other uses	<u>\$ (387,085)</u>	<u>\$ (30,787)</u>	<u>\$356,298</u>

See accompanying notes to financial statements.

TOWN OF DOUGLAS

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS

1 - FINANCIAL STATEMENT PRESENTATION

The general purpose financial statements present information on organizations and activities of the Town of Douglas, Massachusetts for which the Board of Selectmen have oversight responsibility. The criteria, as established by Governmental Accounting Standards Board, for inclusion of organizations and activities in the oversight entity's general purpose financial statements are: selection of governing authority, designation of management, ability to significantly influence operations, accountability over fiscal matters and scope of public service. The inclusion of organizations and activities in the Town's general purpose financial statements does not affect their separate legal standing.

Financial reporting entity

The Town of Douglas, for financial reporting purposes, includes all of the funds and account groups relevant to the operations of the Town of Douglas.

2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial condition and results of operations of the Town's funds are presented as of and for the year ended June 30, 1986. The accounting policies of the Town conform with generally accepted accounting principles, except that the Town does not report general fixed asset group of accounts in accordance with generally accepted accounting principles.

Fund accounting

Transactions are recorded in the funds and account group described below. The operations of each fund are accounted for with a set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures and other financing sources and uses. Transactions between funds within a fund type, if any, have been eliminated. The funds and account group are organized into three categories as follows:

Governmental fund types

Governmental funds are those through which most governmental functions are financed. The acquisition, use and balances of expendable financial resources and the related liabilities are accounted for through governmental funds. The measurement focus is on determination of changes in financial position, rather than on net income. The governmental fund types are as follows:

TOWN OF DOUGLAS

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
(Continued)

2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

General fund - This fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in other funds.

Special revenue funds - These funds are used to account for the proceeds of specific revenue sources (other than expendable trusts and capital projects) that are legally restricted to expenditures for specified purposes.

Capital projects funds - These funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds). Such resources are derived principally from proceeds of general obligation bonds and from federal and state grants.

Fiduciary fund types

Fiduciary funds are used to account for assets held in a trustee capacity (Trust Funds) or as an agent (Agency Funds) for individuals, private organizations, other governmental units, and/or other funds. Trust funds include expendable trust funds.

Account group

The general long-term obligations account group is used to establish control and accountability for general long-term obligations of the Town.

Basis of accounting

Governmental fund types and expendable trust funds are accounted for on the modified accrual basis of accounting. Revenues are recorded in the accounting period when susceptible to accrual (i.e., both measurable and available). Available means expected to be collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. In applying this principle, the Town accrues as revenue the amount of property taxes due to the Town prior to year-end and collected within 60 days after the end of its fiscal year. All other revenues, except investment income, are recorded when cash is received. Investment income is accrued as it is earned. Expenditures, other than interest on long-term debt, judgments and claims, and sick and vacation pay are recorded in the accounting period that the liability is incurred. Interest on long-term debt is expensed when due. Judgments and claims are expensed when the related matter is settled or adjudicated. The Town's sick and vacation pay expenditures are recognized when paid.

TOWN OF DOUGLAS

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
(Continued)

2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Cash and short-term investments

The Town follows the practice of pooling cash and short-term investments of the general fund and certain special revenue funds. All interest earned on pooled cash is allocated to the respective fund. Short-term investments consist of certificates of deposits and money market accounts. Short-term investments are stated at cost plus accrued interest.

Inventories of supplies

Supplies are considered to be expenditures at the time of purchase and are not included in the statement of financial position as inventories.

Accrued sick and vacation

Under various union contracts, Town employees are allowed to accumulate unused sick time from year to year. The Town is obligated at the time of an employee's retirement to "buy back" a portion of the unused sick time. The amounts of sick and vacation costs which are due and payable are recorded in the General Long-Term Obligations Account Group. The amount recorded is the employees unused days earned at the current rate of pay.

Deferred revenue

Deferred revenue is recognized for receivables, net of allowances for uncollectible amounts, which are measurable but not available to finance current operations.

Encumbrances and continuing appropriations

Encumbrance accounting, under which purchase orders, contracts and other commitments for expenditure of funds are recorded to reserve that portion of the applicable appropriation, is employed in the governmental fund types as a significant aspect of budgetary control.

Unencumbered appropriations which are carried over to the ensuing fiscal year are reported as "continuing appropriations". Continuing appropriations represent amounts appropriated for specific programs or projects which were not completed during the fiscal year.

Encumbrances and continuing appropriations are reported as reservations of fund balances in the accompanying balance sheet because they do not constitute expenditures or liabilities. Encumbrances are combined with expenditures for budgetary comparison purposes (see note 4).

TOWN OF DOUGLAS

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
(Continued)

2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

General fixed assets

Generally accepted accounting principles require the Town to maintain a general fixed asset group of accounts. No such accounts are required to be maintained under the Uniform Municipal Accounting System. Assets purchased are recorded as expenditures of the acquiring fund.

Total (memorandum only) columns on general purpose statements

Total (memorandum only) columns on the general purpose statements are presented to aggregate financial data of the fund types and account group. No consolidating or eliminating entries were made in arriving at the totals; thus they do not present consolidated information.

Accrued judgments and claims

Estimated losses from judgments and claims are recorded as liabilities if the loss is probable and amounts can be reasonably estimated. Governmental type funds follow the practice of recording losses from judgments and claims as a fund liability in instances where a matter has been settled or adjudicated. The remaining estimated losses, if any, are recorded as liabilities in the General Long-term Obligations Account Group.

Property taxes

Real and personal property taxes are based on values assessed as of each January 1 and are normally due on the subsequent November 1 and May 1. By law, all taxable property in the Commonwealth must be assessed at 100% of fair cash value. Taxes due and unpaid after the respective due dates are subject to interest and penalties. The Town has an ultimate right to foreclose on property for which taxes have not been paid. Property taxes levied are recorded as receivables, net of estimated uncollectibles, in the fiscal year of the levy. Property tax revenues are recorded in accordance with the modified accrual basis of accounting as previously described.

A statewide tax limitation statute known as "Proposition 2-1/2" limits the property tax levy to an amount equal to 2-1/2% of the value of all taxable property in the Town. A secondary limitation is that the levy in a fiscal year may not exceed the preceding year's allowable tax levy by more than 2-1/2%, plus taxes levied on certain property newly added to the tax rolls. Certain Proposition 2-1/2 taxing limitations can be overridden by a town-wide referendum vote.

TOWN OF DOUGLAS

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
(Continued)

2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Property taxes (Continued)

The Town must establish its property tax rate each year so that the resulting property tax levy will comply with the limits required by Proposition 2-1/2 and also constitute that amount which will equal the sum of (a) the aggregate of all annual appropriations for expenditures, plus (b) provision for the prior fiscal year's deficits, if any, less (c) the aggregate of all non-property tax revenues projected to be received by the Town, including available funds.

3 - PENSION PLANS

The Town provides pension benefits for substantially all employees except School Department employees through a contributory retirement system under the Massachusetts Contributory Retirement Law. This law prescribes the formula for computing retirement allowances. Retirement allowances are paid from employee contributions and Town funding. Employee contributions constitute an annuity fund from which a portion of the retirement allowance is paid. The remaining portion is paid by the Town on a pay-as-you-go basis as directed by the State Division of Insurance through the County's Retirement Board. Generally accepted accounting principles require that pension costs be determined on an actuarial basis. The total pension expense for the year was \$66,181.

The majority of the employees of the School Department participate in a contributory retirement plan administered by the Massachusetts Teachers' Retirement Board. The Town does not contribute to the plan.

4 - BUDGETARY BASIS OF ACCOUNTING

The Town follows the following procedures in establishing the budgetary data reflected in the financial statements:

- (a) Prior to the Annual Town Meeting, the Board of Selectmen submits a proposed operating budget to the Finance Committee for the fiscal year commencing the following July 1. The operating budget includes proposed expenditures and the means of financing them.
- (b) At the Annual Town Meeting, the Finance Committee makes the recommendation to the voters of their concurrence or non-concurrence with the articles. The voters at the Annual Town Meeting then vote to accept or reject the proposed budget articles.
- (c) On July 1, the budget is legally enacted.

TOWN OF DOUGLAS

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (Continued)

4 - BUDGETARY BASIS OF ACCOUNTING (Continued)

- (d) The Board of Assessors will submit to the Commonwealth of Massachusetts' Department of Revenue the Town's Tax Recapulatory Sheet. This sheet denotes the appropriations passed by the Town voters, sources of estimated revenues and the proposed tax revenues to be raised. The Commonwealth's Department of Revenue will then certify the tax rate to be used in the assessment of taxes to the local land holders.
- (e) If a need arises, the Town will convene a special town meeting to act on the recommendations of the Finance Committee for additional appropriations.

Legally-adopted budgets are prepared, as described above, on a departmental object code basis consistent with the laws of the Commonwealth of Massachusetts and the regulations promulgated by the Commonwealth's Department of Revenue.

The Town budget as presented in the Statement of Revenues and Expenditures - Budgetary Basis - General Fund was developed as follows:

Budgeted expenditures	\$3,722,337
Budgeted operating transfers to other funds	<u>10,000</u>
Total budgeted expenditures	<u>\$3,732,337</u>
To be funded as follows	
Budgeted revenue	\$3,345,252
Utilization of accumulated fund balance to finance current year operations	<u>387,085</u>
Total funding	<u>\$3,732,337</u>

The Town's General Fund Budget is prepared on a basis other than generally accepted accounting principles (GAAP). The "actual" results column of the Statement of Revenues and Expenditures - Budgetary Basis - General Fund is presented on a "budget basis" to provide a meaningful comparison with the budget. The major differences between the budget and GAAP presentations are that:

- (a) Budgeted revenues are recorded when cash is received, except for real estate and personal property taxes, which are recorded as revenue when levied (budget), as opposed to when susceptible to accrual (GAAP);
- (b) Encumbrances are recorded as the equivalent of expenditures (budget) as opposed to a reservation of fund balance (GAAP); and
- (c) Water and sewer fund operations and capital projects fund activity are presented in separate funds (GAAP) rather than as a component of the General Fund (budget).

TOWN OF DOUGLAS

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (Continued)

4 - BUDGETARY BASIS OF ACCOUNTING (Continued)

In addition, there are certain differences in classifications between revenues, expenditures and transfers.

Adjustments necessary to convert the results of operations and fund balances at the end of the year from the budgetary basis of accounting to the GAAP basis of accounting are as follows:

	Revenue	Expenditures	Other financing sources (uses) net
As reported on a budgetary basis	\$3,587,119	\$3,606,678	\$(10,000)
Adjustment of property tax revenues to a modified accrual basis	64,447	-	-
Reclassification of revenue sharing	(89,490)	(79,197)	-
Transfers to special revenue - net	-	-	(520)
Transfers to trust fund	-	-	(2,945)
Adjustment for encumbrances, net	-	36,787	-
As reported on a GAAP basis	<u>\$3,562,076</u>	<u>\$3,564,268</u>	<u>\$(13,465)</u>

5 - DEPOSITS AND INVESTMENTS

The Town maintains a cash and investment pool that is available for use by all funds. Each fund types' portion of this pool is reflected on the combined financial statements under the caption "cash and short-term investments" and the interest earnings attributable to each fund type is included as "investment income". In addition, separate investments are maintained for certain funds and are reflected in the financial statements in the same manner.

State and local statutes place certain limitations on the nature of deposits and investments available to the Town. Deposits (including demand deposits, term deposits and certificates of deposit) in any one financial institution may not exceed certain levels. Investments can also be made in securities issued by or unconditionally guaranteed by the U. S. Government or Agencies that have a maturity of less than one year from the date of purchase, repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase and units in the Massachusetts Municipal Depository Trust.

TOWN OF DOUGLAS

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
(Continued)

6 - LONG-TERM DEBT

Unmatured general obligation bonds and notes consist of the following:

<u>Purpose of Issue</u>	<u>Interest Rate</u>	<u>Amount</u>
Sewer project, serial issue maturity through 2002	5.0%	\$ 85,000
Sewer project, serial issue maturity through 2004	5.0%	313,000
Sewer project, serial issue maturity through 1997	5.0%	110,000
Sewer project, serial issue maturity through 2003	11.375%	203,310
School project, serial issue maturity through 1988	5.6%	360,000
Firetruck, serial issue maturity through 1992	5.0%	<u>43,200</u>
		<u>\$1,114,510</u>

General obligation bond and note debt service requirements for principal and interest in future years are as follows:

<u>Year Ending June 30.</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1987	\$ 170,495	\$ 67,062	\$ 237,557
1988	170,495	57,097	227,592
1989	170,495	47,132	217,627
1990	50,495	40,527	91,022
1991	50,495	37,282	87,777
1992	50,495	34,037	84,532
1993	43,295	30,793	74,088
1994	43,295	27,908	71,203
1995	43,295	25,023	68,318
1996	42,295	22,163	64,458
1997-2004	<u>279,360</u>	<u>86,153</u>	<u>365,513</u>
	<u>\$1,114,510</u>	<u>\$475,177</u>	<u>\$1,589,687</u>

The Town is subject to a dual level general debt limit; the normal debt limit and the double debt limit. Such limits are equal to 2 1/2% and 5%, respectively, of the valuation of taxable property in the Town as last equalized by the Commonwealth's Department of Revenue. Debt may be authorized up to the normal debt limit without state approval. Authorizations under the double debt limit, however, require the approval of the Commonwealth's Emergency Finance Board. Additionally, there are many categories of general obligation debt which are exempt from the debt limit but are subject to other limitations, including debt incurred under the Funding Loan Act of 1971.

TOWN OF DOUGLAS

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (Continued)

7 - TEMPORARY BORROWINGS

Under state law and by authorization of the Board of Selectmen, the Town is authorized to borrow funds on a temporary basis as follows:

- o To fund current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS).
- o To fund capital project costs incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS).

Temporary loans are general obligations of the Town and carry maturity dates which are limited by statute. Interest expenditures for temporary borrowings are accounted for in the General Fund.

8 - CONTINGENCIES

The Town is a party to numerous legal proceedings, many of which normally occur in government operations. The legal proceedings are not, in the opinion of management, likely to have a material adverse impact on the Town's financial position.

The Town participates in a number of federal financial assistance programs, principal of which is Executive Office of Communities and Development programs. Although the Town grant programs have been audited in accordance with the provisions of the Single Audit Act of 1984 through June 30, 1986, these programs are still subject to financial and compliance audits. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

9 - ACCOUNTING CHANGES

The Town has adopted a change in reporting of debt service payments. For fiscal year 1986, debt service payments are reported within the general fund rather than in a Debt Service Fund as had been the practice in previous years.

The presentation of the adjusted legal budget and budgetary basis expenditures in the Statement of Revenue and Expenditures - Budgetary Basis - General Fund has been adopted in fiscal 1986 in order to provide a more meaningful comparison of budgeted revenues and expenditures to actual revenues and expenditures incurred on the budgetary basis of accounting.

TOWN OF DOUGLAS

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
(Continued)

10 - FUND BALANCE RESTATEMENT

The Town has adopted the provisions of Governmental Accounting Standards Board Statement #6, "Accounting and Financial Reporting for Special Assessments". Because of this early adoption, the fund balance has been restated as follows:

	<u>General Fund</u>	<u>Special Assessment</u>	<u>Trust and Agency</u>
June 30, 1985, as reported	\$535,602	\$ 136,151	\$96,655
Reclassification of special assessment to general fund	136,151	(136,151)	-
Transfer of devise fund	<u>(1,985)</u>	<u>-</u>	<u>1,985</u>
June 30, 1985, as restated	<u>\$669,768</u>	<u>\$ -</u>	<u>\$98,640</u>

ACCOMPANYING INFORMATION

TOWN OF DOUGLAS

COMBINING BALANCE SHEET - ALL SPECIAL REVENUE FUNDS

JUNE 30, 1986

	<u>Federal Grants</u>	<u>Highway Fund</u>	<u>State Grants</u>	<u>Other</u>	<u>Total</u>
Assets					
Cash and short-term investments	\$125,788	\$51,156	\$ -	\$2,188	\$179,132
Due from other governments	27,891	28,102	4,912	1,845	62,750
Due from other funds	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,788</u>	<u>1,788</u>
Total assets	<u>\$153,679</u>	<u>\$79,258</u>	<u>\$4,912</u>	<u>\$5,821</u>	<u>\$243,670</u>
Liabilities					
Warrants payable	\$ -	\$ -	\$ -	\$ -	\$ -
Temporary borrowings	-	28,102	-	-	28,102
Deferred income	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>-</u>	<u>28,102</u>	<u>-</u>	<u>-</u>	<u>28,102</u>
Fund balances					
Reserved for appropriations	-	51,156	-	-	51,156
Reserved for revolving accounts	-	-	-	538	538
Reserved for grants	5,542	-	4,912	5,283	15,737
Designated for subsequent year	<u>148,137</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>148,137</u>
Total fund balances	<u>153,679</u>	<u>51,156</u>	<u>4,912</u>	<u>5,821</u>	<u>215,568</u>
Total liabilities and fund balances	<u>\$153,679</u>	<u>\$79,258</u>	<u>\$4,912</u>	<u>\$5,821</u>	<u>\$243,670</u>

See accompanying auditors' report.

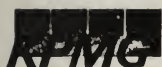
TOWN OF DOUGLAS

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES - ALL SPECIAL REVENUE FUNDS

FISCAL YEAR ENDED JUNE 30, 1986

	<u>Federal Grants</u>	<u>Highway Fund</u>	<u>State Grants</u>	<u>Other</u>	<u>Total</u>
Revenues					
Intergovernmental revenues	\$123,951	\$79,256	\$109,120	\$ -	\$312,327
Charges for services	-	-	-	108,329	108,329
Investment income	<u>8,647</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>8,647</u>
Total revenue	<u>132,598</u>	<u>79,256</u>	<u>109,120</u>	<u>108,329</u>	<u>429,303</u>
Expenditures					
Protection of persons and property	-	-	-	5,474	5,474
Public works	-	29,325	-	-	29,325
Education	30,677	-	106,347	104,505	241,529
Insurance	<u>79,197</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>79,197</u>
Total expenditures	<u>109,874</u>	<u>29,325</u>	<u>106,347</u>	<u>109,979</u>	<u>355,525</u>
Excess revenues over (under) total expenditures	<u>22,724</u>	<u>49,931</u>	<u>2,773</u>	<u>(1,650)</u>	<u>73,778</u>
Other financing sources (uses)					
Operating transfers in	-	1,225	-	-	1,225
Operating transfers out	<u>-</u>	<u>-</u>	<u>(10)</u>	<u>(695)</u>	<u>(705)</u>
Total other financing sources (uses)	<u>-</u>	<u>1,225</u>	<u>(10)</u>	<u>(695)</u>	<u>520</u>
Excess of revenues and other sources over (under) expenditures and other uses	22,724	51,156	2,763	(2,345)	74,298
Fund balances, July 1, 1985	<u>130,955</u>	<u>-</u>	<u>2,149</u>	<u>8,166</u>	<u>141,270</u>
Fund balances, June 30, 1986	<u>\$153,679</u>	<u>\$51,156</u>	<u>\$ 4,912</u>	<u>\$ 5,821</u>	<u>\$215,568</u>

See accompanying auditors' report.



Peat Marwick

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The Honorable Board of Selectmen
Town of Douglas
Douglas, Massachusetts

We have examined the general purpose financial statements of the Town of Douglas for the year ended June 30, 1986 and have issued our report thereon dated October 29, 1986. Such report was qualified because the general purpose financial statements do not include a general fixed assets account group as required by generally accepted accounting principles. Our examination of such general purpose financial statements was made in accordance with generally accepted auditing standards and the standards for financial and compliance audits contained in the Standards for Audit of Governmental Organizations, Programs, Activities and Functions, issued by the U. S. General Accounting Office, and accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

Our examination was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The accompanying Schedule of Federal Financial Assistance is presented for purposes of additional analysis and is not a required part of the general purpose financial statements. Such supplementary information has been subjected to the auditing procedures applied in the examination of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

Peat Marwick Main & Co

Worcester, Massachusetts
October 29, 1986

TOWN OF DOUGLAS
SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE

YEAR ENDED JUNE 30, 1986

Federal Grantor Pass-through Grantor Program Title	Federal CFDA Number	Pass-Through Grantor's Number	Award Amount	Beginning Balance July 1, 1985	Revenue Recognized	Expenditures	Ending Balance June 30, 1986
<u>Special Revenue Fund</u>							
<u>U. S. Department of Treasury</u>							
Revenue Sharing Program	21.300		\$69,686	\$128,789	\$ 98,114	\$ 79,197	\$147,706
Anti-recession Program				408	23	-	431
Total U. S. Department of Treasury				129,197	98,137	79,197	148,137
<u>U. S. Department of Education</u>							
Passed through the Commonwealth of Massachusetts Education							
Education Consolidation and Improvement Act of 1981							
Chapter I - 1985	84.010	85-077-085		688	-	688	-
Chapter I - 1986	84.010	86-077-085		-	25,796	24,068	1,728
Chapter II - 1985	84.151			118	-	118	-
Chapter II - 1986	84.151			-	568	559	9
Division of Special Education							
Title I - 1985	84.009	200-242-5-00773		411	-	411	-
Title I - 1986	84.009	200-242-6-00773		-	5,097	4,292	805
Title VI - 1985	84.027	240-2865-00773		113	3,000	113	3,000
Title VI B - Early Childhood	84.027			-	-	-	-
Division of Occupational Education							
Carl D. Perkins Vocational Education Act - 1985							
Total Department of Education				428	-	428	-
				1,758	34,461	30,677	5,542
				\$130,955	\$132,598	\$109,874	\$153,679

TOWN OF DOUGLAS

NOTES TO SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE

1 - General

The accompanying Schedule of Federal Financial Assistance presents the activity of all federal financial assistance of the Town of Douglas. The Town reporting entity is defined in note 1 to the Town's general purpose financial statements. Federal financial assistance received directly from federal agencies as well as federal financial assistance passed through other government agencies are included on the schedule.

2 - Basis of Accounting

The accompanying Schedule of Federal Financial Assistance is presented using the modified accrual basis of accounting, which is described in note 2 to the Town's general purpose financial statements.

3 - Relationship to Federal Financial Reports

The amounts reported as federal expenditures generally were obtained from the appropriate federal financial reports for the applicable program and periods. The amounts reported in these federal financial reports are prepared from records maintained for each program. These records are periodically reconciled to the general ledger which is the source of the general purpose financial statements.



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The Honorable Board of Selectmen
Town of Douglas
Douglas, Massachusetts

We have examined the general purpose financial statements of the Town of Douglas for the year ended June 30, 1986 and have issued our report thereon dated October 29, 1986. Such report is qualified because the general purpose financial statements do not include a general fixed assets account group as required by generally accepted accounting principles. Our examination was made in accordance with generally accepted auditing standards; the standards for financial and compliance audits contained in the Standards for Audit of Governmental Organizations, Programs, Activities and Functions, issued by the U. S. General Accounting Office; the Single Audit Act of 1984; and the provisions of OMB Circular A-128, Audits of State and Local Governments, and accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The management of the Town of Douglas is responsible for the Town's compliance with laws and regulations. In connection with the examination referred to above, we selected and tested transactions and records that included, but were not limited to, transactions and records relating to each major federal financial assistance program. The purpose of our testing of transactions and records was to obtain reasonable assurance that the Town of Douglas had, in all material respects, administered its major federal financing assistance programs and executed the tested transactions in compliance with those laws and regulations for which noncompliance could have a material effect on the allowability of program expenditures or on the Town's general purpose financial statements. Such laws and regulations include those pertaining to federal financial reports and claims for advances and reimbursements.

Our testing of transactions and records selected from federal financial assistance programs disclosed instances of noncompliance with certain loans and regulations. All instances of noncompliance that we found, and the programs to which they relate, are identified in the accompanying schedule of findings and questioned costs. We do not believe these instances of noncompliance could have a material effect on the allowability of program expenditures.

In our opinion, for the year ended June 30, 1986, the Town of Douglas administered each of its major federal financial assistance programs in compliance, in all material respects, with those laws and regulations for which noncompliance could have a material effect on the allowability of program expenditures.

Our testing was more limited than would be necessary to express an opinion on whether the Town of Douglas administered the nonmajor federal financial assistance programs in compliance, in all material respects, with those laws and regulations for which noncompliance could have a material effect on the allowability of program expenditures.

The results of our tests also indicate that for the transactions and records tested, the Town of Douglas complied with those laws and regulations for which noncompliance could have a material effect on the Town's general purpose financial statements.

With respect to the transactions and records that were not tested by us, nothing came to our attention to indicate that the Town of Douglas had not complied with laws and regulations other than those laws and regulations for which we noted violations in our testing referred to above.

Pest Marwick Main & Co.

Worcester, Massachusetts
October 29, 1986

SUPPLEMENTARY INFORMATION



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The Honorable Board of Selectmen
Town of Douglas
Douglas, Massachusetts

We have examined the general purpose financial statements of the Town of Douglas for the year ended June 30, 1986 and have issued our report thereon dated October 29, 1986. Such report is qualified because the general purpose financial statements do not include a general fixed assets account group as required by generally accepted accounting principles. As part of our examination, we made a study and evaluation of the internal accounting and administrative controls described below to the extent we considered necessary to evaluate the systems as required by generally accepted auditing standards; the standards for financial and compliance audits contained in the Standards for Audit of Governmental Organizations, Programs, Activities and Functions issued by the U. S. General Accounting Office, the Single Audit Act of 1984 and the provisions of OMB Circular A-128, Audits of State and Local Governments.

The management of the Town of Douglas is responsible for establishing and maintaining internal control systems. In fulfilling that responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of control procedures. The objectives of internal control systems are to provide management with reasonable, but not absolute, assurance that resource use is consistent with laws, regulations and policies; resources are safeguarded against waste, loss and misuse; that transactions are executed in accordance with management's authorization; and that reliable data are obtained, recorded, and maintained properly to permit the preparation of financial statements in accordance with generally accepted accounting principles and the preparation of federal reports in accordance with federal requirements.

Because of inherent limitations in any system of internal accounting and administrative controls used in administering federal financial assistance programs, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the systems to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the degree of compliance with the procedures may deteriorate.

For purposes of this report, we have classified the significant internal accounting and administrative controls in the following categories:

Accounting Controls

Property Tax Revenue/Receipts
Purchases/Disbursements
Payroll

Administrative Controls

Political Activity
Davis - Bacon Act
Civil Rights
Cash Management
Relocation Assistance and
Real Property Acquisition
Federal Financial Reports
Types of Services Allowed

Our study and evaluation included all the control categories listed above. During the year ended June 30, 1986, the Town of Douglas expended 83% of its total federal financial assistance under major federal financial assistance programs. With respect to internal control systems used in administering major federal financial assistance programs, our study and evaluation included considering the types of errors and irregularities that could occur, determining the internal control procedures that should prevent or detect such errors and irregularities, determining whether the necessary procedures are prescribed and are being followed satisfactorily, and evaluating any weaknesses.

With respect to the internal control systems used in administering the nonmajor federal financial assistance programs, our study and evaluation was limited to a preliminary review of the systems to obtain an understanding of the control environment and the flow of transactions through the accounting system. Accordingly, our examination would not necessarily disclose material weaknesses in the internal control systems used in administering nonmajor federal financial assistance programs.

Our study and evaluation described above was more limited than would be necessary to express an opinion on the internal control systems of the Town of Douglas. Accordingly, we do not express an opinion on the internal control systems of the Town of Douglas, taken as a whole, or on any of the control categories identified above. However, our study and evaluation and our examination disclosed no condition that we believe to be a material weakness.

This report is intended solely for the use of management of the Town of Douglas and the Commonwealth of Massachusetts, Bureau of Accounts and should not be used for any other purpose. This restriction is not intended to limit the distribution of this report, which, upon acceptance by the Town of Douglas is a matter of public record.

Reat Marwick Main & Co

Worcester, Massachusetts
October 29, 1986

MOSES WALLIS DEVISE

To the Selectmen of the Town of Douglas the agent charges himself with the amounts due to the devised.

\$4,000	Southern Pacific RR	\$3,340-	
	2 3/4% 8 1/2 1996		\$3,340-
3,000	Uxbridge Uni Bank	3,000-	
			3,000-
5,000	Uni Bank	5,000	
			5,000
4,000	Uni Bank	4,000	
			4,000
5,000	Uni Bank	5,000	
			5,000
10,000	Uni Bank	10,000	
			10,000
1,000	American Telephone & Telegraph	840	
			840
	Bank of Boston		428.60
	Uni Bank Savings		9,279.26
	Activity Charges		35.00
			<u>40,943.66</u>
	Capital Reported Previously		<u>6,686.22</u>
			34,257.44
	Income Due Town		6,755.01
	Permanent Value		27,502.43

The agent has received as follows:

Bal Jan 1, 1988		
Balance Uni Bank		10,055.77
Bank of Boston		428.60
Southern Pacific RR		110
Dec. 9 interest on 41536		599.69
interest 781663		272.25
interest 781452		379.29
interest 4-5000-34		389.54
interest 4-600205		285.44
interest CD		749.00
		<u>\$13,262.00</u>

The agent has paid as follows:

Bal. Jan. 1, 1988

Town of Douglas	1,300.00	
William J. Wallis	75.00	
Uni Bank	<u>20.00</u>	
	11,867.00	

Book Value of Devise

Dec. 10, 1988

4000	Southern Pacific RR	3,340	
	2-3/4 83-1/2 1996		3,340
3000	Uni Bank	3,000	
			3,000
5000	Uni Bank	5,000	
			5,000
4000	Uni Bank	4,000	
			4,000
5000	Uni Bank	5,000	
			5,000
10,000	Uni Bank	10,000	
			10,000
	Bank of Boston		793.00
	Uni Bank Savings		<u>10,123.69</u>
			41,256.69
	Capital reported previously		6,686.72
			34,570.47
	Income due Town		7,068.04
	Permanent value		27,502.43

**Police Department
Annual Report
January 01 to December 31, 1988**

Town of Douglas
Board of Selectmen
Eben chesebrough, Chairman

Gentlemen:

The Annual Police Activities Report is respectfully submitted for the year 1988.

ORGANIZATIOON

CHIEF OF POLICE

John R. Koslak

SERGEANT

Jeffrey R. Blanchard
(Resigned 06-31-88)

ACTING SERGEANT

Gerald J. Beaupre

PATROLMEN

Steven A. Blais

David J. Brown

Patrick J. Kelly

Michael H. Brewer

Glenn G. Gilbert

Richard J. McLaughlin

James J. Johnson
(Resigned 08-05-88)

RESERVE OFFICERS

John S. Bloniasz

John L. Forget

Jay M. Johnson

Roger E. Martinsen

Daniel J. DiNardo

Susan E. Forget

Patricia K. Koslak

Edward Wrobel

SECRETARY

Patricia G. Brule

SPECIAL OFFICER

Edward A. Therrien

DISPATCHERS—FULL TIME

David J. Audette

Barbara L. Smith

RESERVE DISPATCHERS

Vivian M. Cranska

Susan E. Forget

Brett D. Fulone

Curtis J. Maurand

Roger O. Messier

William T. Seaver

Leonard M. Vassar

Norman F. Walters

INSERT ACTIVITIES REPORT

Money Received and Turned over to the Treasurer:

Firearms; Permits, FID Cards, License to Sell	1,349.00
Reports for Sundry Persons, Insurance Companies & Attorneys	568.33
Court Fines	32,329.00
Total	\$34,246.33

Respectfully submitted,

John R. Koslak

Chief of Police

DOUGLAS POLICE DEPARTMENT

ACTIVITY REPORT

JANUARY 01, TO DECEMBER 31, 1988

Complaints Investigated (See Last Page)	7,607
Investigations & Assists for other Police Depts.	424
Arrests:	1,044
Part I	18
Part II	64
Motor Vehicle Violations	1,059
Hours at Court	653
Value fo Stolen or Lost Property Recovered	\$619.00
Stolen M.V. Recovered for other Departments	4
Total Calls Received by Dispatcher	10,611
Cases in Court	553
M.V. Stolen in Town	0

TRAFFIC

Cars Stopped, Operators Summoned to Court, Vio. M.V. Laws	956
Total Motor Vehicle Citations	1,064
Accidents Investigated	146
Reportable Accidents	102

Fatal Accidents	000
Personal Injury	41
Property Damage	61

MISCELLANEOUS ACTIVITIES

Hours Special Duty (All Officers)	5,782
General Services	1,532
Money Escorts	5
Summons Served for this and other Departments	187
Unsecured Buildings (Business Established, Town Property, Etc.)	76
Street Lights Out & Reported to Authority	27
Emergency Messages Delivered	654
Assists to other Town Departments	235
Vacant Houses & Property Inspected at Owner's Request	326
Mileage—Cruisers, Patrols, Inspections, Court, etc.	107,808
Animal Complaints	225
Medical Assists	154
Missing Persons	26
Incapacitated Persons	31

ACTIVITY REPORT

DOUGLAS POLICE DEPARTMENT

CLASSIFICATION OF OFFENSES FOR WHICH ARRESTS OR SUMMONS WERE MADE

JANUARY 01, 1988 TO DECEMBER 31, 1988

Part I Crimes	18
Murder	0
Breaking, Entering & Larceny	11
Assault & Battery on a Police Officer	2
Assault & Battery	4
Rape	1
Other	0
Part II Crimes	61
Sex Offense	0
Disorderly Conduct	1
Vandalism	2
Violation of Town By Law (Possession of Open Container of Alcohol in Public)	4
Drug Law Violation	3
Weapons Violation	1
Under 20 Years of Age in Possession of Alcohol	5
Default Warrant	24
Protective Custody	0

Violation of Town By-Law (Loitering)	0
Trespassing	13
Possession of Fireworks	0
Other	8
Motor Vehicle Violations	961
Speeding	612
Operation Unregistered/uninsured M.V.	45
Operating Without License	21
Stop Sign of Flashing Light	39
Operating Under the Influence	44
Leaving the Scene of a M.V. Accident (P.I./P.D.)	2
Improper Passing	9
Operating After Suspension/Revocation	42
Allowing M.V. to Make Unnecessary Noise	17
No Inspection Sticker	31
Operating Without License/registration in Possession	27
Failed to Keep Right	16
Defective Equipment	21
Unauthorized Use of M.V.	2
Minor Transporting Alcohol	6
Driving to Endanger	6
Other	21
Residents	193
Non-Residents	851
Males	904
Females	140

BREAKDOWN OF COMPLIANTS INVOLVING PART I OFFENSES

Murder	0
Rape	0
Breaking & Entering	15
Larceny	23
Assault	5
Other	0

BOARD OF ASSESSORS

Assessed Valuation of Town \$175,122,332

CLASSIFICATION

I	Residential	\$162,213,176.
II	Open Space	283,500.
III	Commercial	6,420,412
IV	Industrial	3,556,300.
V	Personal Property	2,648,994.

Total taxes levied on Property 2,497,244.45

Real Estate \$2,459,470.51

Personal Property 27,773.94

Number of parcels assessed 2,944

Valuation of property exempted from taxation

(Town and State owned) \$16,533,300

Motor Vehicle Excise Commitments

January 1988 thru \$237,396.94

Number of Motor Vehicles Assessed 4,866

PURPOSES FOR WHICH TAXES ARE RAISED

Worcester County Retirement \$108,260.00

County Tax 69,866.00

Appropriations \$6,846,071.00

Elderly Program 988.00

Motor Vehicle Excise bills 689.00

Air Pollution 754.00

Overlay 70,000.00

Tax Rate Per Thousand Dollar Valuation \$14.26

The past year was very successful for the Board of Assessors. Our primary goal, issuing the first half of the Fiscal Year 1989 tax bill before the end of December, 1988, was achieved. However, that goal was attained only through much additional hard work and dedication by the office staff and the elected Assessors. First, the staff had to update the mailing addresses on virtually all 3100 property accounts to meet U.S. Postal Service requirements. Secondly, all changes to property records and values has to be make manually into the assessment system due to the serving of ties with a former consultant. Lastly, the extension of two matters, certification of free cash and a special town meeting to allocate that free cash, into the late fall put severe constraints on the time available to (1) have new growth certified, (2) hold the tax classification of the tax rate, and (5) have the tax bills printed, but it all was done.

Throughout the summer and fall, the Board worked on developing a plan for revaluation. Borrowing and appropriation of \$100,000 over Fiscal Years 1989 and 1990 were approved at the September special town meeting our plan was approved by the State's Department of Revenue and requests for proposals were issued twice. Once, before the special town meeting, and, then in a revised format later. Four final proposals were submitted. Little's Associates of Pembroke, MA was the successful bidder at \$68,000. Although this is the lowest bid, the Board feel that Little's proposal is the most compatible system for the Town and, therefore, offers the greatest cost-benefit relationship. We hope to report next year that the job was done, on time, and in a manner which provides equitable values for all property owners in the Town.

Last year at this time we informed the Town that one of the Board was not seeking reelection. Again, we must perform that regrettable task. Mrs. Dora M. Mowry will be serving her last term as an elected Assessor. Mrs. Mowry has served the Town in several capacities for more than thirty years. Her presence as an elected Assessor will be missed.

Respectfully submitted,

Board of Assessors

Dora M. Mowry, Chairperson

Jerome D. Jussaume, Member

Irwin T. Smith, Member

ANNUAL REPORT OF THE PERSONNEL BOARD

Since the passage of the Town's Personnel Bylaw in 1986, a key priority of the Personnel Board has been the establishment of a comprehensive classification and compensation system for all employees covered under the bylaw. This major undertaking has been phased over a two-year period, beginning in 1987 with a plan covering all hourly employees and completed in 1988 with a plan for all salaried bylaw employees.

Throughout this two-year process, the Personnel Board has conducted extensive research of job content and salary information for the Town of Douglas as well as several other municipalities within the central Massachusetts labor market area. Additionally, the Board has adopted a standardized framework developed by the Massachusetts Municipal Association for the purpose of analyzing municipal positions within the Commonwealth. This information, collected by job content questionnaires, observation, multi-Town surveys and research of published reports, has enabled the Board to develop a classification and compensation plan meeting the needs of the Town of Douglas. The plan is designed to not only provide for fair compensation distributed equitably among all classes of bylaw employees, but also to avoid unnecessary complexity and to create a practical system that works.

Specifically during 1988, the Board classify salaried positions and reassessed certain hourly positions. The Personnel Board also analyzed the entire classification scheme to evaluate its fairness and equity among all position grades. The Board then made adjustments to improve the plan in terms of its overall effectiveness.

Other accomplishments to date include adoption of standard employee work evaluation forms, disciplinary forms and grievance forms.

And finally, the Board has produced a "Douglas Personnel Handbook" which summarizes the role of the Personnel Board, employee status, benefits, evaluation procedures and other town policies. This handbook is given to all employees covered by the bylaws so that they may be better informed.

REPORT OF THE BOARD OF HEALTH AGENT

The following report of activities of the Board of Health Agent for the year 1988:

Supervised Title 5 Percolations Tests	143
Issued permits to install new septic systems	60
Issued permits to repair septic systems	11
Total permits issued - 1/25/88 to 12/28/88	71
Well installations	59
Certificates of Compliance issued	32
Inground swimming pool permits	11
Article X inspections - Food service and Retail Food (includes reinspections)	27
Article II - Housing inspections - compliants	5

All bathing beaches were checked for Coliform counts on a bi-weekly basis during the summer months. The Board of Health with the Department of Environmental Quality Engineering approval, issued five (5) variances from Title 5 for the installation of "tight tank" septic systems to be used by cottages around local waterways. The use of these systems has greatly added to better water quality.

The Board of Health reviewed seven (7) proposed sub-divisions definitive plans. All definitive plans were forwarded to the Cullinan Engineering for their review and comments. Written reviews were then forwarded to the Planning Board and the applicants in accordance with MGL Chapter 41 Section 81U.

Monitoring wells located at the old Riedell Road landfill are tested on a quarterly basis by a State Certified Laboratory. All reports are in accordance with DEQE regulations and have negative pollution results.

The Douglas Transfer Station located on Riedell Road opened for operation on April 5, 1988. In the first nine (9) months of operation 40,371 vehicles have passed through the gates. A total of 1,485.67 tons of trash have been generated for this nine (9) month period by the residents of Douglas.

The following are current sanitation fees charged by the Board of Health:

Percolation and deep hole applications	\$125.00
Septic systems plan reviews - each submission	50.00
Well applications	35.00
Septic system inspections	50.00
In-ground swimming pools	35.00

Respectfully submitted,

Clifford N. Ballou, C.H.O.
Consultant for the Douglas
Board of Health

REPORT OF THE BOARD OF HEALTH NURSE

As Board of Health Nurse, I am submitting my report for the year ending December 31, 1988:

Nursing Visits

Anemia	78
Arthritis	35
Cancer	401
Cardiovascular Disease	306
Cerebrovascular Disease	1
Diabetes	62
Multiple Sclerosis	43
COPD	14
Other	37
Postpartum	2
Total Visits	979

A Flu Clinic was held on November 17, 1988 with 154 doses given.

TUBERCULOSIS

Free X-rays are no longer available unless an individual has a positive Mantoux test for tuberculosis. Mantoux tests are available at the Board of Health office.

The T.B. clinic is now held at the Milford-Whitinsville Regional Hospital, Milford Division, Milford, MA on the 3rd Thursday of each month except during July and December from 1:30 to 4:00 P.M.

SOCIAL SECURITY

A Social Security Representative has office hours at the Housing for the Elderly, Calumet Court, Uxbridge, MA on the 2nd Wednesday of each month from 9:30 A.M. to 1:00 P.M. to answer questions and accept claims.

BLOOD PRESSURE CLINICS

Blood pressure clinics are held the first Monday of each month in the Town Hall from 1:00 to 3:00 P.M. and at Riddlebrook Apartments the 3rd Monday of each month from 10:00 A.M. to 12:00 noon. These clinics are open to the public.

FUEL ASSISTANCE

170 Fuel Assistance applications were processed for residents of Douglas for the year of 1988.

SURPLUS FOOD DISTRIBUTION

Surplus cheese, butter and milk were distributed to households in each distribution on February 9, May 18, July 13 and November 15, 1988.

OFFICE HOURS

The Board of Health secretary is in the office during the following hours:

MONDAY, WEDNESDAY, FRIDAY	8:30 A.M. to 12:00 1:00 P.M. to 3:30 P.M.
TUESDAY	8:30 A.M. to 1:30 P.M.
THURSDAY	8:30 A.M. to 1:00 P.M.

BOARD OF HEALTH MEETINGS

Regular meetings of the Board of Health are held on the 1st Wednesday of each month in the Health Department office of the Town hall.

Respectfully submitted,

Patricia K. Koslak, R.N.
Board of Health Nurse

REPORT OF THE COUNCIL ON AGING

The Senior Center is still in the kitchen of the lower Town Hall and is open four (4) days a week from 10:00 a.m. to 3:00 p.m. Our telephone number is 476-2283. Anyone 60 years of age is eligible for our services. The following is a breakdown of some of the services:

429 school lunches, 390 meals taken out, 210 medical appointments, 1560 regular weekly grocery shopping, 408 out of town mall shopping, 120 taken bowling and 3600 "meals on wheels" provided for shut-ins.

Monday social at 1:00 p.m. at the center, also doctors appointments.

Tuesdays school lunch and bowling.

Thursday is weekly shopping.

Friday is social with Uxbridge seniors.

Shopping at neighborhood malls three times monthly.

Reservations can be made for transportation to all the above activities by calling the Senior Center.

The members of the Council on Aging are Alyre Richard, Chairman, George Rosebrooks, Fannie Yacino, Ona Fleet, Raymong Cormier, Mary Dtugocenski, Oscar Salo, Laura McMahon, Elliott Chesebrough, Shirley Gove and Ethel Cahill.

Town highlights annually are the Christmas Party and Summer Picnic.

Respectfully submitted,

Eli Richard, Chairman

STATISTICS

School Lunch Take Out by Van	390
School Lunch	429
Phillips Shopping	120
Worcester Center Shopping	120
Auburn Mall Shopping	144
Other Malls	144
Uxbridge Social	450
Monday Doctor Appointments	104
Other Doctor Appointments	106

Bowling	120
Consortium Meetings	96
CEMACA Meetings	36
Christmas Party	60
Summer Picnic	75
Meals on Wheels	3600

REPORT OF THE FAIRFIELD PUBLIC LIBRARY

HOURS:	Monday	1-5
	Tuesday	1-8
	Wednesday	9:30-11:30 a.m. 1-5 p.m.
	Thursday	1-5
	Friday	CLOSED
	Saturday	10-1
	(closed July and August)	

LIBRARY DIRECTOR: Ann D. Carlsson

TRUSTEES:

Sue S. Cave*	Chairperson
Lena R. Quinn*	Vice Chairperson
Romona Lachapelle	Secretary
Elliot G. Chesebrough	Treasurer
William J. Wallis, Sr.*	
Lillian Cencak*	
David R. Manning*	
Brenda Vecchione	

(* Life Members)

Honorary Life Members:

Margaret S. Carrick
William Baron
Jack Sughrue

STATISTICS FOR 1988

2923 Cardholders

Nonfiction titles	3233
Adult Fiction	3042
Children's Fiction	5534
Total Book Circulation	11807

Total Non Book	1447
Inter Library Loan	113
Total Circulation	13262

The Library staff consists of Lisa DiPilato, Children's Librarian and Maryellen Aubin, Library Assistant. Through the year, several competent high school students served as Library Pages including: Stacy Ducharme, Kim Stienstra, Jennifer Hughes and Kim Horne. Shirley Copp, our permanent, indispensable volunteer helps out with filing, typing, book processing, etc. Mary Anderson is story hour aide and works directly with the children during programs. Tony Russo is our all around maintenance person who we could not do without.

This past year was very successful at the Library. In addition to a Spring, Fall and Summer Story time, the Library sponsored a Pumpkin Face Painting Day and a Christmas Crafts Day, all of which were filled to capacity. Santa once again visited the Library at Christmas. Many full length films were shown during the year including: "War Games", "My Bodyguard", "Black Stallion", "Charlotte's Wed", "The Fox and the Hound", "Cinderella", "Snow White" and "Race for your Life, Charlie Brown". These were shown on Saturdays and were free to the public. Many volunteers gave of their time to help with these events, for which we are very grateful. Also this year, an Arts Lottery Grant enabled us to hire The Science Circus, Magician John Sullivan, and the Great American Magic Machine to enhance the various programs. Again, these were free of charge and open to the public. The number of children who visit the Library both for programs and reading material continues to grow.

In addition to children, the Library also serves an active adult population. This past year, a Basket Making class was offered in which participants had to pay a small fee for materials. Also this year, new video and audio cassettes were added to the collection in response to the growing demand for these non-print materials. College catalogs, financial aid forms, tax forms and several environmental publications are available free of charge. There are Polaroid cameras to borrow as well as a community bulletin for anyone to use.

The Simon Fairfield Library is a member of the Central Massachusetts Library System which is based in Worcester Public Library. Through this, we have access to supplementary fiction and non-fiction, films, CD's, a rotating video collection, audio cassettes, inter library loan and telephone information service to help answer reference questions.

In April 1988, the Library closed for a 2 week renovation during which the Blackstone Valley Tech. students painted the Library interior. The result is a much cleaner and brighter environment. In October, the Library held its annual booksale at Octoberfest and sold candy apples. Again, volunteers generously helped us during this fund raising event.

This past year, I applied for and received a competitive State Grant in the amount of \$2995.00 to be used solely for juvenile recordings and non-print materials. Along with this, the Library received a generous donation from UNIBANK in the amount of \$5000. With this \$\$, we will install a new video cassette collection geared towards children and young adults.

The collection will consist on instructional and non-fiction titles in a wide variety of subjects.
The collection will be available by late Spring, 1989.

Respectfully submitted,

Ann D. Carlsson

REPORT OF THE TOWN TREASURER

To the Selectmen of the Town of Douglas:

The following is my report as Treasurer of the Town of Douglas as recommended by the Division of Accounts, Department of Revenue, as called for by Section 44, General Laws, for fiscal 1988.

RECONCILIATION OF TREASURER'S CASH

Balance, July 1, 1987	\$1,190,369.19
Receipts, Fiscal 1988	<u>6,990,454.48</u>
	8,180,823.67
Payments	7,024,523.28
Balance, June 30, 1988	<u>1,156,300.39</u>
	8,180,823.67
Balance June 30, 1988	
Bank of New England	
* Boston, Per CMI and Check Book	585,287.37
* Worcester, Per CMI and Check Book	12,131.53
* Whitinsville, Per MMA and Check Book	71,757.12
* UniBank, Per MMA	6,683.76
Shawmut Worcester County Bank	
* Worcester, Per MMA	474,692.13
* Massachusetts Municipal Depository Trust	5,651.84
Century Bank	
* Somerville, Per MMA	<u>96.64</u>
	1,156,300.39
* Includes interest earned on investments	110,026.26

interest earned on school bonds	83,089.99
interest earned on taxes	<u>21,369.02</u>

214,485.27

MYRON O. MOWRY SCHOOL FUND

On Hand	Savings Deposits	Securities Per Value	Total
July 1, 1987	\$22,112.36	\$13,000.00	\$35,112.36
June 30, 1988	21,849.77	13,000.00	34,849.77

	Receipts		Payments
Income	2,294.42	Added to Sav. Dep.	666.73
		Transfer to Town	1,627.69
		Transfer to Town	<u>929.32</u>
	<u>2,294.42</u>		3,223.74

ADELINE PIERCE SANBORN LIBRARY FUND

Savings On Hand	Deposits	Total
July 1, 1987	137.80	137.80
June 30, 1988	145.60	145.60

	Receipts		Payments
Income	7.80	Added to Sav. Dep.	7.80

CARE OF GRAVES OF G.A.R. FUNDS

On Hand	Savings Deposits	Total
July 1, 1987	835.69	835.69
June 30, 1988	840.49	840.49

	Receipts		Payments
Income	52.30	Transfer to Town	47.50

MARY SOUTH CEMETERY LOTS FUND

On Hand	Savings Deposits	Total
July 1, 1987	260.09	260.09
June 30, 1988	261.88	261.88

	Receipts		Payments
Income	16.29	Transfer to Town	14.50

**MONUMENT FUND — SONS OF VETERANS
POST NO. 123**

	Savings Deposits	Total
On Hand		
July 1, 1987	123.48	123.48
June 30, 1988	124.21	124.21

	Receipts		Payments
Income	7.73	Transfer to Town	7.00

CEMETERY PERPETUAL CARE FUND

	Savings Deposits	Total
On Hand		
July 1, 1987	6,254.83	6,254.83
June 30, 1988	6,295.97	6,295.97

	Receipts		Payments
Income	387.61	Transfer to Town	346.47

LUCIUS J. MARSH, JR. SCHOLARSHIP FUND

	Term Deposit Certificate
On Hand	
July 1, 1987	4,591.50
June 30, 1988	5,004.89

	Receipts		Payments
Income	413.39	Added to Sav.	413.39

STABILIZATION FUND

	Savings Deposits	Total
On Hand		
July 1, 1987	19,752.94	19,752.94
June 30, 1988	31,201.65	31,201.65

(\$25,000.00 invested in term certificate)
(6,201.65 in savings account)

	Receipts		Payments
Town Approp.	10,000.00		
Interest	1,448.71	Added to Sav. Dep.	11,448.71
	11,448.71		11,448.71

CONSERVATION FUND**Savings**

On Hand	Deposits	Total
July 1, 1987	14,570.19	14,570.19
June 30, 1988	15,732.62	15,732.62

Receipts**Payments**

Deposits	275.00		
Interest	887.43	Added to Sav. Dep.	1,162.43
	<u>1,162.43</u>		<u>1,162.43</u>

SPECIAL SEWER RECEIPTS**Savings**

On Hand	Deposits	Total
July 1, 1987	152,898.48	152,898.48
June 30, 1988	143,170.07	143,170.07

Receipts**Payments**

Income	10,708.20		
Interest	11,415.29	Sewer Bonds	31,851.90
	22,123.49		<u>31,851.90</u>

FEDERAL REVENUE SHARING**Savings**

On Hand	Deposits	Total
July 1, 1987	62,804.89	62,804.89
June 30, 1988	1,819.99	1,819.99

Receipts**Payments**

Interest	773.84	Expenditures	61,758.74
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SIMON FAIRFIELD PUBLIC LIBRARY FUND**Savings**

On Hand	Deposits	Total
July 1, 1987	4,994.44	4,994.44
June 30, 1988	8,056.09	8,056.09

Receipts**Payments**

Comm. of Mass.	6,088.27		
Interest	388.69	Expenditures	3,415.31
	<u>6,476.96</u>		<u>3,415.31</u>

NEW SCHOOL CONSTRUCTION ACCOUNT

On Hand	Savings Deposits	Total
July 1, 1987	3,169,106.53	3,169,106.53
June 30, 1988	343,546.59	343,546.59

Receipts	Payments
Interest 83,089.99	Expenditures 2,908,649.93

TOWN INDEBTEDNESS

	Rate	Maturity	Balance	Principal Due
\$144,000 Sewer Loan	5.00%	2003	75,000	5,000
\$483,000 Sewer Loan	5.00%	2005	279,000	17,000
\$200,000 Sewer Loan	5.00%	1997	90,000	10,000
\$225,900 Sewer Loan	11.375%	2004	180,720	11,295
Elementary School	5.60%	1989	120,000	120,000
Fire Truck	5.00%	1992	28,800	7,200
Jr.-Sr. High School & Addition	6.10%	2001	6,750,000	525,000

Respectfully submitted,

Elaine B. Kelly
Treasurer

TOWN OF DOUGLAS EMPLOYEES EARNINGS 1988 INCLUDING OVERTIME

SELECTMEN

Eben Chesebrough	750.00
Edward Martinsen	600.00
Robert J. Murphy	600.00

SELECTMEN'S CLERICAL & FINANCE COMMITTEE CLERICAL

Eleanor A. Berardi	12,643.57
Christine Colonero	710.96

ADMINISTRATIVE ASSISTANT

Robert L. Whritenour, Jr.	30,551.41
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HOUSING PARTNERSHIP PLANNER

Patricia Carty-Larkin	2,788.45
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TOWN ACCOUNTANT		
Louise M. Redding		14,072.04
TOWN CLERK		
Bettyann McCallum		6,936.66
TOWN CLERK'S CLERICAL		
Eileen F. Damore		926.63
Frances J. Hippert		5,080.11
TOWN TREASURER		
Elaine B. Kelly		16,127.35
TOWN TREASURER'S CLERICAL		
Pamela A. Carter		5,416.50
TAX COLLECTOR		
Anne M. Burgess		13,558.26
ASSESSORS		
Andrew Baca		400.00
Jerome D. Jussaume		800.00
Dora M. Mowry		14,086.60
Ida A. Ouillette		3,461.81
Irwin T. Smith		400.00
Anna Thibault		180.00
TOWN COUNSEL		
Kopelman & Paige		15,753.18
REGISTRARS		
Bettyann McCallum		100.00
Eleanor Baca		75.00
Albina Saster		75.00
Rosanna Windham		75.00
CONSTABLES		
Charles B. McCue		259.92
Theodore Cormier, Sr.		262.65
TOWN HALL JANITOR		
Daniel F. Deveau		7,030.26

POLICE DEPARTMENT

John R. Koslak	32,622.51
Gerald J. Beaupre	27,036.95
Steven A. Blais	24,800.09
John S. Bloniasz, Jr.	4,009.43
Jeffrey R. Blanchard	14,606.86
Michael Brewer	4,601.46
David Brown	16,162.14
Daniel J. Dinardo	2,343.41
Mary Emerick	1,368.28
Norman L. Forget	2,585.98
Glenn G. Gilbert	25,617.17
James J. Johnson	13,638.92
Patrick Kelly	15,436.24
Roger E. Martinsen	3,090.39
Richard J. McLaughlin	24,931.14
Georgia A. Merrill	276.12
Michael Milette	686.60
Edward Wrobel	2,096.32
Patricia Brule	15,672.08

OVERTIME AND COURT TIME

Gerald J. Beaupre	10,921.91
Steven Blais	8,137.54
Jeffrey Blanchard	3,681.25
Michael Brewer	671.47
David Brown	1,119.13
Glenn G. Gilbert	7,761.09
James J. Johnson	2,683.89
Patrick Kelly	1,528.19
Richard J. McLaughlin	8,100.62

FIRE DEPARTMENT

Leon T. Sochia	5,093.50
David M. Ballard	572.00
Phillip Brule	708.50
Michael Cahill	949.50
Michael L. Cahill	676.50
Peter Campo	850.00
Daniel Dunleavy	585.50
Otis T. Johnson	240.00
Brian Josey	552.50
Michael Kacmarcik	572.00
Omer Lamontagne	572.00

Ernest R. Marks, Jr.	492.00
Joseph Nedoroscik	556.26
Dexter Perkins	492.00
Joseph H. Quintal, Jr.	894.50
Roland Richards, Jr.	240.00
Ross Smith	572.00
Leon T. Sochia, 4th	783.50

DISPATCHERS

David Audette	10,581.86
Peter Campo	3,710.60
Vivian M. Cranska	1,934.66
John Doubleday	939.90
Susan Forget	4,717.83
Brett D. Fulone	169.68
Curtis Maurand	3,383.55
Roger P. Messier	563.92
Patricia Poulin	236.66
William T. Seaver	4,982.12
Barbara Smith	12,940.26
Leonard M. Vassar	952.77

TREE WARDEN

Leon T. Mosczynski	100.00
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CIVIL DEFENSE

Ernest R. Marks, Jr.	175.00
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INSPECTOR OF ANIMALS

Michelle French	245.01
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BUILDING INSPECTORS

William Carter, Sr.	3,000.00
Michael Kacmarcik	3,000.00
Hilda-Jane Lampher	10,735.37

WIRING INSPECTOR

Wayne Hickey	1,900.00
J. Herve Guertin	225.00

PLUMBING INSPECTOR

Joseph Saster	1,800.00
Florendo Colonero	225.00

HEALTH DEPARTMENT

Patricia K. Koslak	14,318.26
Marleen Bacon	10,991.75
Clifford N. Ballou	4,250.00

LANDFILL OPERATOR

Diana M. Mogollon	1,034.88
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TRANSFER STATION OPERATORS

Ernest J. Hippert	3,637.50
John P. Kocur	4,255.44
Todd Smith	1,433.74
Norman Therrien	3,465.63

E.M.T.'S

Marleen Bacon (Secretary)	189.53
Michael L. Cahill	249.00
Peter Campo	99.00
Alberta Collins	474.00
Vivian Cranska	616.00
Wendy Daigle	805.00
James Halacy	421.00
Linda Nadeau	1,459.00
Raymond Nadeau	1,206.00
Debra Perkins	1,020.00

DOG OFFICER

Michelle French	4,383.43
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HIGHWAY DEPARTMENT

Edward A. Therrien	32,615.00
Wanda Therrien	3,621.00
David Ballard	2,536.84
Bruce Boutiette	2,968.25
Philip Brule	31,531.37
Harold Buxton, Jr. (includes part-time landfill custodian)	20,389.97
Michael Cahill	1,475.46
Peter Cosma (includes part-time landfill custodian)	21,114.11
Fred.Crockett, Jr.	1,679.61
Charles Dautrich	20,187.06
Edward Espanet	19,449.27
Chad Johnson	1,480.87
Scott Lavalley	2,161.69
Ernest R. Marks, Jr.	17,384.81

Dexter Perkins	2,072.73
Robert Peters	1,255.95

VETERANS AGENT

Theodore J. Cormier, Sr.	2,458.93
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SCHOOL ADMINISTRATION

Robin R. Leveillee	48,845.25
Zaven Dagirmanjian	31,500.00
Anthony Ferreira	40,738.87
Douglas Brown	35,279.87
Eleanor Brown	11,902.36
Shirley Downs	11,811.40
Sheila Giguere	14,844.05
Patricia B. Grenier	18,028.87
Betty Yacino	14,411.95

FACULTY

George Anderson	1,210.00
Margaret Anderson	26,521.12
Beverly Bachelder	20,333.34
Dorothy Bangs	18,877.72
Cynthia A. Belovitch	16,810.75
Cheryl Bengtson	1,297.04
Nancy Borden	26,504.68
Mary Brundage	1,306.51
Julie B. Butler	280.00
George Byers	30,990.45
Janis Campagnone	9,269.20
Sue Cave	25,508.07
Judith A. Caouette	6,283.04
Elizabeth A. Chase	1,020.00
Jean Chausse	12,651.93
Alberta Collins	30,140.45
Christine Colonero	11,829.18
Kathleen N. Connor	6,283.04
Kevin Connors	23,763.78
Kevin Conway	1,295.00
Maria Creedon	24,715.74
Brien A. Cullen	27,212.26
Stephanie Dagenais	19,178.09
Patricia Daigle	440.00
Paul D'Ambra	28,674.43
Priscilla Descoteaux	227.50

Scott Dixon	805.00
Nancy A. Dupre	19,837.31
Gerald Elliott	19,660.73
Gail Evers	1,198.77
Jacqueline A. Farrar	27,212.26
Edith Fleming	27,504.68
Linda Fraga	19,592.73
Veryl Fulone	620.00
Gail Gaddes	140.00
Lisa Gaddes	13,691.58
Joanne Gates	2,070.00
Theresa M. George	588.48
Robert Giustina	26,504.68
Sheila Haigh	19,107.29
Wayne Harris	780.00
Nancy Hayes	19,535.71
Gladys Heldenbergh	4,164.06
Ronald J. Hippert	1,840.00
Ruby Hutnak	28,711.93
Donald Johnson	28,711.93
Frances M. Kowalczyk	10,406.34
Brian K. Lavallee	270.00
Karen Lydon	25,702.31
William Mahoney	29,190.76
Ivone M. Mahoney	4,764.07
Madeline Mangini	23,088.78
Carol Manning	6,007.74
Catherine A. Manning	6,455.36
Faye Manyak	27,004.68
Michael Masny	3,865.38
Beverly Mara	26,784.68
Nancy Matthews	19,107.29
Judith A. McGrath	300.22
Richard McGarth	1,840.00
Donald McKeon	26,504.68
Michelle Meomartino	23,243.08
Denise Merten	28,134.68
Gail A. Mikolaycik	25,399.77
Shirley Minor	4,073.34
Eleanor Morrison	28,212.26
Lisa A. Moczynski	120.00
Constance Mungovan	345.78
Linda Nadeau	7,790.57
Deborah Norling	23,819.79
Phyllis Normandin	28,004.68

Jason Phelps	19,903.78
Lois Phelps	28,212.26
Alice Phillips	20,771.20
Kimberly M. Pierce	9,004.20
Larry Pierce	19,722.71
William Quattrucci	27,504.68
M. Eileen Quinn	28,441.95
Barbara Russo	26,504.68
Pamela K. Schwartz	26,817.70
Lisa Scotti	3,141.52
Deborah A. Simonelli	24,895.74
Diane R. St. George	1,802.25
Cecilia Stienstra	14,536.62
Brenda Vecchione	22,428.14
Loretta Wall	2,748.87
Sharon Whalen	26,504.68
Colleen Wheeler	478.46
Ralph Woodland	730.00
Marilyn Yacino	26,504.68
P. Jay Yacino	920.00

EEOG — (STATE FUNDED)

Teresa Ebbeling	19,629.31
Jean Fitzpatrick	21,990.40
Catherine Gilrein	7,103.12
Sarah Goyette	20,042.27
Evelyn Grovesteen	19,974.27
Janice Hanny	23,514.20
Mildred Johnson	8,206.10
Rena Jurkowitz	3,816.96
Andrew Keough	6,283.04
Joyce Pannone	19,636.57
Debra Pincince	18,844.55
Santina Sterbini	12,926.58

TITLE VI — (FEDERAL FUNDED)

Linda Hopkinson	3,715.60
Gayle Hutnak	1,429.11
Karen Keith	18,737.91
Frances M. Kowalczyk	10,406.34
Jacqueline LaChance	19,636.57
Margaret Nelson	3,816.36
Lisa Scotti	3,141.52

MAINTENANCE

Richard Anderson	150.00
Ronald Anderson	19,999.95
Ronald Anderson, Jr.	335.00
Russell Anderson	240.00
Clifford Chesley, Jr.	16,368.35
Norval K. Dixon	9,837.26
Scott Lavallee	669.00
Willard Montville	18,460.68
Stephen K. Murray	7,186.30
Scott J. Villemaire	1,098.00
James A. Wilson, Jr.	17,649.34

CAFETERIA

Janine B. Lariviere	15,380.72
Laura Ballou	2,883.80
Theresa Bolte	2,869.26
Sophie F. Bombara	3,068.22
Nancy Danahey	6,111.86
Daphane E. Field	4,959.72
Frances Jolda	7,020.96
Catherine Jussaume	2,803.38
Janice Jussaume	6,862.15
Florence M. Lapan	3,997.45
Margaret Lapierre	3,777.11
Brenda Quinones	426.72
Shirley Smith	4,752.96

LIBRARY

Ann D. Carlsson	12,696.24
Maryellen Aubin	6,690.20
Lisa Ann Dipilato	7,579.86
Stacey Ducharme	454.07
Kimberly A. Horne	231.72
Jennifer Lee Hughes	487.44
E. G. Chesebrough	150.00
Anthony Russo	2,484.10
Kim Stienstra	560.42

WATER DEPARTMENT

Pamela Carter (Secretary)	155.02
Richard C. Lepage	300.00
Joseph Saster	300.00
William J. Wallis	300.00

Fredrick Hashey, Jr.
Ross Smith

19,180.65
14,428.80

SEWER DEPARTMENT

Florendo Colonero	300.00
Robert A. Josey	300.00
James Sughrue	300.00
Michael L. Cahill	19,305.70
Debra Perkins	5,557.50
Nancy C. Skowronski	2,006.80

RECREATION

Brett Anderson	468.75
Wendy Bloniasz	337.50
Mike Griffin	468.75
John Manyak	665.00
Connie Mungovan	765.00
Derek Mungovan	412.50
Todd Mungovan	415.50
Joann Murray	600.00

COUNCIL ON AGING

Nancy Porter	4,203.75
Alyre Richard	3,302.24
Oscar Salo	2,103.79

CEMETERY

Ronald Anderson, Jr.	190.00
Charles McCallum	690.00

ZONING BOARD OF APPEALS

Deborah King	523.75
Hubert Reynhout	660.00

A list of casual employees earning less than one hundred dollars during 1988 is available in the Treasurer's office.

REPORT OF THE HIGHWAY DEPARTMENT

I herewith submit the annual report of the Douglas Highway Department for the year ending December 31, 1988.

Under Chapter 90, a section of Main Street was resurfaced with Type I. This money is a State Grant.

Under Chapter 90, a section of Main Street was resurfaced with Type I. Also a section of Gilboa Street was resurfaced with Type I. The Town will be reimbursed from the State.

GENERAL HIGHWAY

All gravel roads were graded; brush along along roadsides maintained by cutting; old street signs replaced where needed; catch basins cleaned; water courses cleaned; streets swept; Town Common and Public Squares maintained; transportation of food from Worcester to the Town Hall and schools provided.

Approximately 314 tons of Cold Patch were applied to our roads during the year.

RAILINGS

Railings painted, guard posts replaced and painted where needed.

BRIDGES

Guard rails repaired and painted, planks replaced where needed.

SIDEWALKS

A section of sidewalk on Main Street was repaired this year.

SNOW REMOVAL

This money was used to salt, sand and plow the streets and sidewalks in the Town and to remove snow from Main St., Depot St., Pleasant St., Mechanic St., and North St.

This money was also used to purchase heating fuel for the Highway garage; and to purchase a Used Snow Loader.

LOCAL ROAD IMPROVEMENTS

This money was used to gravel and grade sections of the following: S.E. Main, N.W. Main, S.W. Main, Vine, Orange, Hemlock, Linden, Wallis, High, Walnut, Arch, Pine, Monroe and Maple Streets. This money was also used to cut brush and to paint traffic lines on the main roads.

A section of North Street was resurfaced with Type I; and Northwest Main Street Bridge was resurfaced with Type I.

MACHINERY MAINTENANCE

This money was used to maintain and repair the department's machinery.

Respectfully submitted,

Edward A. Therrien
Highway superintendent

FIRE DEPARTMENT

I hereby submit the annual report of the Douglas Fire Department for the year ending December 31, 1988.

BOARD OF ENGINEERS

Chief

Leon T. Sochia, III

Deputy Chief

Joseph Nedroscik

1'st Engineer, Michael Cahill

3'rd Engineer, Leon T. Sochia, IV

2'nd Engineer, Phillip Brule

4'th Engineer, Joseph Quintal

5'th Engineer, Mike L. Cahill

FIRE FIGHTERS

Michael Kacmarcik

Peter Campo

Omer Lanontagne

David Ballard

Dexter Perkins

Ross Smith

Ernest Marks

Dan Dunleavy

Brian Josey

During the year 1988, a total of 84 calls were answered by the department, and a total of 803 Burning Permits were given out.

CEMETERY REPORT

I hereby submit the Annual Report of the Cemeteries for year ending December 1988.

Vandalism was done in the South Street Cemetery and repairs were made to fix the damage.

Three part time men are hired for the upkeep of the three Cemeteries.

Respectfully submitted,

Mike Cahill, Commissioner
Jacob Kolumber

ANIMAL INSPECTOR

I have completed my animal inspections and an happy to report we still have a rural atmosphere with:

104	Horses
10	Ponies
28	Dairy Heifers
97	Beef All Ages
10	Sheep
5	Goats
16	Pigs
	And a few Chickens

All were healthy and well fed, housing was deemed adequate.

Richard A. Downs
Animal Inspector

TREE WARDEN

As Tree Warden for the Town of Douglas I submit the following report:

Our forest and shade trees are under a great deal of stress from a number of factors. Our oaks, especially, are still suffering from previous attacks of the Gypsy Moth Caterpillar. As a result, many of the oaks along our road ways are dead or dying and must be removed.

Many oaks along our roads have been topped and many have been removed, Rock maples and ash have also been worked on. It will take time to clean up all of the dead trees in town.

Please take care of our shade trees. Don't use the tree for a sign post and don't damage its bark in any way as this can later lead to its demise.

Sincerely

Leon H. Mosczynski
Tree Warden

GROWTH STUDY COMMITTEE

The Growth Study Committee continues to meet every second and fourth Thursday of the month at 7:30 pm at the old High School. The Committee has obtained various maps of the town and has purchased mylar material to make overlays to assist in mapping and planning.

Many hours have been spent discussing cluster zoning. However, it was decided to look into a master plan revision which would cover a much broader need of the community, but which may also include cluster zoning.

Yours truly,
Shriley M. Mosczynski, Chairperson

COMMITTEE:
Cindy Jezerski, New Chairperson
William A. Carter
Charles L. Church
Michael P. Courchaine
Robert J. Murphy
Merritt D. Tetreault
James Coady

RECREATION COMMISSION

The town of Douglas Recreation Commission has sponsored and supported the following programs for the year 1988:

- Minor League Baseball
- Farm League Baseball
- Little League Baseball
- Lassie League Baseball
- Babe Ruth
- Men's Summer Basketball
- Red Cross Instructional Swim Program
- Heritage Homecoming Softball Game
- Douglas Axemen Soccer Club
- Slovak Catholic Sokol Society
- Winter Men's Program
- Youth Hoop Basketball
- Jr And Sr High Intramural
- Blackstone Valley Gymnastics
- Women's Aerobics
- Winter Soccer Clinics (6-14 yrs)

The Douglas Recreation Commission has continued to offer these programs for our town residents to meet the needs of a growing town.

A new 120' section of new chain link fence was replaced at Soldiers' Field, one baseball also 2 new sets of bleachers were built for the comfort and enjoyment of our towns people. Again this year we have plans to replace new sections of fencing, within our budget limitations.

The Youth Soccer Program increased by almost 50% with 155 participating in the fall season program.

We were able to restore a Red Cross Swim Program after a years' absence, to instruct our youth on basic water safety and lifesaving techniques. We had 72 children enrolled and hope to continue this program this year.

The Douglas Youth Hoop Program has expanded to include 3rd graders this year. The progress has been tremendous, and has shown some further promise for our high school programs. We were able to purchase 2 new sets of basketball hoops for our programs to accommodate the increase in numbers.

The Youth Baseball Program was very successful in 1988 thanks to its organizers, coaches, parents and fans. The Little League All-Star Team represented the town in fine fashion by finishing 3rd out of 12 towns in the Uxbridge Tournament.

We have introduced a Youth Gymnastics Program which runs 4 days a week, with over 50 enrolled.

Since last year, the recreation commission has been given the responsibility of scheduling activities at the old High School Gym. Currently over 370 residents are involved in some program here. Gym Activities run 7 days a week for approximately 52 hours per week. Participation has been overwhelming, and the value to the gym facility to our people cannot be measured.

Plans to expand our recreational areas to West St. has not gone as well as hoped the past year, but we will continue to pursue this area this year.

The challenge to offer successful programs is becoming greater each year due to increased participation and shortage of facilities. We are noticing increased support from parents and adults for these programs and it is deeply appreciated. The town needs this support from all of you, because without it, the programs could not exist.

We thank parents, coaches, officials, program directors, organizers, fund raisers and volunteers alike for all the time and effort you have devoted to make these programs possible.

Finally, successful and organized programs are a reflection of our town to other towns. Douglas youth have been commended on their attitudes and behavior by other towns as we compete against them. These attitudes begin with the many volunteers that dedicate their time, and we are sure this support will be their for us in the future.

Respectfully submitted,

Wayne Harris
Rick Francis
Rick Colonero
Rec. Comm.

WATER—WASTE WATER

We herewith submit the following report for the calendar year 1988:

The Dept. earned \$110,277.20 in user fees \$595.73 in Interest and fees for a total of \$110,872.93. Of this total \$12,000.00 is outstanding. Other monies earned by the Dept. include \$23,196.16 from the Water Special Acct., \$19,748.00 from new sewer betterments and \$83.00 from sewer permits and licenses for a total of \$153,900.

Water Division

The Water Division pumped a total of 88,768,400 gallons in 1988, an increase of about 700,000 gallons from 1987. The following is a description of work completed to operate and maintain the water system:

Electric gate valve at Main Station rebuilt.

Vacuum well field cleaned.

#2 Pump motor at Booster Station rebuilt

2" Water meter at Booster Station rebuilt

250' of 6" DI Pipe, 1 hydrant & 3 gate valves installed on Grove St.

2,600' of 8" DI Pipe, 5 hydrants & 9 gate valves installed off North St. at Colonial Estates II.

4,365' of 8" & 6" DI Pipe, 7 hydrants & 22 gate valves installed off Franklin St. at White Pines Condominiums.

216' of 4" DI Pipe & 1 gate valve installed off Depot ST.

97 New service installed

3 Renewed services installed

7 Service leaks repaired

3 Frozen services repaired

2 Frozen meters replaced

17 New meters installed

1 New meter head installed

20 Outside readers installed

6 New meter bottoms installed

15 Cellar valves installed

108 Curb valves & boxes installed

36 Road boxes & covers installed

17 Curb boxes raised for paving

14 New hydrants installed

2 Hydrants repaired

28 Main gate valves installed

3 Main breaks repaired

The Water Division has the following projects it hopes to complete in the next few years:

Automate the Booster Station on Rt. 16 that fills the tank on Common ST.

Install water mains that would connect Grove St. to Manchaug Rd and Monroe St. to Davis St.

Build and put in operation a new well on Glen St.

Wastewater Division

Assistant Operator Lisa Fields resigned and has been replaced by Nancy Skowronski who has a Grade 3 license.

The treatment plant received 43,180,000 of raw wastewater that was treated at 95% efficiency. At present, the plant is at 60% capacity.

The Mechanic St. Extension was completed and the total amount of reimbursement money from FmHA was received.

The following is work done to operate and maintain the plant and collection system:

- Engine in service truck rebuilt
- Restroom and shower in office/garage built
- Removed partition to enlarge office.
- Metal storage building assembled.
- Treated 60,000 gallons of sludge on drying beds.
- Sent 42,000 gallons of sludge to Upper Blackstone for winter disposal.
- Front axle on lawn tractor replaced.
- Both return sludge pumps rebuilt
- Rebuilt digester sludge pump and replaced motor
- Removed all corroded wire, plugs, lights, and switches in digester pump pit and replaced.
- 15 manhole covers raised for paving.
- Installed 7 new tie-ins to mains.
- 21 new house connections installed and inspected.
- Inspected and air tested new main installation at two project sites:

Colonial Estates II on North St.-	
2,660'	of 8" PVC gravity flow.
480'	of 4" PVC force main.
10	manholes
1	pump Station

White Pines Condominiums on Franklin St.-

2,731'	of 8" PVC gravity flow
620'	of 4" PVC force main.
15	manholes
1	pump station.

In the fall of 1988, the Treatment Plant received a citation from the Mass. D.E.Q.E. for lack of proper staffing and poor maintenance. A set of requirements and time frames for completion are presently being followed. The plant has not been fined and as long as the requirements are completed in the time allowed, none will be assessed. The plant discharge has always met and has continued to easily meet the permit issued by the D.E.Q.E. and EPA and was never mentioned as a problem in the citation.

Respectfully submitted,

Michael L. Cahill Supt.
Fredrick Hashey Supt.
Joseph Saster Chairman
Edward Therrien Commissioner
Robert Josey Commissioner

BUILDING INSPECTOR

I herewith respectfully submit the annual report of the Douglas Building Department.

Building Inspector	William A. Carter, Sr.
Alternate Building Inspector	Michael J. Kacmarcik, Jr.
Wiring Inspector	Wayne Hickey
Alternate Wiring Inspector	J. Herve Guertin
Plumbing and Gas Inspector	Joseph Saster
Alternate Plumbing Inspector	Florendo Colonero

The following permits were issued from January 1 through December 31, 1988.

Single family houses	49	
Duplex houses	3	
Apartment houses	2	(12 units)
Condominiums	3	(19 units)
Gas permits	9	
Electrical permits	94	
Plumbing permits	68	
Barns	3	
Garages	17	

Miscellaneous buildings	12
Additions/alterations	69
Swimming pools	15
Stove permits	13
Signs	0
Chimneys	2
Demolish	5

Revenue collected from Building Permit Fees was \$21,459.50. This was submitted to the Town Treasurer for the Town of Douglas General Fund.

The Building Department Office hours are Monday, Tuesday, Thursday, and Friday - 8:30 a.m. to 3:00 p.m. Wednesday - 1 p.m. - 7 p.m.

Respectfully submitted,

William A. Carter, Sr.
Building Inspector

ANNUAL REPORT OF THE HISTORICAL COMMISSION

We herewith submit this annual report to the Board of Selectmen and the citizens of Douglas.

This is the second report the Historical Commission has had the opportunity to submit since its reactivation in 1986.

For the past two years, the Historical Commission has been working on a town-wide inventory. This inventory is a state requirement to be produced by all local commissions and must be completed in accordance with criteria set by the Massachusetts Historic Commission. The purpose of this inventory is to identify and research all structures over fifty years of age as well as any other areas of historical significance (burial grounds, monuments, streetscapes, Indian sites, archaeological sites, etc.).

Due to our limited time, expertise, and lack on any funding the need became more apparent for a professional historic consultant to assist in completion of this project.

The Historical Commission received notification of the long-awaited approval of a grant to be used for the sole purpose of hiring an historic consultant. Also approved at the last annual Town meeting was a request for \$12,000. necessary to secure said grant. This grant is funded by the National Parks Service and works on a 50% reimbursement factor. Upon completion of our project, the Historical Commission will receive a 50% reimbursement of our total expenditure, which will be turned back over to the Town.

The Historical Commission has since hired John Belding and Meredith Weiss-Belding of North Grafton, a professional historical consultant team, to utilize what information we have already processed and to present us with a completed project. These consultants will also see this project through acceptance by the Massachusetts Historical Commission. The deadline for this project is June 1, 1989. We do, however, anticipate an earlier completion.

The results of this inventory will also produce any recommendations by the consultants on certain properties which would become eligible for placement on the National Register of Historic Places. Individual homeowners may then wish to place their properties on the National Register. This is purely the choice of each individual property owner, and is not to be confused with an Historic District.

During the next few months, the Historical Commission will be in close contact with the Massachusetts Historical Commission regarding the progress of our inventory, as well as any other related issues.

The Historical Commission will remain available to the public to answer any questions that may arise.

In essence, our purpose is to preserve and protect our town's heritage and historic beauty, and to educate those individuals that may not realize such wealth.

Respectfully submitted.

Carol A. Manning, Chairperson
Richard Preston, Secretary
John Virostek
William Carter, Sr.
John Petraglia

**DOUGLAS PUBLIC SCHOOLS
REPORT OF THE
SUPERINTENDENT OF SCHOOLS**

This writing marks the fifth occasion on which it has been my privilege to share with our community, through this annual report, news of our School Department's continuing efforts to insure that each of the children enjoys the immeasurable benefits of an excellent education.

New directions and educational initiatives have accompanied the arrival of two new members of the school system's administrative team. Upon the recommendations of the Elementary Principal's Search Committee, composed of community and staff representatives, Mrs. Patricia Grenier of Paxton was appointed as our new Elementary School Principal. Mrs. Grenier lost her status as newest members of the administrative team when upon the resignation of Miss Norling, Mr. Michael Masny was appointed as the system's Director of Special Education.

As we begin the close of a decade which has witnessed the building of our two present school facilities, our community's growing population and the economic demands which such growth inevitably brings poses perhaps the greatest challenge to our goal of offering each child an excellent educational opportunity. As our elementary population continues to grow, classroom space is at an extreme premium. To assist the School Committee a task force of educators and community members is currently examining the issues of projected growth and is preparing recommendations.

As we attempt to provide for the present and future growth of our student population we continue to improve upon the quality and diversity of our student offerings. Program expansion and improvements highlighted over the past year have included an integrated pre-school program and an alternate high school program, ADEPT, both programs having been introduced on a pilot basis. The school system's staff development efforts continue in the areas of curriculum design and assessment as well as in the introduction of "Learning Centers" at the Elementary School.

In closing, I invite all members of our community to join us in our primary goal this coming year of greatly increasing levels of parental and community involvement in our schools. It is our conviction that such involvement will insure our movement towards excellence in the 1990's.

ANNUAL REPORT OF THE JUNIOR-SENIOR HIGH SCHOOL PRINCIPAL

The Douglas Junior-Senior High Schools grades 6-12 spent the first several months of 1988 adjusting to life in our new facility which opened in January of 1988. It took several months to "work out the bugs" that are inherent in such a large undertaking.

The Class of 1988 became the first group of graduates to have their ceremony in our new auditorium. It was truly a pleasure to hold the graduation in a modern, comfortable setting.

Many of our students were honored for their academic, musical and athletic accomplishments and efforts.

The P.A.S.S. Committee (Positive Attitudes for Student Success) was formed with its membership including teachers, an administrator, a school committeeman, parents, students, and coaches. Many of the P.A.S.S. Committee recommendations have been implemented and have had a positive impact on our students.

As always, volunteers continue to play an important role in the school. The Band Boosters continue their tireless efforts on behalf of our band. The Parents' Organization has become a strong and important link between home and school. The newly formed Tiger Boosters has, in a very short time, become a strong source of support for our athletic programs. Parents and citizens are encouraged to become involved in our support groups. Community support and involvement in Winter Carnival and the school's involvement in Octoberfest provided excellent opportunities for school and community to work together.

During the current school year, inservice time is being devoted to curriculum revision and development. One of the many aspects of the task is the development and coordination of curricula in grades 6-8. Curricula recommendations from the New England Association of Schools and Colleges are also being addressed.

School funding continues to be a source of great concern. Our new building affords us the space and facilities to offer courses and programs that could not be offered in our old building. Our students will not benefit from these opportunities without increased financial support.

In conclusion, I would like to extend my thanks and appreciation to all who have given their time and effort in support of our school.

Anthony Ferreira
Principal

ANNUAL REPORT OF THE SPECIAL EDUCATION DEPARTMENT

This past year brought many changes to the Special Education Department, most notable being Deborah A. Norling's movement to another school system. Miss Norling had served the town of Douglas for the last eight years in the capacities of Resource Room Aide, Teacher and finally Directed of Special Services. Deborah's eight years of service and dedication are noteworthy, as are the programs she worked to develop.

The Special Education Department saw five new faces and one new program started. Of the five new faces two represented new positions within the department.

A Team Evaluation Chairperson and Adjustment Counselor began providing a variety of services for students throughout the school system. Services range from conducting psychological assessments, to providing individual and group counseling.

The new program titled "Alternative Dimensions in Education Partnership and Training" (ADEPT) saw the development of an educational model that integrates a vocational experience with regular academic requirements for high school students at risk for dropping out. ADEPT currently operates out of the high school thereby furthering compliance with the special education requirement that all students be educated in the least restrictive environment. It has been an exciting and challenging program to implement, one that has evoked thoughtful dialogue and significant rewards.

New directions in training and planning have also been undertaken on behalf of students with significant developmental delays. This response to Special Education's responsibility to best prepare students for self sufficiency upon turning twenty-two years of age.

The Department of Special Education continues to provide a variety of services to meet the individual needs of students and to this end offer programs that include: special needs pre-school, resource rooms at all levels, alternative education, pre-vocational training, speech and language therapy, physical therapy, occupational therapy, adjustment counselling, adaptive physical education and tutoring for home or hospital bound students.

The Special Education Department of the Douglas Public Schools continues its commitment to provide the very best education for those children in need of services and does so within the framework of maximizing each student's potential while in the least restrictive environment.

On behalf of the special education staff I would like to extend my gratitude for he Town’s continued support and personally wish to express my thanks for being given the privilege to serve as the new Director of Special Education.

Respectfully submitted,

Michael Masny
Director of Special Education

DOUGLAS ELEMENTARY SCHOOL

Douglas Elementary School began the 1988-1989 school year with a change in the administrative position of Principal. Zaven Dagirmanjian retired in June, after eight years as Elementary Principal. Mrs. Dorothy Bangs, first grade teacher, and Mrs. Margaret Ann Nelson, Chapter I aide retired also. These very qualified individuals will be missed.

The grade structure of the elementary school is presently Kindergarten through fifth grade. The grade configuration is as described below:

Kindergarten	4	classes	(2 a.m. classes and 2 p.m. classes)
Transitional K-1	1	class	
Grade One	4	classes	
Grade Two	3	classes	
Grade Three	4	classes	
Grade Four	3	classes	
Grade Five	2	classes	

In addition we now have an integrated Special Needs Preschool program which offers a morning and an afternoon program for children three years of age to five years of age. A total of 476 students are serviced within the school. This is an increase of 52 students over last years enrollment for the same grade structure. Our class average remains at 22 students per class.

As the community continues to grow so also does the elementary school enrollment. Without exception all spaces of the elementary school are presently utilized for instructional purpose. A space needs task force has been established to study the immediate space needs at the elementary school, future needs of the K-12 system and to make recommendations to the School Committee.

Beginning my year at Douglas Elementary I was greatly impressed by the individual commitment of staff members to the students within their classes. The curriculum was solidly established with a strong focus on basic skills. My immediate impressions of the school were of an elementary school that managed to maintain the very positive aspects of an elementary school “when we went to school,” combined with the beginnings of some innovative educational programs.

The School Improvement Council conducted a needs assessment survey early in the school year. The results of this survey seemed to reinforce my impressions. Parents viewed teachers as our most positive strength, followed by school climate, and discipline and the basic curriculum. In the programs, writing skills, and science instruction. In an effort to improve upon these perceived weaknesses the teaching staff will participate in an inservice workshop and release days designed to provide each teacher the opportunity to create learning centers for each classroom. The purpose of these learning centers is to allow students to participate in more self directed, hands on learning. The focus of the centers will be in the area of Mathematics or Science instruction. The second aspect of the goals of the improvement council was to assist teachers in acquiring more knowledge of writing skills. Staff will then participate in the development of a writing curriculum for our school.

The PTO has again proven to be an integral part of our school. The goals of the PTO fund raisers this year include sponsoring the Books & Beyond recreational read-a-thon program, completion of the playground and surrounding grounds and an exciting and long term third goal of purchasing a computer for each classroom. All proceeds from major fund-raisers are channelled into these three goal areas. Parents are also involved in a number of other supportive, enriching, and entertaining activities for students' educational and social growth. The PTO Newsletter continues to be an invaluable means of communication. Classroom reports, community updates, and the Principals Corner are all developed to keep parents abreast of school news.

In all aspects the Elementary School continues to be an education program to be proud of. We will continue to grow educationally with a vision of providing students with a positive, nurturing and challenging education. Future goals of the elementary programs include the development of critical and creative thinking skills within the curriculum, purchasing of an updated reading program and continual staff development.

For me this has been an outstanding year. I feel most privileged to be able to work within a school where staff members are as dedicated as ours and where parents are as supportive and caring as the parents have been during this school year. I extend to all community members the invitation to become involved in our programs or visit with us.

Thank you.
Respectfully submitted,

Patricia B. Grenier
Principal

ANNUAL REPORT OF THE GUIDANCE DEPARTMENT

We herewith submit the annual report of the Guidance Department of the Douglas School System.

The Guidance Department continues to operate with two counselors; one specifically for grades 6,7 and 8 and the other for grades 9, 10, 11 and 12.

We are thoroughly enjoying our new facilities in the new junior-senior high school which offers privacy and a superior educational environment.

Required credit for graduation continues to be 104 credits. The minimum passing grade is presently 65. Minimum requirements for entrance into the four year state college system requires four years of college English, two years of the same foreign language, three years of college math, two years of Social Studies, and a special group of electives including courses in Computer Science to total 16 units.

We continue to administer the Massachusetts Basic Skills Assessment Test in selected grades as well as the California Achievement Test in grades 1-6 and 7 and 8. We have recently included the Differential Aptitude Test with Career Exploration Component to be administered to 9th graders annually. We also administer PSAT's to juniors and SAT's to juniors and seniors. This year approximately 65% of our senior class plan to further their education at the college level.

Students meet individually and in groups with the Guidance Department for adjustment, academic and vocational counseling throughout the year.

Guidance will continue to assist each student in determining a wise choice of his/her life's work in accordance with his/her abilities and desires.

Respectfully submitted,

D. A. Johnson
Janice K. Hanny

ATHLETIC DIRECTOR

It is my pleasure to submit the Douglas Junior/senior High School Athletic Department Report for the year 1988. Having now completed a full in our new building we can appreciate the many ways that this facility will help us to meet the needs of our student/athlete.

Although we have not yet had the opportunity to compete on our soccer-baseball field we anticipate that when we do, the growth of our outdoor programs. The gymnasium has fostered a positive and proud outlook for all of our basketball teams and has allowed us the option to develop an intra-mural program. This fall 70 junior high students took part in the intra-mural basketball and 50 high school students participated in volleyball and basketball. Our second intra-mural session will begin in March and include the same sports with the addition of soccer.

The Junior Varsity boy's soccer team was reinstated this fall and like our other Junior Varsity and Junior High programs this team should ensure a competitive further for us at the varsity level. As we have continued to develop our middle school concept for grades 6-8 we must anticipate additional programs such as girl's J.V. soccer, J.V. baseball and J.V. softball to meet the growing numbers of students seeking the change to play.

We have continued to compete in the Dual Valley Conference which has become a highly respected league for all sports not only in Central Mass. but for the entire state as well. We began expanding some schedules this year and hopefully will continue to do so next year to give us greater exposure and enhance tournament qualification.

Finally we would like to thank the townspeople for the new building, and also thank the many coaches and volunteers of the youth sports programs for starting the young athletes out with proper training, our future depends on their efforts. These positive developments along with our newly formed Booster's Club are signs fo progress.

Respectfully submitted,

William G. Mahoney
Athletic Director

REPORT OF THE SCHOOL NURSES

We are pleased to submit our report as school nurses. All illnesses and injuries occurring in school were investigated by the school nurse. As school nurses we work as a team with the High School, Elementary School and the Special Education Department

Vision and hearing screening is conducted for all Elementary School children and grades 6, 8, and 10 at the High School level. Impedance testing is also a testing tool used on PRE-K and Kindergarten students. We also work with the school adjustment counselor to assist with home assessments and team meetings.

Our school physician serviced our school with physicals for students in grades 3, 6, and 10 and sports physicals for the Junior High and High School students.

Patricia Koslak our town nurse provided clinics for DPT and flu shots, as well as Mantoux testing for new employees.

During the school year Dr. Barbara Scanlon visited the Elementary School and gave a program on dental health for grades K-3.

Dr. Richard Glew a specialist from U-Mass. Medical Center provided an excellent program on AIDS, for all the high school students and he also returned for an evening program for the parents.

The fluoride program is conducted for all elementary students in grades 1-5 who wish to participate.

State surveys and reports were submitted and accident reports were filed as necessary.

Thank you for your continued support and assistance during our school year programs.

Respectfully submitted,

Cecilia Stienstra, R.N.
Catherine Gilrein, R.N.
School Nurses

**BLACKSTONE VALLEY REGIONAL VOCATIONAL
TECHNICAL HIGH SCHOOL
Upton, Massachusetts**

The school year 1987-88 started on August 21, 1987 and concluded on June 8, 1988. Eight hundred and fifty-four (854) young men and women from the thirteen member towns completed one hundred and eighty (180) school days. Each student participated in 990 hours of formal academic instruction and vocational/technical training. The dual education program consists of a structured academic curriculum — English, math, science, social studies, physical education and business subjects — and specialized vocational/technical training in fifteen programs — Air Conditioning/Refrigeration, Auto Body, Auto Technology, Carpentry, Computer Information Processing, Culinary Arts, Drafting, Electrical, Electronics, Graphic Arts, Health Services, Machine Shop, Metal Fabrication, Painting & Decorating, Plumbing. Each school day consisted of five and one-half (5 1/2) hours of either classroom study or vocational/technical training from 7:55AM to 2:00PM. Students were engaged in academic study or occupational preparation on alternate two-week cycles.

In addition to regular education, students in need of special support receive special education services as prescribed in their individual education plans. Some one hundred and seventy-one (171) students received assistance to overcome learning impediments. Most were "mainstreamed" or integrated into regular classes as they overcame educational deficiencies.

The unique COOPERATIVE EDUCATION PROGRAM provided on-the-job experience for one hundred and thirty (130) seniors. This program is made available to seniors who are vocationally/technically proficient, have earned passing grades in all academic subjects, have maintained high attendance and demonstrated exemplary personal responsibility. The program serves as an incentive and an opportunity to experience "the real world of work" before graduation. Students apply their knowledge and skills in their field of expertise.

Over ninety (90) employers participated in the "partnership" by providing gainful employment and training for young people. The joint venture is a classic example of linking education and private enterprise the purpose of which is to engage young people in purposeful endeavor that is directly related to their educational activities. Through COOPERATIVE EDUCATION students acquire experience from which they can make sound judgements in pursuit of careers; employers benefit in that competent young people are infused into the regional economy.

DAY SCHOOL ENROLLMENTS (October 1, 1987)

Town	Grade 9	Grade 10	Grade 11	Grade 12	Totals
					Male+Female
Douglas	11	15	9	11	(32)+(14)=46

Extended Facilities Usage

Citizens of the vocational regional school district regularly used the school's facilities and services throughout the year. The Three Seasons Restaurant, open daily from 10:30 AM to 1:00 PM was patronized extensively. Both the Auto Body and Auto Technology programs were busy servicing and repairing vehicles registered and owned by citizens of the vocational regional district. Graphic Arts produced the Senior Yearbook for the 19th year as well as printing various and sundry forms, booklets and the student literary magazine, BEAVER TALES.

Evening adult training programs conducted in the fall and spring terms served over two hundred (200) men and women. Programs were conducted in areas of auto body, cabinet-making, machine shop, welding, computers, electrical, electronics, computer assisted drafting and computerized numerical control. The 48-hour training programs were operated exclusively with funds derived from tuitions. A program sponsored and paid-for by the Associated Builders of America trained thirty-nine men and women in the fields of construction supervision and blueprint interpretation.

The **ASSET PROGRAM**, a unique collaborative venture involving the Ford Motor Company, Quinsigamond Community College and the Blackstone Valley Vocational-Technical School, was implemented. Twenty-one (21) individuals, averaging 26 years of age, enrolled in the program in August of 1987 in pursuit of an Associate Degree in Applied Technology from Quinsigamond Community College. The two-year program involves technical diagnostic training, academic study and on-the-job training at cooperating Ford/Mercury dealerships. Students pay a tuition and work at dealerships. Vehicles are furnished by the Ford Motor Company. As of this report, the success of the program has led to preparing for enrolling another twenty (20) students in October 1988.

During the months of July and August 1987 a federally sponsored program served fifty (50) disadvantaged youths (ages 14-16) by providing them with work-training in the fields of graphic arts, food services, carpentry, auto body and welding. The sponsoring agency, Worcester Community Action Council, paid the young people to attend the 30-day program and also compensated instructors and supervisors for services.

Education scholarships awarded to graduates who plan to pursue higher education exceeded \$67,350 for the Class of 1988.

In addition to educational scholarships, the Blackstone Valley Teachers Association awarded \$5,787 to twenty-eight (28) seniors in the form of grants-in-aid who distinguished themselves in their vocational/technical fields..

The graduating class of 171 students saw 157 young people gainfully employed in a field or area allied to their field of training on Monday, May 23, 1988.

To the Community of Douglas, I wish to express my appreciation and thanks for your support of the Blackstone Valley Vocational Regional School and myself as its representative during the past twenty-six years.

Respectfully submitted,

L. Wayne Gilley

BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT

COMBINED STATEMENT OF REVENUES AND EXPENDITURES ALL GOVERNMENTAL FUND TYPES

FOR THE YEAR ENDED JUNE 30, 1988

GOVERNMENTAL FUND TYPES

	General Fund	Special Revenue Funds	Capital Project Fund	Combined Totals (Memorandum Only)
REVENUES				
Local sources:				
Assessments to participating towns	\$850,497	\$ —	\$ —	\$850,497
Interest on investments and bank accounts	52,371			52,371
Miscellaneous	3,815			3,815
	<u>906,683</u>	<u>—</u>	<u>—</u>	<u>906,683</u>
Federal and state reimbursements:				
General aid	1,746,304			1,746,304
Regional school aid	825,972			825,972
Pupil Transportation	342,794			342,794
Debt retirement	346,608			346,608
Grants		615,570	—	615,570
	<u>3,261,678</u>	<u>615,570</u>	<u>—</u>	<u>3,877,248</u>
Total Revenues	<u>4,168,361</u>	<u>615,570</u>	<u>—</u>	<u>4,783,931</u>
EXPENDITURES:				
Instruction	1,817,284			1,817,284
Other school services:				
Pupil Transportation	344,719			344,719

Guidance and social work	325,163			325,163
Athletics	40,502			40,502
Library and audiovisual	40,392			40,392
Other	49,853			49,853
Administrative and fixed charges and employee benefits	658,261			658,261
Operation and Maintenance of physical plant	458,206			458,206
Debt retirement and debt service:				
Principal payments	275,000			275,000
Interest expense	179,235			179,235
Grants		701,440	—	701,440
Total expenditures	<u>4,188,615</u>	<u>701,440</u>	<u>—</u>	<u>4,890,055</u>
Excess (deficiency) of revenues over expenditures	<u>(\$20,254)</u>	<u>(\$85,870)</u>	<u>\$ —</u>	<u>(\$106,124)</u>

Submitted by Robert Ercolini & Company, Auditors

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**TOWN OF DOUGLAS
DEPARTMENT TELEPHONE NUMBERS**

FIRE DEPARTMENT	476-2222
POLICE DEPARTMENT	476-3333
SELECTMEN'S OFFICE	476-3566
ADMINISTRATIVE ASSISTANT	476-2567
BOARD OF HEALTH	476-2247
DOUGLAS TRANSFER STATION <u>OPEN</u> TUESDAY, THURSDAY AND SATURDAY FROM 7:30 A.M. to 4:00 P.M.	
HIGHWAY DEPARTMENT	476-3378
BUILDING DEPARTMENT	476-3577
LIBRARY	476-2695
SCHOOL DEPARTMENT	
ELEMENTARY SCHOOL - School Court	476-2154
HIGH SCHOOL - Off Route 16	476-3332
ASSESSOR'S DEPARTMENT	476-3317
WASTE WATER DEPARTMENT	476-7278
TAX COLLECTOR	476-7086
TOWN CLERK	476-2232
TREASURER	476-2900
VETERANS' DEPARTMENT	476-3577
WATER DEPARTMENT	476-2400